

**BOARD OF COUNTY COMMISSIONERS OF FREDERICK COUNTY MEETING MINUTES  
FOR THURSDAY, NOVEMBER 3, 2011**

Commissioner Blaine R. Young, *President*, called to order a meeting of the Board of County Commissioners of Frederick County, Maryland, ("Board") for Thursday, November 3, 2011, at 10:00 a.m. Present were Commissioners C. Paul Smith, *Vice-President*; Billy Shreve, David Gray, and Kirby Delauter. Also present were Mr. Dave Dunn, County Manager and Ms. Patti Morrow, Recording Secretary.

*(Official minutes of the Board of County Commissioners' meetings are kept on file in the County Manager's Office; the meetings are also video recorded. Approved minutes are available on the county's website. To receive a copy of meetings recorded on videotape or DVD, please contact the Board of County Commissioners at 301-600-1100 or visit the county's website at [www.FrederickCountyMD.gov](http://www.FrederickCountyMD.gov).)*

**PLEDGE OF ALLEGIANCE AND INVOCATION**

The meeting began with the Pledge of Allegiance followed by a moment of silence.

**COMMISSIONER COMMENTS**

Commissioner Smith noted the Ladies Professional Golf Association (LPGA) Futures Tour would be coming to Frederick County in August 2012.

Commissioner Smith also commented on a letter that would be sent to other counties in the state to encourage participation in addressing the Maryland Department of the Environment's stormwater permitting issues.

Commissioner Delauter noted the SAIC had recently laid off 49 employees.

Commissioner Young thanked Commissioner Smith for his leadership in working with the stormwater permitting issues.

Commissioner Young commented the state senate had sent a letter to ask the Secretary of Planning to schedule a hearing prior to the implementation of PlanMaryland. He indicated that Washington, Carroll and Allegheny Counties had voted to approve up to \$5,000 for the Rural Counties Alliance.

Commissioner Smith moved to approve the dedication of \$3,000, not to exceed \$5,000, from the contingency fund for the Rural Counties Alliance with all details to be brought back before the Board in open session. Commissioner Shreve seconded the motion that passed 5-0.

**Update of Board of County Commissioners' Administrative Actions – Commissioner Blaine R. Young and Dave Dunn, Office of the County Manager**

Commissioner Young and Mr. Dunn briefed the public on the Board's recent administrative actions.

**BOARD OF COUNTY COMMISSIONERS OF FREDERICK COUNTY MEETING MINUTES  
FOR THURSDAY, NOVEMBER 3, 2011**

**CONSENT AGENDA**

The following item was presented on the consent agenda:

**BID AWARD**

- Purchasing Memo #12-072 – RFP #12-08, Medical Director for Citizens Care and Rehabilitation Center / Montevue Assisted Living  
Award to: Robert L. Kaufman, M.D.  
Award amount: \$33,600.00

Commissioner Gray moved to approve the consent agenda as presented. Commissioner Smith seconded the motion that passed 5-0.

**WORKSESSION**

**Veterans Day Proclamation**

The Board proclaimed November 11 as Veterans Day in Frederick County.

**Appointments/Reappointments to Boards/Commissions/Committees – Joyce Grossnickle, Office of the County Manager**

**Business Development Advisory Board**

There were no public comments.

Commissioner Smith moved to appoint Ms. Marcie Carnahan and Mr. Doug MacMaster to serve as the business representatives and fill unexpired terms to expire June 30, 2014; and to appoint Mr. Joe Leberz to serve as the education representative and fill an unexpired term to expire June 30, 2012. Commissioner Gray seconded the motion that passed 5-0.

**Commission on Aging**

There were no public comments.

Commissioner Smith moved to appoint Mr. Dan Yeeles to fill an unexpired term to expire June 30, 2014. Commissioner Gray seconded the motion that passed 5-0.

**Human Relations Commission**

There were no public comments.

Commissioner Smith moved to appoint Reverend Dr. G. Kay Myers to fill an unexpired term to expire June 30, 2012. Commissioner Delauter seconded the motion that passed 5-0.

**BOARD OF COUNTY COMMISSIONERS OF FREDERICK COUNTY MEETING MINUTES  
FOR THURSDAY, NOVEMBER 3, 2011**

Social Services Board

There were no public comments.

Commissioner Smith moved to appoint Ms. D'Yana James to fill an unexpired term to expire June 30, 2012. Commissioner Gray seconded the motion that passed 5-0.

Solid Waste Advisory Committee

There were no public comments.

Commissioner Shreve moved to reappoint Mr. Peter Blood to continue to serve as the at-large representative and serve a term to expire June 30, 2014; and to appoint Ms. Dawn Adams to serve as the environmental group representative and fill an unexpired term to expire June 30, 2014. Commissioner Delauter seconded the motion that passed 5-0.

Commissioner Gray moved to reappoint Mr. James Racheff to serve as the business/industrial representative and serve a term to expire June 30, 2014. Commissioner Smith seconded the motion that failed 1-3-1 with Commissioners Young, Shreve and Delauter opposed and Commissioner Smith abstained.

Substance Abuse Council

There were no public comments.

Commissioner Smith moved to appoint Ms. Lori Schroyer - Wells to fill an unexpired term to expire June 30, 2015. Commissioner Delauter seconded the motion that passed 5-0.

Sustainability Commission

Ms. Shannon Moore, Community Development Division, commented on the appointment.

There were no public comments.

Commissioner Shreve moved to appoint Mr. Bob Black to fill an unexpired term to expire June 30, 2013, and to correspond with Mr. Christian May regarding consideration for the next round of appointments to the Sustainability Commission. Commissioner Delauter seconded the motion that passed 5-0.

Transportation Services Advisory Council

There were no public comments.

Commissioner Smith moved to appoint Mr. Neil Essmyer to serve as an at-large representative filling an unexpired term to expire June 30, 2012. Commissioner Shreve seconded the motion that passed 5-0.

**BOARD OF COUNTY COMMISSIONERS OF FREDERICK COUNTY MEETING MINUTES  
FOR THURSDAY, NOVEMBER 3, 2011**

**Business Updates – Laurie Boyer, Community Development Division**

Ms. Boyer updated the Board on various businesses in the county.

No action was taken as this item was informational.

**Agricultural Preservation Installment Purchase Program Agreement – Page Properties  
– Anne Bradley, Community Development Division**

Ms. Bradley and Mr. Jim Cumbie, Esquire, Venable LLP (county bond counsel) presented the easements.

There was no public comment.

Commissioner Gray moved to approve Resolution #11-18, the Installment Purchase Agreement and the Deed of Easement for 25.0889 acres owned by Edward L. Page, Frances Ann Page and Ernest Scott Page and Resolution #11-19, the Installment Purchase Agreement and the Deed of Easement for 325.46065 acres owned by Edward L. and Francis Ann Page. Commissioner Smith seconded the motion that passed 4-1 with Commissioner Shreve opposed.

(A copy of the approved/adopted resolutions can be obtained in the County Manager's Office or from the county's website, [www.FrederickCountyMD.gov](http://www.FrederickCountyMD.gov).)

**Discussion of the Tax Payment Receipt Date – Lori Depies, Finance Division**

Ms. Depies presented the request to change the tax payment receipt date policy.

Commissioner Smith moved to accept the postmark date as the payment date for payments of those taxes and fees billed on the Property Taxes and Fees Bill and received via the U.S. Postal Service beginning July 1, 2012. Commissioner Gray seconded the motion that passed 5-0.

**Frederick County Landfill Fence Project, Contract No. SW0735 – Rod Winebrenner and Sharon Thisted, Utilities and Solid Waste Management Division**

Mr. Winebrenner, Ms. Thisted, Mr. Kevin Demosky and Mr. Phil Harris, Utilities and Solid Waste Management Division, commented on the landfill fence project. Along with Alternative A and B an Alternative C was presented to the Board.

Commissioner Shreve moved to shelve the design and not proceed forward. Commissioner Delauter seconded the motion that passed 5-0.

**BOARD OF COUNTY COMMISSIONERS OF FREDERICK COUNTY MEETING MINUTES  
FOR THURSDAY, NOVEMBER 3, 2011**

**ADMINISTRATIVE BUSINESS**

**To Present for Signature an Ordinance to Amend Section 1-8-51 of the Frederick  
County Code which Reallocates the Recordation Tax Revenues (Public Hearing held on  
11/1/11) – John Mathias, Office of the County Attorney**

Mr. Mathias presented the proposed ordinance to reallocate recordation tax revenues for final approval.

Commissioner Smith moved to approve and adopt the ordinance as presented with an effective date of January 1, 2012. Commissioner Delauter seconded the motion that passed 4-1 with Commissioner Gray opposed.

(A copy of the approved/adopted ordinance can be obtained in the County Manager's Office or from the county's website, [www.FrederickCountyMD.gov](http://www.FrederickCountyMD.gov).)

**COMMISSIONER COMMENTS**

None.

**PUBLIC COMMENTS**

- Bonnie Bailey-Baker, League of Women Voters

**QUESTIONS – PRESS**

None

**ADJOURN**

The meeting adjourned at 12:50 p.m.

Patricia A. Morrow  
Recording Secretary