

**BOARD OF COUNTY COMMISSIONERS OF FREDERICK COUNTY MEETING MINUTES
FOR THURSDAY, MARCH 15, 2012**

Commissioner Blaine R. Young, *President*, called to order a meeting of the Board of County Commissioners of Frederick County, Maryland, ("Board") for Thursday, March 15, 2012, at 10:00 a.m. Present were Commissioners C. Paul Smith, *Vice President*; Billy Shreve, David Gray and Kirby Delauter. Also present were Mr. Dave Dunn, County Manager and Ms. Patti Morrow, Recording Secretary.

(Official minutes of the Board of County Commissioners' meetings are kept on file in the County Manager's Office; the meetings are also video recorded. Approved minutes are available on the county's website. To receive a copy of meetings recorded on videotape or DVD, please contact the Board of County Commissioners at 301-600-1100 or visit the county's website at www.FrederickCountyMD.gov.)

INVOCATION AND PLEDGE OF ALLEGIANCE

The meeting began with the invocation followed by the Pledge of Allegiance.

COMMISSIONER COMMENTS

Comments were provided by Commissioners Young, Smith, Shreve and Delauter.

Update of Board of County Commissioners' Administrative Actions – Commissioner Blaine R. Young and Dave Dunn, Office of the County Manager

Commissioner Young and Mr. Dunn briefed the public on the Board's recent administrative actions.

WORKSESSION

Business Recognition – E-End

The Board recognized E-End for their community involvement.

Business Updates – Helen Riddle, Business Development and Retention Division (BDRD)

Ms. Riddle and Mr. Jody Bollinger, BDRD, updated the Board on businesses in Frederick County.

There was no public comment.

No action was taken, as this item was informational.

(Commissioner Gray left the room.)

Appointment to Boards/Commissions – Joyce Grossnickle, Office of the County Manager

Adult Public Guardianship Review Board

There was no public comment.

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Commissioner Smith moved to appoint Ms. Cristine E. LoVetro, Esquire, to the Adult Public Guardianship Review Board. Commissioner Shreve seconded the motion that passed 4-0 with Commissioner Gray absent.

Municipal Recycling Drop-off Center Initiatives and Incentives – Mike Marschner, Office of the County Manager

Mr. Marschner indicated the concept for the recycling drop-off centers would be presented to the municipalities under a pilot program that would last at least one (1) year.

Mr. Kevin Demosky, Utilities and Solid Waste Management Division, commented on the proposed pilot program.

There was no public comment.

Commissioner Young moved to accept the staff report as presented and move forward with the pilot program. Commissioner Shreve seconded the motion that passed 4-0 with Commissioner Gray absent.

AGENDA BRIEFING

Commissioner Young noted the following public hearings were scheduled for Tuesday, March 20, 2012, at 7:00 p.m.: FY 2013 – 2018 Capital Improvements Program (CIP) and FY 2013 Capital Budget and Thursday, March 22, 2012, at 10:00 a.m.: Fall 2011 Cycle Water and Sewerage Amendments.

(Commissioner Gray returned to the meeting.)

CONSENT AGENDA

The following items were removed from the consent agenda:

- Purchasing Memo #12-141 – Thirteen Law Enforcement Sedans (Piggyback Contract)
Award to: Criswell Chevrolet and Criswell Performance Care
Award amount: \$286,892.00
- Purchasing Memo #12-142 – Storm Drain Repair (Piggyback Contract)
Award to: Proshot Concrete, Inc.
Award amount: \$360,000.00

The following item remained on the consent agenda:

GRANT

- Application for State Funding from Mediation and Conflict Resolution Office (MACRO) and Associated Budget Transfers for Family Mediation Program at the Circuit Court FY 2013 – Lynn McPherson, Circuit Court

Commissioner Smith moved to approve the consent agenda as amended. Commissioner Young seconded the motion that passed 5-0.

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ADMINISTRATIVE BUSINESS

Bid Awards – Hal Good, Finance Division

Purchasing Memo #12-141 – Thirteen Law Enforcement Sedans (Piggyback Contract)

Mr. Tom Meunier and Mr. Pat Hannah, Public Works Division, commented on the replacement policy.

Commissioner Smith moved to approve Purchasing Memo #12-141 with a condition analysis before the car is disposed of. Commissioner Young seconded the motion that passed 5-0.

Purchasing Memo #12-142 – Storm Drain Repair (Piggyback Contract)

Commissioner Delauter moved to approve Purchasing Memo#12-142 as presented. Commissioner Gray seconded the motion that passed 5-0.

Purchasing Memo #12-140 – Request for Guidance Regarding an Option to Renew RFP #09-08, Residential Recycling and Waste Collection Services

Mr. Kevin Demosky commented on the residential recycling and waste collection services.

Staff was directed to collect bids and report back to the Board with results.

New Lease for Othello Farm Property – Paul Dial and Paul Hanyok, Parks and Recreation Division

Commissioner Shreve moved to approve the new lease for the Othello Farm property. Commissioner Delauter seconded the motion that passed 5-0.

Critical Farms Program – Option Extension Requests – Anne Bradley, Community Development Division

Ms. Bradley noted the Agricultural Preservation Advisory Board recommended approval of pursuing extensions as presented.

Commissioner Young moved to approve extending the Critical Farms Option for one (1) year for each year the Maryland Agricultural Land Preservation Foundation (MALPF) does not have an easement acquisition cycle for the five (5) property owners under the Critical Farms Option. Commissioner Gray seconded the motion that passed 5-0.

Application for Chesapeake Conservation Corps (CCC) Volunteer (Year 3) – Shannon Moore, Community Development Division

Commissioner Smith moved to approve an application for a year 3 CCC volunteer from the Chesapeake Bay Trust and authorized Ms. Moore to sign as the legal applicant director. Commissioner Gray seconded the motion that passed 4-1 with Commissioner Delauter opposed.

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**Proposed Pilot Program for Vehicle Maintenance Services – Tom Meunier, Public
Works Division**

Commissioner Smith moved to approve the proposed pilot program as presented.
Commissioner Delauter seconded the motion that passed 5-0.

**Citizens Care and Rehabilitation Center / Montevue Assisted Living (CCRC / MAL)
Pressure Reducing Valve (PRV) – Release from Liability – Mike Marschner, Office of the
County Manager**

Mr. Tom Meunier and Mr. Chuck Nipe, Public Works Division, commented on the release from liability.

Commissioner Smith moved to authorize Commissioner Young to sign a letter to The City of Frederick (City) that would release the City from liability for future damage in exchange for permitting the removal of the PRV at the CCRC / MAL. Commissioner Delauter seconded the motion that passed 5-0.

Mr. John Mathias, County Attorney, commented on the waiver.

**Legislative Update – John Mathias, Office of the County Attorney and Ragen Cherney,
Office of the County Manager**

Mr. Mathias and Mr. Cherney briefed the Board on the issues before the Frederick County delegation members.

COMMISSIONER COMMENTS

None.

PUBLIC COMMENTS

None.

QUESTIONS – PRESS

None.

ADJOURN

The meeting adjourned at 11:45 a.m.

Patricia A. Morrow
Recording Secretary