

**BOARD OF COUNTY COMMISSIONERS OF FREDERICK COUNTY MEETING MINUTES
FOR THURSDAY, SEPTEMBER 13, 2012**

Commissioner Blaine R. Young, *President*, called to order a meeting of the Board of County Commissioners of Frederick County, Maryland, ("Board") for Thursday, September 13, 2012, at 10:00 a.m. Present were Commissioners C. Paul Smith, *Vice President*; Billy Shreve, David Gray and Kirby Delauter. Also present were Mr. Dave Dunn, County Manager and Ms. Patti Morrow, Recording Secretary.

INVOCATION AND PLEDGE OF ALLEGIANCE

The meeting began with the invocation followed by the recitation of the Pledge of Allegiance.

COMMISSIONER COMMENTS

Comments were provided by Commissioners Young, Smith, Gray and Delauter.

Update of Board of County Commissioners' Administrative Actions – Commissioner Blaine R. Young and Dave Dunn, Office of the County Manager

Commissioner Young and Mr. Dunn briefed the public on the Board's recent administrative actions.

PUBLIC COMMENT

None.

WORKSESSION

Frederick WORKS! One Job at Time Business Recognition – Wright Manufacturing, Inc.

The Board recognized Wright Manufacturing, Inc. for their participation in the Frederick WORKS! One Job at a Time initiative.

Business Appreciation Week Proclamation

The Board proclaimed the week of September 24 as Business Appreciation Week in Frederick County.

Achievement of Excellence in Procurement Award

The Board recognized the Procurement Department for their Achievement of Excellence in Procurement Award.

CONSENT AGENDA

The following items were presented on the agenda:

- Emergency Number Systems Board Grant
- Renewal of Promoting Safe and Stable Families Memorandum of Agreement

**BOARD OF COUNTY COMMISSIONERS OF FREDERICK COUNTY MEETING MINUTES
FOR THURSDAY, SEPTEMBER 13, 2012**

- FY 2013 Maryland Family Network Services Contract Agreements
- Maryland Summer Youth Connection Grant
- Child Advocacy Center's Grant to the Governor's Office of Crime Control and Prevention
- Administrative Office of the Courts for Circuit Court-Family Services Grant for FY 2014 and Associated Budget Transfers

Motion to approve the consent agenda as presented – Passed 5-0.

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith	X		X			
Shreve		X	X			
Gray			X			
Delauter			X			

PUBLIC HEARING

Revitalization Area Rehabilitated Structures Tax Credit – Richard McCain, Office of the County Attorney

A public hearing was held, as duly advertised, on a proposed tax credit.

Public comment was received from:

- Drew Bowen, City Administrator, Town of Middletown
- Jennifer Falcinelli, Commissioner, Town of Middletown

Mr. McCain presented the proposed tax credit in support of the Town of Middletown's revitalization efforts.

Motion to approve and adopt an ordinance to allow tax credits in support of the Town of Middletown's revitalization efforts with an effective date of September 16, 2012 – Passed 5-0.

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith	X		X			
Shreve			X			
Gray			X			
Delauter		X	X			

(A copy of the approved/adopted ordinance can be obtained in the County Manager's Office or from the county's website, www.FrederickCountyMD.gov.)

**BOARD OF COUNTY COMMISSIONERS OF FREDERICK COUNTY MEETING MINUTES
FOR THURSDAY, SEPTEMBER 13, 2012**

WORKSESSION

Briefing on the Proposed Region Forward Activity Centers Map – Dave Robertson and Paul DesJarden, Metropolitan Washington Council of Governments (Wash COG)

A PowerPoint presentation was given.

There was no public comment.

Commissioner Young requested a definition from Wash COG on “urban design” and “affordable housing.”

No action was taken as this item was informational.

Proposed Revisions to the Frederick County Local Management Board Bylaws and Resolution – Christal Hanson, Citizens Services Division

Ms. Hanson presented the revisions to the bylaws.

There was no public comment.

Motion to approve the revisions to the bylaws and the proposed resolution as presented – Passed 5-0.

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith		X	X			
Shreve			X			
Gray	X		X			
Delauter			X			

(A copy of the approved/adopted resolution can be obtained in the County Manager’s Office or from the county’s website, www.FrederickCountyMD.gov.)

ADMINISTRATIVE BUSINESS

Approval of Board of County Commissioners’ Meeting Minutes

The minutes for Wednesday, May 30, 2012; Thursday, May 31, 2012; and Thursday, June 7, 2012, were approved by unanimous consent.

Emergency Unemployment Compensation Reemployment Eligibility Assessments Grant – Laurie Holden, Citizens Services Division

Ms. Holden presented the grant request.

**BOARD OF COUNTY COMMISSIONERS OF FREDERICK COUNTY MEETING MINUTES
FOR THURSDAY, SEPTEMBER 13, 2012**

Motion to approve the grant as presented – Passed 5-0.

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith	X		X			
Shreve			X			
Gray			X			
Delauter		X	X			

Request to Reallocate County Match to a New Grant for an Updated Transportation Development Plan – Nancy Norris, Transit Services Division

(Commissioner Young passed the gavel to Commissioner Smith and left the room.)

Ms. Norris presented the request.

Motion to reallocate federal, state and local funding currently in the budget for the FY 2009 studies to a new grant for the required Transportation Development Plan – Passed 4-0.

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young						X
Smith			X			
Shreve			X			
Gray	X		X			
Delauter		X	X			

(Commissioner Young returned to the room and Commissioner Smith passed him the gavel.)

Adoption of the 2012 Comprehensive Plan / Zoning Review – Jim Gugel, Community Development Division

Mr. Gugel and Mr. Eric Soter, Community Development Division, presented the Land Use Plan Map and the 2012 Comprehensive Zoning Map.

Comments were made by the Board.

Motion to adopt the 2012 Comprehensive Plan Land Use Plan Map with an effective date of September 13, 2012 – Passed 4-1.

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young	X		X			
Smith			X			
Shreve			X			
Gray				X		
Delauter		X	X			

(A copy of the approved/adopted resolution can be obtained in the County Manager's Office or from the county's website, www.FrederickCountyMD.gov.)

Motion to adopt the 2012 Comprehensive Zoning Map with an effective date of September 13, 2012 – Passed 4-1.

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FOR THURSDAY, SEPTEMBER 13, 2012**

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young	X		X			
Smith		X	X			
Shreve			X			
Gray				X		
Delauter			X			

(A copy of the approved/adopted ordinance can be obtained in the County Manager's Office or from the county's website, www.FrederickCountyMD.gov.)

COMMISSIONER COMMENTS

- Commissioner Delauter

PUBLIC COMMENTS

None.

QUESTIONS – PRESS

None.

ADJOURN

The meeting adjourned at 12:00 p.m.

Patricia A. Morrow
Recording Secretary