

**BOARD OF COUNTY COMMISSIONERS OF FREDERICK COUNTY MEETING MINUTES
FOR THURSDAY, OCTOBER 18, 2012**

Commissioner Blaine R. Young, *President*, called to order a meeting of the Board of County Commissioners ("Board") of Frederick County, Maryland, for Thursday, October 18, 2012, at 10:15 a.m. Present were Commissioners C. Paul Smith, *Vice President*, and Billy Shreve. Commissioners David Gray and Kirby Delauter were not present. Also present were Ms. Lori Depies, County Manager and Ms. Joyce Grossnickle, Administrative Officer.

INVOCATION AND PLEDGE OF ALLEGIANCE

The meeting began with the invocation followed by the Pledge of Allegiance.

COMMISSIONER COMMENTS

Comments were provided by Commissioners Young, Smith and Shreve.

Update of Board of County Commissioners' Administrative Actions – Commissioner Blaine R. Young and Lori Depies, Office of the County Manager

Commissioner Young briefed the public on the Board's recent administrative actions.

PUBLIC COMMENTS

None.

WORKSESSION

Recognition of Ag-Industry Youth Grant Recipients

The Board recognized Ag-Industry Youth Grant recipients Katie Mayne (junior at Linganore High School) and Wyatt Farmer (senior at Catoctin High School). The Board presented each student with a check for \$500.00.

International Year of Cooperatives Proclamation

The Board proclaimed 2012 as the International Year of Cooperatives and October 2012 as the Month of the Cooperatives in Frederick County.

National Business Women's Week Proclamation

The Board proclaimed the week of October 22, 2012, as National Business Women's Week.

Business Updates – Helen Riddle, Community Development Division

Ms. Riddle updated the Board on business in Frederick County.

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Appointments/Reappointments to Boards/Commissions – Joyce Grossnickle, Office of the County Manager

Commission on Disabilities

Commission Member Linder Werner was present to address questions raised by Commissioner Shreve regarding the number of current vacancies on the commission.

There were no public comments.

Motion to appoint Mr. Keith Nolan to fill an unexpired term to expire June 30, 2014 – Passed 3-0.

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young	X		X			
Smith		X	X			
Shreve			X			
Gray						X
Delauter						X

Sustainability Commission

There were no public comments.

Motion to appoint Mr. Tom Anderson to fill an unexpired term to expire June 30, 2013; Mr. Richard (Dick) Ishler to fill an unexpired term to expire June 30, 2014; and Ms. Katherine Heilman, Mr. Tim D. Jones, and Ms. Alonnie Ropp to fill unexpired terms to expire June 30, 2015 – Passed 3-0.

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young		X	X			
Smith			X			
Shreve	X		X			
Gray						X
Delauter						X

Transportation Services Advisory Council

There were no public comments.

Motion to appoint Mr. Marc DeOcampo to serve as an at-large representative and fill an unexpired term to expire June 30, 2015 – Passed 3-0.

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith		X	X			
Shreve	X		X			
Gray						X
Delauter						X

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Workforce Development Board

There were no public comments.

Motion to appoint Ms. Lisa Heflin to serve as a Private Sector representative and to fill an unexpired term to expire June 30, 2016 – Passed 3-0.

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith		X	X			
Shreve	X		X			
Gray						X
Delauter						X

AGENDA BRIEFING

Commissioner Young noted the Board would hold a public hearing on Thursday, October 25 at 10:00 a.m. regarding proposed water and sewer plan amendments.

CONSENT AGENDA

The following items were presented on the consent agenda:

- Purchasing Memo #13-052, Seven Law Enforcement Sedans (Piggyback Contract)
Award to: Criswell Performance Cars
Award amount: \$161,948.00
- Budget Transfer #BT-13-048, Community Development Division

Motion to approve the consent agenda as presented – Passed 3-0.

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith		X	X			
Shreve	X		X			
Gray						X
Delauter						X

ADMINISTRATIVE BUSINESS

Approval of Board of County Commissioners' Meeting Minutes

The minutes for Thursday, June 28, Thursday, July 12, Thursday, July 19, Thursday, July 26, and Tuesday, July 31, 2012, were approved by unanimous consent.

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Bid Award – Purchasing Memo #13-053, Bid #13-CP-03, Ballenger-McKinney HVAC Replacement and Budget Transfer - Diane George, Finance Division

Motion to approve Purchasing Memo #13-053 as presented – Passed 3-0.

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith		X	X			
Shreve	X		X			
Gray						X
Delauter						X

Memorandum of Understanding (MOU) Between the Board of County Commissioners and Russell Holdings, LLC – Mike Marschner, Office of the County Manager

Mr. Marschner, Mr. Ron Burns, Community Development Division and Mr. David Severn, attorney representing Russell Holdings, LLC, were present. Mr. Marschner reviewed the proposed MOU. Mr. Severn noted there were a few typos in the draft MOU that would need to be corrected before the document was signed by all parties. The Board agreed to the corrections.

Motion to approve MOU with the noted corrections – Passed 3-0.

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith	X		X			
Shreve		X	X			
Gray						X
Delauter						X

COMMISSIONERS COMMENTS

None.

PUBLIC COMMENTS

None.

QUESTIONS - PRESS

None.

ADJOURN

The meeting adjourned at 11:19 a.m.

Joyce M. Grossnickle
Administrative Officer