

**BOARD OF COUNTY COMMISSIONERS OF FREDERICK COUNTY MEETING MINUTES  
FOR TUESDAY, NOVEMBER 20, 2012**

Commissioner Blaine R. Young, *President*, called to order a meeting of the Board of County Commissioners of Frederick County, Maryland, ("Board") for Tuesday, November 20, 2012, at 10:00 a.m. Present were Commissioners C. Paul Smith, *Vice President*; Billy Shreve and Kirby Delauter. Also present were Ms. Lori Depies, County Manager and Ms. Patti Morrow, Recording Secretary. Commissioner David Gray was absent from the meeting.

**INVOCATION AND PLEDGE OF ALLEGIANCE**

The meeting began with the invocation followed by the recitation of the Pledge of Allegiance.

**COMMISSIONER COMMENTS**

Comments were provided by the Board.

**Update of Board of County Commissioners' Administrative Actions – Commissioner Blaine R. Young and Lori Depies, Office of the County Manager**

Commissioner Young and Ms. Depies briefed the public on the Board's recent administrative actions.

**PUBLIC COMMENTS**

None.

**WORKSESSION**

**Business Updates – Helen Riddle, Community Development Division**

Ms. Riddle updated the Board on business activity in Frederick County.

**Memorandum of Understandings (MOUs) Between Board of County Commissioners and Middletown Volunteer Fire Company Regarding Design, Construction, Operation and Maintenance of a Replacement Fire Station – Steve Leatherman, Fire and Rescue Service Division**

Mr. Leatherman, Mr. Tom Owens, Fire and Rescue Services Division, and Mr. Chuck Nipe, Public Works Division, commented on the MOUs.

There was no public comment.

*Motion to approve the execution of the MOUs between the Board of County Commissioners and the Middletown Volunteer Fire Company as presented – Passed 4-0.*

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith		X	X			
Shreve	X		X			
Gray						X
Delauter			X			

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**Ordinance to Delegate Authority for Fire and Rescue System Management to a  
Countywide Chief of Fire and Rescue Services – Tom Owens, Fire and Rescue Services  
Division**

Mr. Owens gave a PowerPoint presentation on a proposal giving legal authority to a “fire chief” for the responsibility of both the volunteer and career fire and rescue services.

Mr. Eric Smothers, Brunswick Volunteer Fire Company, and Mr. Doug Orner, Office of the County Manager, commented on the proposed ordinance.

Public comment was heard from:

- Chip Jewell
- Tim May
- John Neery, President, IAF Local 3666, Career Firefighter Association of Frederick County,

Mr. Jewell presented an alternative draft proposal.

*Motion to take the draft proposal prepared by Mr. Tom Owens and the draft proposal submitted by Mr. Chip Jewell to public hearing on the evenings of Tuesday, December 18, 2012, and Tuesday, January 8, 2013 - Passed 3-1.*

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young	X		X			
Smith				X		
Shreve		X	X			
Gray			X			X
Delauter						

**ADMINISTRATIVE BUSINESS**

**Approval of Board of County Commissioners’ Meeting Minutes**

The minutes for Tuesday, September 18, 2012, Thursday, September 20, 2012, Thursday, September 27, 2012, Thursday, October 4, 2012, Thursday, October 11, 2012, Tuesday, October 16, 2012, and Thursday, October 18, 2012, were approved by unanimous consent.

**Purchasing Memo #13-063 – Maintenance Contract Renewal for 800 MHz Trunked Radio System, Subscriber Radios, and System Administration (Continued from 11/15/12) – Jack Markey, Emergency Management Division**

Mr. Markey provided further information as requested by the Board.

*Motion to approve Purchasing Memo #13-063 as presented – Passed 4-0.*

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young		X	X			
Smith	X		X			
Shreve			X			
Gray						X
Delauter			X			

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**Property Tax Rate Scenarios for FY 2014 Base Budget – Regina Howell, Budget Office,  
Office of the County Manager**

Ms. Howell presented four General Fund tax rate scenarios and the corresponding impacts on the structural deficit.

*By unanimous consent, staff received direction to use “Scenario C” from Attachment A of the staff report to begin the FY 2014 base budget preparation.*

**COMMISSIONER COMMENTS**

None.

**PUBLIC COMMENTS**

None.

**QUESTIONS – PRESS**

None.

**ADJOURN**

The meeting adjourned at 1:00 p.m.

Patricia Morrow  
Recording Secretary