

**BOARD OF COUNTY COMMISSIONERS OF FREDERICK COUNTY MEETING MINUTES  
FOR THURSDAY, JANUARY 17, 2013**

Commissioner Blaine R. Young, *President*, called to order a meeting of the Board of County Commissioners of Frederick County, Maryland, ("Board") for Thursday, January 17, 2013, at 10:00 a.m. Present were Commissioners C. Paul Smith, *Vice President*; Billy Shreve, David Gray and Kirby Delauter. Also present was Ms. Patti Morrow, Recording Secretary.

**INVOCATION AND PLEDGE OF ALLEGIANCE**

The meeting began with the invocation followed by the recitation of the Pledge of Allegiance.

**COMMISSIONER COMMENTS**

Comments were provided by Commissioners Young, Smith, Delauter and Gray.

**Update of Board of County Commissioners' Administrative Actions – Commissioner Blaine R. Young and Lori Depies, Office of the County Manager**

Commissioner Young briefed the public on the Board's recent administrative actions.

**PUBLIC COMMENTS**

None.

**WORKSESSION**

**Martin Luther King, Jr. Day Proclamation**

The Board proclaimed January 21, 2013, as Martin Luther King, Jr. Day in Frederick County.

**Business Recognition – Frederick Coin Exchange**

The Board recognized Frederick Coin Exchange for their contributions to the community.

**PUBLIC HEARINGS**

**Amendment to the List of Exempt Employees – Linda Thall, Office of the County Attorney**

A public hearing, as duly advertised, was held on an amendment to the list of exempt employees.

Ms. Thall presented the proposed resolution and explained the proposed changes.

Public comment was received from:

- Diane Smoley

No action was taken by the Board as this public hearing was for the benefit to receive public comments. The Board will make a decision at their meeting scheduled for Thursday, January 31, 2013.

**BOARD OF COUNTY COMMISSIONERS OF FREDERICK COUNTY MEETING MINUTES  
FOR THURSDAY, JANUARY 17, 2013**

**2012 Changes to the Standard Details for Water Mains, Sanitary Sewers and Related Structures – Rod Winebrenner and Robert Creighton, Utilities and Solid Waste Management Division**

A public hearing, as duly advertised, was held on the changes to the Standard Details for water mains, sanitary sewers and related structures.

Mr. Winebrenner and Mr. Creighton briefed the Board on the revised and updated Standard Details which provide design engineers and contractors with a clear understanding of what is expected for numerous items of water and sewer infrastructure.

Mr. Kevin Demosky, Utilities and Solid Waste Management Division, contributed to the discussion.

Public comment was received from:

- John Mazelon, Frederick County Building Industry Association

Commissioner Delauter requested adding notes to several of the details.

Ms Kathy Mitchell, Office of the County Attorney, commented on the notes.

The public hearing record was closed and staff was requested to add the notes to the original document and bring back the revised document to the Board during their meeting on Thursday, January 24.

**WORKSESSION**

**Business Updates – Helen Riddle, Community Development Division**

Ms. Riddle updated the Board on business activity in Frederick County.

**Appointments/Reappointments to Boards/Commissions – Joyce Grossnickle, Office of the County Manager**

**Commissioner for Women**

There was no public comment.

*Motion to appoint Ms. Cynthia Miller to fill an unexpired term to expire June 30, 2015, and to appoint Ms. Veralynn Morris to fill an unexpired term to expire June 30, 2013, and for a full three-year term to take effect July 1, 2013, and to expire June 30, 2016 – Passed 5-0.*

| COMMISSIONERS | MOTION | SECOND | YES | NO | ABSTAIN | NOT PRESENT |
|---------------|--------|--------|-----|----|---------|-------------|
| Young         |        |        | X   |    |         |             |
| Smith         |        | X      | X   |    |         |             |
| Shreve        |        |        | X   |    |         |             |
| Gray          | X      |        | X   |    |         |             |
| Delauter      |        |        | X   |    |         |             |

**BOARD OF COUNTY COMMISSIONERS OF FREDERICK COUNTY MEETING MINUTES  
FOR THURSDAY, JANUARY 17, 2013**

Mental Health Management Agency (MHMA) Board of Directors

Public comment was received from:

- Robert Pitcher, MHMA

*Motion to appoint Ms Suzanne Morris to fill an unexpired term to expire June 30, 2014, to appoint Pastor Ken Walker to fill an unexpired term to expire June 30, 2015 and to appoint Mr. Stephen Wilhide to fill an unexpired term to expire June 30, 2014 – Passed 5-0.*

| COMMISSIONERS | MOTION | SECOND | YES | NO | ABSTAIN | NOT PRESENT |
|---------------|--------|--------|-----|----|---------|-------------|
| Young         |        |        | X   |    |         |             |
| Smith         |        | X      | X   |    |         |             |
| Shreve        |        |        | X   |    |         |             |
| Gray          | X      |        | X   |    |         |             |
| Delauter      |        |        | X   |    |         |             |

Transportation Services Advisory Council

There was no public comment.

*Motion to appoint Ms. Lacey Fogle to serve as a community agency representative and fill an unexpired term to expire June 30, 2014 – Passed 5-0.*

| COMMISSIONERS | MOTION | SECOND | YES | NO | ABSTAIN | NOT PRESENT |
|---------------|--------|--------|-----|----|---------|-------------|
| Young         |        | X      | X   |    |         |             |
| Smith         | X      |        | X   |    |         |             |
| Shreve        |        |        | X   |    |         |             |
| Gray          |        |        | X   |    |         |             |
| Delauter      |        |        | X   |    |         |             |

**ADMINISTRATIVE BUSINESS**

**Request to Increase a Vacant .50 FTE School-based Occupational Therapist Position to a .82 FTE – Dr. Monica Grant, Health Services Division**

Dr. Grant and Dr. Barbara Brookmyer, Health Services Division, commented on the request.

*Motion to increase a vacant .5FTE Occupational Therapist position to .82FTE and in FY 2014 reduce a Physical Therapist position from 1.0FTE to .91FTE – Passed 5-0.*

| COMMISSIONERS | MOTION | SECOND | YES | NO | ABSTAIN | NOT PRESENT |
|---------------|--------|--------|-----|----|---------|-------------|
| Young         |        |        | X   |    |         |             |
| Smith         |        |        | X   |    |         |             |
| Shreve        |        | X      | X   |    |         |             |
| Gray          | X      |        | X   |    |         |             |
| Delauter      |        |        | X   |    |         |             |

**Legislative Issues – John Mathias, Office of the County Attorney and Ragen Cherney, Office of the County Manager**

Mr. Mathias and Mr. Cherney briefed the Board on the issues before the Frederick County delegation members.

**BOARD OF COUNTY COMMISSIONERS OF FREDERICK COUNTY MEETING MINUTES  
FOR THURSDAY, JANUARY 17, 2013**

*Motion to send correspondence to the delegation in support of the repeal of House Bill 106 – Sustainable Growth and Agricultural Preservation Act of 2012 – Passed 4-1.*

| COMMISSIONERS | MOTION | SECOND | YES | NO | ABSTAIN | NOT PRESENT |
|---------------|--------|--------|-----|----|---------|-------------|
| Young         | X      |        | X   |    |         |             |
| Smith         |        | X      | X   |    |         |             |
| Shreve        |        |        | X   |    |         |             |
| Gray          |        |        |     | X  |         |             |
| Delauter      |        |        | X   |    |         |             |

**COMMISSIONER COMMENTS**

Comments were provided by Commissioner Smith.

**PUBLIC COMMENTS**

- Diane Smoley
- Michael Dickson

**QUESTIONS – PRESS**

None.

**ADJOURN**

The meeting adjourned at 12:45 p.m.

Patricia Morrow  
Recording Secretary