

**BOARD OF COUNTY COMMISSIONERS OF FREDERICK COUNTY MEETING MINUTES  
FOR THURSDAY, FEBRUARY 28, 2013**

Commissioner Blaine R. Young, *President*, called to order a meeting of the Board of County Commissioners of Frederick County, Maryland, ("Board") for Thursday, February 28, 2013, at 10:10 a.m. Present were Commissioners C. Paul Smith, *Vice President*; Billy Shreve, David Gray and Kirby Delauter. Also present were Ms. Lori Depies, County Manager and Ms. Patti Morrow, Recording Secretary.

**INVOCATION AND PLEDGE OF ALLEGIANCE**

The meeting began with the invocation followed by the recitation of the Pledge of Allegiance.

**COMMISSIONER COMMENTS**

Comments were provided by the Board.

**Update of Board of County Commissioners' Administrative Actions – Commissioner Blaine R. Young and Lori Depies, Office of the County Manager**

Commissioner Young and Ms. Depies briefed the public on the Board's recent administrative actions.

**PUBLIC COMMENTS**

None.

**WORKSESSION**

**Business Recognition – North Star Foundations, Inc.**

The Board recognized North Star Foundations, Inc., for their contributions to the community.

**PUBLIC HEARING**

**Repeal of the Alarm Registration Ordinance – Gary Hessong, Community Development Division**

A public hearing was held, as duly advertised, on a proposed repeal of the Alarm System Registration Ordinance.

Mr. Hessong and Sheriff Chuck Jenkins noted the ordinance had failed in its primary purpose to reduce or eliminate false alarms.

There was no public comment.

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*Motion to approve and adopt the proposed ordinance to repeal the Alarm System Registration Ordinance for Frederick County – Passed 5-0.*

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith	X		X			
Shreve		X	X			
Gray			X			
Delauter			X			

(A copy of the approved/adopted ordinance can be obtained in the County Manager's Office or from the county's website, [www.FrederickCountyMD.gov](http://www.FrederickCountyMD.gov).)

**CONSENT AGENDA**

The following items were included on the consent agenda:

- Purchasing Memo #13-101 – Breakaway Sign Posts and Sign Mounting Hardware (Piggyback Contract)
- Purchasing Memo #13-102 – Mowing Turf Surfaces

*Motion to approve the consent agenda as presented – Passed 5-0.*

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith	X		X			
Shreve		X	X			
Gray			X			
Delauter			X			

**WORKSESSION**

**Recommended Local Emergency Planning Committee (LEPC) Appointments – Dennis Dudley, LEPC**

Lt. Dudley and Mr. Seamus Mooney, Emergency Management Division, presented the recommended appointments.

*Motion to approve the recommended appointments to the Frederick County LEPC – Passed 5-0.*

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith			X			
Shreve	X		X			
Gray			X			
Delauter		X	X			

**Second Quarter Financial Analysis Reporting Financial Results for the Six Months Ended December 31, 2012 – Erin White, Finance Division**

The following Finance Division staff presented the financial results for Frederick County for the six months ended December 31, 2012:

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- Melanie Toms – General Fund;
- Kathy Tritsch - Water and Sewer Enterprise Fund; Solid Waste Management Enterprise Fund; Citizens Care and Rehabilitation Center (CCRC) Enterprise Fund; Montevue Assisted Living (MAL) Enterprise Fund and the Fire/Rescue Tax Districts Special Revenue Fund.

Mr. Steve Ryan, LW Consulting, commented on the CCRC and MAL Enterprise Funds.

No action was taken by the Board as this item was informational.

For future presentations staff was directed to show a comparison between the previous year's financial numbers and the current numbers.

**ADMINISTRATIVE BUSINESS**

**Offer to Purchase 103 Prospect Street, Middletown – Ray Barnes, Frederick County Public Schools**

Mr. Barnes presented the request of an offer from Saint Thomas More Academy to purchase 103 Prospect Street, Middletown, for the full appraised value of \$440,000.

*The Board determined the county had no need for the property and gave its concurrence for the Board of Education to proceed in accepting the offer from Saint Thomas More Academy to purchase the property – Passed 4-0-1.*

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young		X	X			
Smith	X		X			
Shreve					X	
Gray			X			
Delauter			X			

Mr. Richard McCain, Office of the County Attorney, commented on the procedure regarding county surplus property.

**Bid Award – Purchasing Memo #13-099, Pavement Engineering and Field Services IDQ Contract – Diane George, Finance Division**

*Motion to approve Purchasing Memo #13-099 as presented – Passed 5-0.*

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith	X		X			
Shreve			X			
Gray		X	X			
Delauter			X			

(Commissioner Gray left the room.)

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**Frederick County Volunteer Fire and Rescue Association (FCVFRA) Website – Doug Orner, Office of the County Manager**

Mr. Orner and Ms. Sherry Weakley, Interagency Information Technologies Division, commented on the website.

*Motion to approve the expenditure of \$1,235 to Technology Reflections, Inc. for the administration of the FCVFRA website – Passed 3-1.*

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young		X	X			
Smith	X		X			
Shreve				X		
Gray						X
Delauter			X			

(Commissioner Gray returned to the room.)

**Blickenstaff Child's Lot / Owner's Dwelling Request – Anne Bradley, Community Development Division**

Ms. Bradley presented the request and noted the Agricultural Preservation Advisory Board reviewed the request and recommended approval.

*Motion to approve a child's lot and a future owner's dwelling on the Blickenstaff (county held easement) property – Passed 4-1.*

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young	X		X			
Smith			X			
Shreve				X		
Gray			X			
Delauter		X	X			

**Update on Municipal Activities – Dave Dunn, Office of the County Manager**

Mr. Dunn briefed the Board on the activities for February.

*No action was taken, as this was informational.*

**Legislative Issues – John Mathias, Office of the County Attorney and Ragen Cherney, Office of the County Manager**

Mr. Mathias briefed the Board on the issues before the Frederick County delegation members.

*No action was taken.*

**COMMISSIONER COMMENTS**

None.

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**PUBLIC COMMENTS**

None.

**QUESTIONS – PRESS**

None.

The meeting adjourned at 12:10 p.m.

Patricia Morrow  
Recording Secretary