

**BOARD OF COUNTY COMMISSIONERS OF FREDERICK COUNTY MEETING MINUTES  
FOR THURSDAY, APRIL 4, 2013**

Commissioner Blaine R. Young, *President*, called to order a meeting of the Board of County Commissioners ("Board") of Frederick County, Maryland, for Thursday, April 4, 2013, at 10:10 a.m. Present were Commissioners C. Paul Smith, *Vice President*, Billy Shreve, David Gray and Kirby Delauter. Also present were Ms. Lori Depies, County Manager and Ms. Joyce Grossnickle, Administrative Officer.

**Invocation and Pledge of Allegiance**

The meeting began with a moment of silence followed by the Pledge of Allegiance.

**Visit with Congressman Chris Van Hollen**

Congressman Van Hollen introduced his staff (District Director Joan Kleinman, Field Representative for Frederick County Melissa Joseph, and Outreach and Constituent Services Karen McManus). The following topics were discussed: impact of sequestration; the tax code; status of North Korea; mortgage interest deduction; bank regulations; and getting corporations to bring their money back to the United States.

**Presentation by Colonel Allan J. Darden, Sr., Commander, U.S. Army Garrison, Fort Detrick to the Sheriff's Office**

Colonel Darden and Command Sergeant Major Cassandra D. Redd thanked Sheriff Chuck Jenkins, Lt. Tom Winebrenner, and Deputy First Class Amanda Hatcher for providing assistance with background checks and fingerprinting services for the employees of child, youth, and school services and the Child Development Center at Fort Detrick.

**Proclamation – Financial Literacy Week**

The Board proclaimed the week of April 6 as Financial Literacy Week.

**Commissioner Comments**

Comments were provided by Commissioners Smith, Shreve and Delauter.

**Update of Board of County Commissioners' Administrative Actions – Commissioner Blaine R. Young and Lori Depies, Office of the County Manager**

Commissioner Young briefed the public on the Board's recent administrative actions.

**Approval of Minutes – March 21, 2013**

The minutes from March 21, 2013, were approved by unanimous consent.

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**PUBLIC COMMENTS**

Public comments were made by:

- City of Brunswick Mayor Karin Tome (*presented the new City of Brunswick seal to the Board*)
- Mary Lou Reedy
- Matt Seubert
- Donald Lee

**CONSENT AGENDA**

The following item was removed from the consent agenda:

- Design Change Order No. 26 – Ballenger-McKinney Enhanced Nutrient Removal Wastewater Treatment Plant Expansion and Budget Transfer

The following items remained on the consent agenda:

- Purchasing Memo #13-117 – Bid #13-27, Mowing Services: Parks and Recreation, Highways and Citizens Care and Rehabilitation Center/Montevue Assisted Living
- Maryland Energy Administration (MEA) Smart Energy Communities Grant Application
- Emergency Unemployment Compensations Reemployment Eligibility Assessment FY 2013 New Grant

*Motion to approve the consent agenda as amended – Passed 5-0.*

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith	X		X			
Shreve			X			
Gray		X	X			
Delauter			X			

**ADMINISTRATIVE BUSINESS**

**Design Change Order No. 26 – Ballenger-McKinney Enhanced Nutrient Removal Wastewater Treatment Plant Expansion and Budget Transfer – Kevin Demosky, Utilities and Solid Waste Management Division**

Mr. Demosky commented on the design change order.

*Motion to approve Design Change Order No. 26 – Passed 5-0.*

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith		X	X			
Shreve			X			
Gray			X			
Delauter	X		X			

**BOARD OF COUNTY COMMISSIONERS OF FREDERICK COUNTY MEETING MINUTES FOR THURSDAY, APRIL 4, 2013**

**WORKSESSION**

**July 1, 2012 Plan Actuarial Valuation Results Report for the Frederick County Employees Retirement – Tracy Lobuts, Human Resources and Tom Lowman, FSA, EA, MAA, Bolton Partners, Inc.**

Also present was Mr. Mitch Hose, Director, Human Resources Division.

Mr. Lowman presented the report. After some discussion, it was agreed to have Mr. Lowman return in 60 days to further discuss with the Board other possible changes to the retirement plan.

*No action was taken as this item was informational.*

**Appointments/Reappointments to Boards/Commissions – Joyce Grossnickle, Office of the County Manager**

**Commission on Aging**

*Motion to appoint Ms. Irene Packer to serve a term to expire June 30, 2013, and be appointed to a full-three year term to begin July 1, 2013, to expire June 30, 2016; and to appoint Mr. William Moseley to serve a term to expire June 30, 2014 – Passed 4-0-1.*

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young	X		X			
Smith			X			
Shreve			X			
Gray					X	
Delauter		X	X			

*Motion to appoint Mr. Ken Berlin to serve a term to expire June 30, 2013 and be appointed to a full-three year term to begin July 1, 2013, to expire June 30, 2016 – Failed 2-3.*

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young				X		
Smith		X	X			
Shreve				X		
Gray	X		X			
Delauter				X		

**Interagency Internal Audit Authority**

*Motion to appoint Mr. Shaun Jones to serve a term to expire June 30, 2016 – Passed 5-0.*

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young		X	X			
Smith	X		X			
Shreve			X			
Gray			X			
Delauter			X			

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**Social Services Board**

*Motion to reappoint Mr. Robert Bennett, Ms. Kaprece James, and Mr. Michael Levensgood to serve terms to expire June 30, 2015; and to appoint Ms. Diane Broadnax to serve a term to expire June 30, 2015 – Passed 5-0.*

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young		X	X			
Smith	X		X			
Shreve			X			
Gray			X			
Delauter			X			

**Property Tax Assessment Appeal Board**

*Motion to recommend forwarding to the Maryland Governor’s Appointments Office the names of Mr. Dennis Cowell and Mr. Glenn Lenhart for reappointment – Passed 5-0.*

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith	X		X			
Shreve			X			
Gray		X	X			
Delauter			X			

**AGENDA BRIEFING**

Commissioner Young noted the Board would hold a public hearing on Tuesday, April 9 at 7:00 p.m. regarding Rosemont Pre-construction and Pre-benefit Assessment and Thursday, April 11 at 10:00 a.m. to the continuation of the public hearing on the proposed Water and Sewerage Plan Amendment #WS-12-08, Frall Developers, Inc.

**ADMINISTRATIVE BUSINESS**

**Release of Fourth Quarter Library Material Funding – Darrell Batson, Frederick County Public Libraries**

Mr. Batson presented the request for the release of funding for the purchase of library material.

*Motion to release the fourth quarter library material funding – Passed 5-0.*

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith			X			
Shreve		X	X			
Gray	X		X			
Delauter			X			

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**Update on Metropolitan Washington Council of Governments' Gun Control Position –  
David Dunn, Office of the County Manager**

*No action taken as this item was informational.*

**Legislative Issues – John Mathias, Office of the County Attorney and Ragen Cherney,  
Office of the County Manager**

Mr. Mathias and Mr. Cherney briefed the Board on the issues before the Frederick County delegation members.

Commissioner Shreve directed staff to invite the Frederick County delegation to a future Board meeting to discuss the recently completed 2013 legislative session and, specifically, to learn more as to why some of Frederick County bills were not approved.

**COMMISSIONERS COMMENTS**

None.

**PUBLIC COMMENTS**

- David Shoemaker

**QUESTIONS - PRESS**

None.

**ADJOURN**

The meeting adjourned at 12:45 p.m.

Joyce M. Grossnickle  
Administrative Officer