

**Frederick County Roads Board
Minutes of Monday, June 6, 2011**

Present:

Roads Board Members

Ms. Barbara Windsor, Chairperson
Mr. Leroy Hansberger, Vice Chairperson
Mr. Peter Pearre
Mr. Paul Fitzgerald

Staff Members

Commissioner Kirby Delauter
Commissioner C. Paul Smith
Mr. Tom Meunier
Mr. Robert Shen
Mr. Donnie Crum
Mr. Dave Olney
Ms. Heidi Keeney

I. CALL TO ORDER

- A. The Frederick County Roads Board (“Board”) met on Monday, June 6, 2011, in the third floor meeting room of Winchester Hall, 12 East Church Street, Frederick, Maryland. Board Chairperson, Barbara Windsor called the meeting to order at 7:00 p.m.
- B. Ms. Keeney introduced members of the Board and County Staff to those present.

II. PUBLIC COMMENTS

- A. Ms. Windsor asked for public comments. **Mr. Phil Olsen, 13033 Tower Road**, came forward advocating the rural roads program. He stated that he lives on the gravel portion of Tower Road and would like the road to continue being unpaved. The road was re-graded last week removing pot holes. He stated that the liquid the County applied in the past helped with the dust and was not applied this time.

Mr. Meunier stated the liquid used in the past, calcium chloride was removed from the County budget approximately 2007-2008 and has not been restored in subsequent years. Mr. Meunier stated that staff has not yet received a petition to have Tower Road removed from rural roads program.

- B. **Mr. Keith Delauter, 111 Tippin Drive**, came forward and announced he would like the three miles of gravel on Tower Road to be paved. He said the road continuously has pot holes and dust issues and is difficult in winter weather. Mr. Delauter calls County staff multiple times in year to re-grade the road. He is concerned the County is spending too much money maintaining the gravel roads.

Mr. Meunier stated that the County was in the process of completing Tower Road when the Rural Roads program started, which is why the three miles are not complete. The only option to pave is to receive a petition to remove Tower Road from the rural roads program.

- C. **Ms. Susan Hanson, 3205 Poffenberger Road**, came forward and announced last week a child had an accident on her road and she believes if the road was paved the incident could have been dangerous. She would like to see the rural road program go further and stated other States have unpaved roads as the costs to maintain the rural roads is less. She mentioned that the replacement of Mr. Barry Lucey would have large shoes to fill.

- D. **Mr. J. David Hunter, 109 East 7th Street**, came forward and announced he lives in Frederick City, however works for Baltimore Yearly Meeting, which has a summer camp program at Catoctin Quaker Camp on Tower Road. He enjoys the rural road at the camp and supports the rural roads program. He wanted to express his gratitude to Mr. Barry Lucey for serving his term and making citizens feel comfortable.

Ms. Windsor thanked Mr. Lucey for his dedication to the Board.

III. OLD BUSINESS

- A. **Approval of Minutes** –Mr. Pearre made the motion to approve the minutes as presented for the Monday, March 7, 2011, meeting. The motion was seconded by Mr. Hansberger and approved by a unanimous vote.

IV. NEW BUSINESS

- A. **A vacancy on the Roads Board** – Mr. Windsor announced that since Barry Lucey's term on the Board will end June 30, 2011, the Board members have been reviewing applications. A motion was made to recommend Mr. James Strawsburg by Mr. Hansberger and a second motion was made to recommend Mr. Frederick Wood, Sr. by Mr. Pearre. Due to only four Board members in attendance this resulted in a tie. The Board will forward their recommendation for both Mr. Strawsburg and Mr. Wood to the Board of County Commissioners for the final decision. Ms. Windsor thanked everyone that had applied and stated she appreciated the interest in the Board.
- B. **Drainage and Road Alignment Issues on Annandale Road** – Mr. Olney stated that staff was contacted by Mr. Kimbel Byron of 17070A Annandale Road concerning alleged inadequacy of the pipe structure and alignment of the intersection of Annandale and Hampton Valley Roads. Staff met with Mr. Byron and discovered the pipe was blocked with debris. The County has removed the debris. Staff recommends installation of signage improvements and minor widening of the road. Mr. Fitzgerald states that there are currently signs in the area and recommends staff add new signage first and reevaluate at a later time if the road widening is necessary due to the costs associated. Commissioner Delauter agreed with Mr. Fitzgerald. Mr. Shen also noted that the road would be receiving a surface coating treatment, which would increase the traction on the road. Mr. Pearre made a motion for staff to move forward with installation of new signage and have staff reevaluate at a later date. Mr. Fitzgerald second the motion and it was passed unanimously.
- C. **5249-D Wigville Road Driveway Green Property** – (this item was added after Agenda was posted) Mr. Olney reported Mr. Green has been in contact with County staff regarding the pipe near his driveway that has been clogged causing his stone driveway to wash out. Mr. Olney mentioned the road predates Mr. Green's property, the property is downhill and this occurs in extreme rain conditions. Staff recommends that they do nothing further at this time and remove debris from pipe as necessary.

V. CIP AND OTHER PROJECTS – UPDATES

Mr. Shen presented the following information regarding current road projects:

- A. **Ijamsville Road Phase I** - Due to few remaining right-of-way acquisitions to be accomplished north of Prices Distillery Road, staff proceeds with splitting the project to Phase 1A and Phase 1B. Phase 1A will cover road work from the MD 80 intersection to approximately 1,000 feet north of Ball Road. Phase 1B will include the road work from 1,000 feet north of Ball Road to the northern limits near the CSX crossing. Phase 1A was advertised on 5/10/2011 with bid opening on 6/23/2011. Phase 1B will proceed to bidding process after resolving remaining right-of-way negotiations.
- B. **Ijamsville Road Phase II** - Design is complete. Staff continues right-of-way negotiation process. Construction funding is programmed for FY13.
- C. **Boyers Mill Road/Bridge** - Final design for the bridge project is currently underway with the anticipation of advertising for construction in Spring 2012. Staff briefed the BoCC on Road project on 5/26/2011 and received approval to proceed with including additional improvement items in the final design scope.
- D. **Reichs Ford Road Bridge over Monocacy River** - As contractor completed deck and joint repairs, temporary signals have been removed and all lanes on Reichs Ford Road re-opened to traffic on 5/17/2011. The contractor will start pier cap strengthening using carbon fiber reinforcement this week. The construction is anticipated to be completed by September 2011.
- E. **Woodville Road Pipe Culvert** - Design is complete and staff continues r/w negotiation with one property owner.
- F. **Pavement Management Program** - FY11 Patching: BoCC approved the bid award on 3/31/2011. Construction notice-to-proceed was 5/31/2011. FY11 Surface Coat: BoCC approved the bid award on 4/28/2011. Anticipate notice-to-proceed by end of June 2011. FY11 Full-depth Reclamation: BoCC approved the bid award on 5/12/2011. Anticipate notice-to-proceed in July 2011. FY12 Overlay: Advertised on 5/23/2011 with bid opening on 6/22/2011.
- G. **Satellite Facilities** - Staff completed landscaping work and secured U&O certificates for Thurmont and Johnsville sites.

I. BUDGET UPDATES

- A. **Operating Budget Status Update** - Mr. Crum stated that the Operating Budget has a projection of \$137,883 salary/wage balance, operating recovery at \$29,000 and a total savings \$166,800. Using an existing contract, they have purchased an additional \$420,000 in salt. This amount will fill the County to about 80 percent capacity at all facilities. Staff is also currently working on storm damage primarily in Districts 1 and 3. There has been a recent price increase in asphalt account due to the fuel index. Currently there is a savings of \$103,169 in asphalt due to lower than expected usage. Staff further explained that the \$103,169 budget balance in the asphalt account will cover overages in other accounts such as liquid asphalt, stone, anti-skid, gabions and guardrail accounts.

II. HIGHWAY OPERATIONS

- A. **Big Sweep Program on April 14, 15 and 16** – Mr. Crum reported that although we had a lot of rain they picked up 4 ¼ tons of trash, 609 tires and 1.78 tons of recycling. They generated over \$30,000 in funds for the organization.
- B. **Striping** – Mr. Crum stated that they have scheduled Districts 1 (Thurmont, Emmitsburg and Rocky Ridge) and 2 (Johnsville, Libertytown and eastern side New Market) in FY2012. Bid opens on Thursday, June 9th.
- C. **Tar and Chip List for FY2012** – (Item was added during meeting) Mr. Crum announced that they are planning on completing 10.26 miles in Districts 1 and 3 in FY2012. Bid opens on Thursday, June 9th.

Tom Meunier mentioned they are still working on the Poffenberger DSA pilot program evaluation. Mr. Shen, Mr. Routzahn and Mr. Crum are working on a standard operating procedure on gravel roads so that it details what the County can provide.

III. ROADS BOARD ISSUES

Mr. Pearre mentioned residents of Unionville pointed out to him that Clemsonville Road north and south of MD 26 is in need of work. Mr. Meunier mentioned that section was recently bid and will be completed this summer.

Mr. Fitzgerald inquired of staff as to whether the signs for Albaugh Road had been installed and if any damage had occurred?

Commissioner Delauter asked if Tower Road would be discussed at the next meeting. Mr. Meunier mentioned they were waiting to see if a petition would be received. If a petition is received, it could be added to the next agenda.

Mr. Keith Delauter asked if the County was not using the calcium chloride on Tower Road due to environmental complaints or finance concerns. Mr. Meunier confirmed it was due to funding. However, staff will look at the FY2011 budget balances to see if any funds can be used to treat some of our gravel roads (including Tower Road) with calcium chloride this summer.

IV. ADJOURNMENT

Mr. Hansberger remarked that former Chairperson Barry Lucey did a terrific job all the years he served on the Board, thanked him for his service and stated that he will be missed.

Being no further business, the meeting was adjourned at 8:05 p.m.

The next meeting will be held on Monday, September 12, 2011 at 7:00 p.m.

Respectfully submitted,

Heidi Keeney
Executive Assistant

The Roads Board Meetings can be viewed through the Frederick County webpage using this link:
<http://www.frederickcountymd.gov/media/>