

**Frederick County Roads Board
Minutes of Monday, March 7, 2011**

Present:

Roads Board Members

Mr. Leroy Hansberger
Mr. Peter Pearre
Ms. Barbara Windsor
Mr. Paul Fitzgerald

Staff Members

Mr. Tom Meunier
Mr. Robert Shen
Mr. William Routzahn
Mr. Donnie Crum
Mr. Dave Olney
Ms. Penny Bryant

I. CALL TO ORDER

- A. The Frederick County Roads Board ("Board") met on Monday, March 7, 2011, in the third floor meeting room of Winchester Hall, 12 East Church Street, Frederick, Maryland. Board Vice Chairman, Leroy Hansberger (Acting Chairman) called the meeting to order at 7:00 p.m. Mr. Hansberger announced that he was filling in for Chairman Barry Lucey who was unable to attend.
- B. Mr. Hansberger introduced himself and the other members of the Board, and Mr. Meunier introduced County Staff to those present.

II. PUBLIC COMMENTS

- A. Mr. Hansberger asked for public comments. **Ms. Susan Hanson, 3205 Poffenberger Road**, came forward and stated that although Mr. Lucy was unable to attend the meeting, she wanted to take the opportunity to express her thanks and gratitude for his service with the Board and being an advocate for gravel roads and historic preservation.
- B. **Mr. Phillip Olsen, 13033 Tower Road**, came forward voicing a concern that some of his neighbors were starting a petition to have Tower Road removed from the rural roads program. He stated that he lives on the gravel portion of Tower Road and would like the road to continue being unpaved. He stated that the liquid the County applied in the past helped with the dust. Mr. Olsen also voiced concerns about the number of trees that were being cut down along the road. He also reported that there are ATV's frequently riding on that section of the road and would like a way to discourage that activity.

Mr. Meunier stated that staff has not yet received a petition to have Tower Road paved.

Mr. Routzahn said that the policy is to trim trees along the edge of the road if they are presenting an issue. He stated that he will check into it to see if any unnecessary tree cutting is being done. Mr. Routzahn also stated that the liquid that was applied to the road was calcium chloride which has since been eliminated from the budget.

Mr. Meunier added that some bus drivers have complained about the trees hitting the sides of the busses as they pass.

- C. **Mr. Jim Bonneville, 9048 Albaugh Road**, came forward and announced he was here to preserve Albaugh Road as a gravel road. Mr. Bonneville presented a petition with 39 signatures from property owners on Albaugh Road petitioning that no additional improvements other than the replacement of the current speed limit signs be made to Albaugh Road. (See Attachment A). Mr. Bonneville stated that the County is planning on placing additional warning signs and that his understanding was that only two speed limit signs were being replaced.

Mr. Meunier replied that an issue with the hills was brought to them by another resident and the Sheriff's Office. Mr. Olney stated that after this issue was brought to their attention, they felt they should take some action and decided on 2 hill warning signs.

Mr. Pearre asked about doubling up the signs with existing signs to avoid clutter. Mr. Meunier said they are looking into placing the warning signs on the same post as other signs.

III. OLD BUSINESS

- A. **Approval of Minutes** – Ms. Windsor made the motion to approve the minutes as presented of the Monday, December 13, 2010 meeting. The motion was seconded by Mr. Pearre and approved by a unanimous vote.

IV. NEW BUSINESS

- A. **Election of Officers** – Mr. Hansberger announced that since Barry Lucy's term on the Board has ended, the Board nominated Barbara Windsor as the new Chairperson. Mr. Hansberger will remain the Vice Chairman. A motion was made to approve these nominations by Mr. Pearre and seconded by Mr. Fitzgerald. The motion passed by unanimous vote.
- B. **Neighborhood Traffic Calming Policy Preview** – Mr. Olney presented the Review of County Neighborhood Traffic and Speed Mitigation Policy. (See Attachment B). DPW developed this policy which was endorsed by the Frederick County Board of County Commissioners (BOCC) in January, 2000. Staff was asked to review the policy and make recommendations for improvements. Staff met with representatives of other County agencies for comments and suggestions. Mr. Olney explained the policy and the recommended changes. The Board was asked to review the policy and e-mail their comments to Mr. Olney. Mr. Olney would like to have the comments back by March 25, 2011. After comments are received, the policy will be presented to the BOCC.

V. CIP AND OTHER PROJECTS – UPDATES

Mr. Shen presented the following information regarding current road projects:

- A. **Ijamsville Road, Phase I** - The design for the project is complete. There are some right-of-way issues that have been holding up the project. Staff is proceeding with splitting the project to Phase 1A and Phase 1B with the dividing point being located approximately midway between Ball Road and Prices Distillery Road. Phase 1A will contain road work from the dividing point to the southern limits at MD 80. Phase 1B will cover the road work from the dividing point to the northern limits near the railroad tracks. Staff plans to bid out Phase 1A first with

construction to start in the summer of 2011. Phase 1B will proceed after resolving remaining right-of-way negotiations.

- B. **Ijamsville Road, Phase II** - Staff has received SWM waiver approval. Staff is continuing with the right-of-way negotiation process. Construction funding is programmed for FY'13.
- C. **Boyers Mill Road Bridge** - The consultant has started the final design for the bridge project. Based on the comments received from the November public meeting, staff plans to brief the BOCC on road project scope.
- D. **Reichs Ford Road Bridge over Monocacy River** – The date for Notice to Proceed was 1/31/2011. One-lane traffic with temporary traffic signal has been implemented to facilitate the steel cleaning and painting work.
- E. **Woodville Road Pipe Culvert** - This project was programmed as a culvert replacement project. A rehabilitation option was explored due to the right-of-way negotiation impasse with one property owner. However, it has been determined that the rehabilitation option could not be performed within the prescriptive right-of-way. Staff is preparing a BOCC brief seeking project direction.
- F. **Pavement Management Program** – FY'11 Patching: Advertised in February with bid opening on March 17, 2011. FY'11 Surface Coat: To be advertised March 14, 2011 with bid opening on April 14, 2011. FY'12 Overlay is scheduled to be advertised in May 2011.
- G. **Satellite Facilities** – Mr. Routzahn reported that construction of new office buildings and installation of fuel tanks are complete at Johnsville and Thurmont. Instead of buying new generators, the site is using old generators that have been rehabilitated. Staff still needs to plant some trees and shrubs around the perimeter and that work should be completed by the end of April.

VI. BUDGET UPDATES

- A. **Operating Budget Status Update** - Mr. Routzahn stated that the Operating Budget is approximately 12 Million and 66 ½% has been used. Right now the budget is on track for the rest of the year.

VII. HIGHWAY OPERATIONS

- A. **Snow Removal** – Mr. Routzahn reported that although we did not have a blizzard this year, we have had a lot of small storms. To date the following materials have been used: 11,635 tons of salt; over 3000 tons of anti skid, and over 15,000 gallons of liquid for a total cost of approximately \$810,000. Mr. Routzahn stated that by using liquid, the amount of salt used has been reduced by about half resulting in a substantial savings. Approximately 743 hours of contractor time has been used. The total amount spent so far this year on snow removal is approximately \$1,300,000 including salaries and overtime. (Not counting March 6).

Mr. Routzahn reported that they have a contract with a state bid for salt that is good until June. He voiced concern that with rising fuel costs that the price of salt may increase. He stated that right now the domes are about half full.

Ms. Windsor asked how early the roads can be pretreated. Mr. Routzahn replied that with the materials they use, they cannot pre-treat more than three hours in advance.

- B. **Highway Markings** – Mr. Crum stated that at the December meeting a concern was raised about the quality of roadway markings on Gapland Road. Mr. Crum reported that after evaluating they found the road did sustain some damage due to heavy equipment. Mr. Crum stated that it is functional but does need repaired and they will try to fit it into the regular maintenance rotation.
- C. **Big Sweep** – Mr. Crum announced that the annual Big Sweep will be held on April 16. Mr. Crum stated that there is still time for volunteers to sign up by contacting Hands on Frederick County, Ms. Eve Shafi at 301-663-5214.

VIII. ROADS BOARD ISSUES

- A. **Countywide Freight Transportation and Freight Dependent Land Use Study Outreach Meeting** – Mr. Shen reported that this meeting will be held on March 8, 2011 at 10:00 am at Winchester Hall in the 1st floor meeting room.

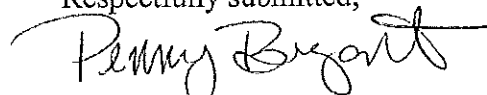
IX. ADJOURNMENT

Mr. Hansberger remarked that former Chairperson Barry Lucey did a terrific job all the years he served on the Board, thanked him for his service and stated that he will be missed.

Being no further business, the meeting was adjourned at 8:10 p.m.

The next meeting will be held on Monday, June 6, 2011 at 7:00 p.m.

Respectfully submitted,



Penny Bryant
Administrative Assistant