

Frederick County Roads Board
Minutes of Monday, December 13, 2010

Present:

Roads Board Members

Mr. Barry Lucey
Mr. Leroy Hansberger
Mr. Peter Pearre
Ms. Barbara Windsor
Mr. Paul Fitzgerald

Staff Members

Commissioner Kirby Delauter
Mr. Tom Meunier
Mr. Dave Olney
Mr. William Routzahn
Mr. Donnie Crum
Mr. Robert Shen
Ms. Jamie Masser
Ms. Mary Derry
Ms. Deborah Smith

I. CALL TO ORDER

- A. The Frederick County Roads Board (“Board”) met on Monday, December 13, 2010, in the third floor meeting room of Winchester Hall, 12 East Church Street, Frederick, Maryland. Board Chairman, Barry Lucey, called the meeting to order at 7:00 p.m.
- B. Ms. Smith introduced Commissioner Delauter, the members of the Board and Staff to those present. She announced that this will be the last meeting at which she would serve as secretary to the Board. Ms. Masser and Ms. Derry would serve in that capacity for future meetings.
- C. Mr. Shen was congratulated for his promotion to Department Head of the Department of Highways and Transportation.

II. PUBLIC COMMENTS

- A. Mr. Lucey asked for public comments. **Mr. Jim Bonneville, 9048 Albaugh Road**, came forward to share his opposition to any improvements to Albaugh Road that would increase traffic. He indicated that the road was not at fault, the drivers caused accidents with excessive speed. **Mr. Kenneth Rankin, 9042 Albaugh Road, Ms. Kaye Staley, 14101 Unionville Road, and Mr. Mitchell Stanley, 9058 Albaugh Road**, joined in, voicing their opposition to improvements to Albaugh Road.
- B. **Mr. David Fitzgerald, Shoemaker Road**, thanked the staff for the work that was completed along Shoemaker Road. The extent of the work was discussed by him, the Board and Mr. Olney.

III. OLD BUSINESS

- A. **Approval of Minutes** – The minutes of the Monday, September 13, 2010 meeting were approved by a unanimous vote.
- B. **Board member, Mr. Fitzgerald**, reported that he was contacted by Mr. David Axline about Poffenberger Road. He visited the road with Mr. Axline on October 29, 2010 and he presented to the Board the concerns that were discussed. (See Attachment A).

Mr. Lucey thanked Mr. Fitzgerald for examining this road and bringing his findings back to the Board.

Mr. Olney responded to each concern and indicated that as time passed on this road, staff was gathering information and beginning to formulate an opinion about the usefulness of this new method of maintaining rural roads.

- C. **Albaugh Road** – Mr. Olney indicated that, after the June Board meeting, staff followed up on the discussion about Albaugh Road. He presented staff's recommendation to install warning signs in both directions, near the hill, to warn motorists of the dangerous hill. Mr. Bonneville responded that he believed that no more signs were needed along the road. Mr. Fitzgerald, who had also gone to Albaugh Road, agreed that drivers need to take more care. Mr. Bonneville made the point that additional signs were not needed and would actually detract from the rural feeling of this road.

Mr. Meunier indicated that staff continued to support the need for signage on the road. He said the signs were not regulatory, but advisory signs.

Mr. Hansberger moved to approve staff's recommendation. Mr. Pearre seconded the motion that passed unanimously. (See Attachment B)

- D. **Shoemaker Road** – This was discussed earlier in the meeting during public comments.

IV. NEW BUSINESS

- A. **Approval of 2011 Meeting Dates** – By consent, the Board decided to meet in 2011 on the following dates: Monday, March 7, Monday, June 6, Monday September 12 and Monday, December 5.

V. CAPITAL IMPROVEMENTS PROGRAM (CIP) and OTHER PROJECT UPDATES

Mr. Shen presented the following information to the Board about current road projects.

- A. **Reichs Ford Road Phase I:** Construction was substantially completed. Remaining work included some ditch lines, dry swales, driveway tie-ins, guardrail and miscellaneous items.
- B. **Ijamsville Road Phase I:** The design was complete and the construction agreement with CSX was fully executed. Staff continued to work through the right-of-way negotiation process.
- C. **Ijamsville Road Phase II:** Staff received the Forest Resources Ordinance (FRO) plans and the design would be completed upon submission of the storm water management (SWM) waiver to the Permitting and Development Review Division (DPDR) for review/approval in January 2011. Staff continued the right-of-way negotiation process. Construction funding was programmed for Fiscal Year (FY) 2013.

- D. **Boyers Mill Road/Bridge:** The BOCC approved the bid award for the final design of the bridge project on November 23, 2010. Based on comments received during the November 4, 2010 public meeting, staff was in the process of preparing a question and answer document that would be sent out before the end of the year. In addition, staff planned to brief the BOCC about the road project scope in February 2011.
- E. **Reichs Ford Road Bridge over Monocacy River:** The pre-construction meeting with the contractor was held on November 8, 2010. The Notice to Proceed would be issued in the spring of 2011 due to temperature considerations.
- F. **Woodville Road Pipe Culvert:** Staff received revised structural/final plans and right-of-way plats for the rehabilitation option. Staff was seeking clarification from the County Attorney's office on the limit of prescriptive right-of-way.
- G. **Pavement Management Program:** FY 2011 Contracts: Road lists were being routed for review. Various contracts were anticipated to be advertised in the February/March time frame.
- H. **Satellite Facilities:** New office buildings were constructed and fuel tanks installed at Johnsville and Thurmont. Remaining work included generators and landscaping.

VI. BUDGET UPDATES

- A. Mr. Routzahn shared with the Board that the new barn was filled and Jefferson and Myersville were half full, by design. The price for salt went up approximately \$2 per ton. There was still more than \$400,000 remaining in the budget. Funds remained to purchase additional antiskid materials. Cinders were no longer being used. Money remained for snow contactors.
- B. Mr. Routzahn indicated that there would be minor patching with blacktop in the spring.

VII. HIGHWAY OPERATIONS

- A. Striping – Mr. Crum indicated that striping was completed for the year and discussed the striping report. (See Attachment C)
- B. Snow removal – Mr. Routzahn informed the Board that there were 1,265 miles of centerline in the county. Staff's goal was to have 80% of the roads cleared in 12 hours after the snow ceased. Pretreatment was continuing to be used and it seemed to work well.

VIII. ROADS BOARD ISSUES

- A. There were no Board issues announced.

IX. ADJOURNMENT

Being no further business, the meeting was adjourned at 8:20 p.m.

The next meeting will be held on Monday, March 7, 2011, at 7:00 p.m.

Respectfully submitted,

Deborah A. Smith
Executive Assistant

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