

**Frederick County Roads Board  
Minutes of Monday, June 14, 2010**

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**Present:**

**Roads Board Members**

Mr. Barry Lucey  
Mr. Leroy Hansberger  
Mr. Peter Pearre  
Ms. Barbara Windsor  
Mr. Paul Fitzgerald

**Staff Members**

Commissioner Blaine Young  
Mr. Tom Meunier  
Mr. Dave Olney  
Mr. William Routzahn  
Mr. Donnie Crum  
Mr. Robert Shen  
Mr. Tony Wetzel  
Mr. Greg Jones  
Ms. Deborah Smith

**I. CALL TO ORDER**

- A. The Frederick County Roads Board (“Board”) met on Monday, June 14, 2010, in the third floor meeting room of Winchester Hall, 12 East Church Street, Frederick, Maryland. Board Chairman, Barry Lucey, called the meeting to order at 7:00 p.m.
- B. Ms. Smith introduced Commissioner Young, members of the Board and Staff to those present.

**II. PUBLIC COMMENTS**

- A. Mr. Lucey asked for public comments. **Ms. Susan Hanson**, 3205 Poffenberger Road, requested that her comments be held until the staff completed their update on **Poffenberger Road** later in the meeting. Mr. Lucey allowed her request.
- B. **Mr. Dave Fitzgerald, 12314 Shoemaker Road**, came before the Board to discuss the lack of on-going maintenance being performed on Shoemaker Road. The regular maintenance had been delayed because staff had been unable to contact one of the residents living on the road. They were attempting to contact this citizen to coordinate Frederick County’s efforts to perform the maintenance and had been unable to coordinate successfully with him.

Commissioner Young suggested that staff notify all residents living along Shoemaker Road of when the work would be done and move forward on the date given. One resident living on the road should not be able to stop maintenance.

**III. OLD BUSINESS**

- A. **Approval of Minutes** – The minutes of the Monday, March 8, 2010 meeting were approved by a unanimous vote.
- B. **Reichs Ford Road** – Staff’s response to a request for extension of retaining wall – Mr. Shen gave a PowerPoint presentation to update the Board members about the situation that was discussed at the March meeting. The owners of the property at 8452 Reichs Ford Road

requested that the county extend a retaining wall on their property when the county completed the work to widen the road.

After the March meeting, staff explored the possibility and sent a letter dated March 31, 2010 denying the request to extend the wall, but offered to replace some landscaping and extend the curbing to the existing retaining wall. A four foot chain link fence would be erected on top of the curbing. (See Attachment A).

- C. **Poffenberger Road Update** – Update on Driving Surface Aggregate (DSA) Project – Mr. Olney presented information, using PowerPoint, regarding the DSA project (See Attachment B). He stated that the project had been complete for nearly a year. There had been quarterly monitoring since November of 2009 and during that time some remediation was done.

Staff's initial impression was that DSA appeared to perform marginally better than traditional gravel mix; potholes grew more slowly and were limited to certain areas. The success of the DSA surface was directly linked to road characteristics and installation conditions. It was found that topography and soil content affected the performance. Gravel surfaces generally tended to be less resistant than sealed surfaces to effects of water.

Staff acquired knowledge while working through the process this first time, such as resolving all drainage issues before installation of the DSA surface; scheduling the construction later in the year; selecting better equipment and handling the DSA material as little as possible during construction.

They concluded that further monitoring was needed to definitively determine if there was a long-term advantage to using this technique.

The Board related their thanks to staff for the work, care and reporting that they had done during the project. They discussed the project with staff, asked questions and made comments.

**Ms. Susan Hanson, 3205 Poffenberger Road**, was allowed to share her remarks and thoughts about the DSA project. She indicated her belief that crowning the road and “getting the drainage right” were very important lessons learned during the project. She indicated that this was a viable solution for appropriate roads in the county in the future and voiced her thanks to staff.

#### IV. NEW BUSINESS

- A. **Recommendation for Appointment to the Roads Board** - Mr. Lucey called for a vote to recommend that the Board of County Commissioners (“BOCC”) reappoint Ms. Windsor to serve another term on the Roads Board. There was a unanimous voice to send such a recommendation to the BOCC (See Attachment C).

#### V. CAPITAL IMPROVEMENTS PROGRAM (CIP) and OTHER PROJECT UPDATES

Mr. Shen presented the following information to the Board about current road projects.

- A. **Reichs Ford Road Phase I:** The construction was about 60% complete. The contractor continued shoulder widening and drainage improvements between Hines Road and Reels Mill Road.
- B. **Ijamsville Road Phase I:** The design was close to completion. Construction was anticipated to begin in the Spring of 2010 if the right-of-way negotiation process could be concluded with a few remaining property owners.
- C. **Ijamsville Road Phase II:** The design was close to completion. Staff continued the right-of-way negotiation process. Construction funding was programmed for Fiscal Year (FY) 2013.
- D. **Boyers Mill Road/Bridge:** The design was about 30% complete. Staff was in the process of preparing a brief to be used to update the BOCC regarding the project status.
- E. **Reichs Ford Road Bridge over Monocacy River:** The design was about 95% complete. Staff anticipated advertising this project in the Fall of 2010.
- F. **Woodville Road Pipe Culvert:** The design consultant started the revisions to the contract drawings using the rehabilitation option due to the difficulty in acquiring needed rights-of-way for replacing the structure. Construction was programmed to begin in June 2011.
- G. **Pavement Management Program:** FY 2010 Overlay: was 10% complete. FY 2010 Surface Coat: Bid award approved by the BOCC on May 20, 2010. Notice to Proceed was set for July 6, 2010. FY 2010 patching: was 30% complete.

## **VI. BUDGET UPDATES**

- A. Mr. Routzahn shared with the Board that by the end of June, and by using the Contingency Fund, the snow removal costs would not exceed the budget. Staff said that there was a possibility for Frederick County to receive grant funding from the Federal Emergency Management Agency (FEMA) to reimburse up to 75% of costs during the most expensive 48 hours of the snow events. Information was being prepared to submit.
- B. Mr. Meunier gave a PowerPoint presentation about the snow storms in February 2010. The photos were extraordinary and members of the Board urged staff to find a way to share these historical photos (See Attachment D).

## **VII. HIGHWAY OPERATIONS**

- A. Striping – Mr. Crum informed the Board that the striping in the county this year would be focused in District 5 (Urbana area) and District 6 (Frederick City area). The work would begin after July 1.
- B. Mr. Crum announced that The Big Sweep program was held on Saturday, April 24. This was the eighth year and each year the event grows. The participants collected 18 tons of material during the event.

**VIII. ROADS BOARD ISSUES**

- A. Mr. Hansberger announced that on June 21 on PBS, a local veteran of the Korean War, Hugh Snyder, would appear in a documentary about the Korean War.
- B. Mr. Lucey brought up the fact that the road signs along Old Frederick Road were in disrepair. It seems that a lot of the signs were being hit and damaged. Staff indicated that paint ball guns were being used to disfigure road signs and occasionally, STOP signs were taken, making an unsafe situation.

**IX. ADJOURNMENT**

Being no further business, the meeting was adjourned at 8:45 p.m.

The next meeting will be held on Monday, September 13, 2010, at 7:00 p.m.

Respectfully submitted,

Deborah A. Smith  
Executive Assistant