

**BOARD OF COUNTY COMMISSIONERS OF FREDERICK COUNTY MEETING MINUTES  
FOR THURSDAY, APRIL 25, 2013**

Commissioner Blaine R. Young, *President*, called to order a meeting of the Board of County Commissioners ("Board") of Frederick County, Maryland, for Thursday, April 25, 2013, at 1:30 p.m. Present were Commissioners C. Paul Smith, *Vice President*; Billy Shreve, David P. Gray, and Kirby Delauter.

*(Official minutes of the Board of County Commissioners' meetings are kept on file in the County Manager's Office; the meetings are also video recorded. Approved minutes are available on the county's website. To receive a copy of meetings recorded on videotape or DVD, please contact the Board of County Commissioners at 301-600-1100 or visit the county's website at [www.FrederickCountyMD.gov](http://www.FrederickCountyMD.gov).)*

**ADMINISTRATIVE BUSINESS**

**Interviews of Candidates for the Frederick County Ethics Commission and Frederick County Planning Commission**

The following persons were interviewed by the Board:

*Brian Duncan (Ethics Commission)*  
*Anthony Bruscia (Planning Commission)*  
*Bill Hopwood (Planning Commission)*  
*Sue Fox (Planning Commission)*  
*John Greenwell (Planning Commission)*  
*Ron Peppe (Planning Commission)*  
*Wayne Robinson (Planning Commission)*  
*Gwen Romack (Ethics Commission)*

Upon completion of the interview process the Board moved to go into a closed session.

**CLOSED SESSION**

A motion was made by Commissioner Smith to go into closed session at 3:05 p.m. in accordance with Maryland Annotated Code State Government Article § 10-508(a) (1) To discuss: (i) The appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or (ii) Any other personnel matter that affects one or more specific individuals. The motion was seconded by Commissioner Shreve and passed 5-0.

**OPEN SESSION**

The Board returned to open session at 3:40 p.m.

**Appointments to the Frederick County Ethics Commission**

A motion was made by Commissioner Smith to appoint Mr. Brian Duncan to fill an unexpired term to expire June 30, 2014, with his appointment effective immediately; and the appointment of Ms. Gwen Romack to serve a three-year term beginning July 1, 2013, and

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FOR THURSDAY, APRIL 25, 2013**

expire June 30, 2016. The motion was seconded by Commissioner Shreve and passed 4-0-1 with Commissioner Delauter abstained.

**Appointments to the Frederick County Planning Commission**

A motion was made by Commissioner Smith to reappoint Mr. Bill Hopwood to serve a five-year term beginning July 1, 2013, and expire June 20, 2018; and the appointment of Mr. Anthony Bruscia to serve a five-year term beginning July 1, 2013, and expire June 30, 2018. The motion was seconded by Commissioner Delauter and passed 5-0.

**ADJOURN**

The meeting adjourned at 3:42 p.m.

Joyce M. Grossnickle  
Administrative Officer

**BOARD OF COUNTY COMMISSIONERS OF FREDERICK COUNTY MEETING MINUTES  
FOR THURSDAY, APRIL 25, 2013**

**FORM OF STATEMENT FOR  
CLOSING THE MEETING OF THURSDAY, APRIL 25, 2013**

**STATUTORY AUTHORITY TO CLOSE SESSION**

**State Government Article §10-508(a)**

To discuss: (i) The appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or (ii) Any other personnel matter that affects one or more specific individuals.

**Motion:**

A motion was made by Commissioner Smith to go into closed session at 3:05 p.m. in accordance with Maryland Annotated Code State Government Article § 10-508(a) (1) To discuss: (i) The appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or (ii) Any other personnel matter that affects one or more specific individuals. The motion was seconded by Commissioner Shreve and passed 5-0.

**Time and Location:**

3:05 p.m. – Third Floor Meeting Room, Winchester Hall

**Topic for Discussion:**

To discuss the candidates for possible appointment to the Frederick County Ethics Commission and to the Frederick County Planning Commission.

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Joyce M. Grossnickle  
Administrative Officer

**BOARD OF COUNTY COMMISSIONERS OF FREDERICK COUNTY MEETING MINUTES  
FOR THURSDAY, APRIL 25, 2013**

**FORM OF STATEMENT FOR MINUTES OF NEXT OPEN MEETING  
ON THURSDAY, APRIL 19, 2012,  
FOLLOWING THE CLOSED MEETING OF THURSDAY, MAY 2, 2013**

**STATUTORY AUTHORITY TO CLOSE SESSION**

**State Government Article §10-508(a):**

To discuss: (i) The appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or (ii) Any other personnel matter that affects one or more specific individuals.

**Motion:**

A motion was made by Commissioner Smith to go into closed session at 3:05 p.m. in accordance with Maryland Annotated Code State Government Article § 10-508(a) (1) To discuss: (i) The appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or (ii) Any other personnel matter that affects one or more specific individuals. The motion was seconded by Commissioner Shreve and passed 5-0.

**Time and Location:**

3:05 p.m. – Third Floor Meeting Room, Winchester Hall

**Others in Attendance:**

J. Grossnickle

**Topic Discussed:**

To discuss the candidates for possible appointment to the Frederick County Ethics Commission and to the Frederick County Planning Commission.

**Action Taken:**

The Board took no action.

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Joyce M. Grossnickle  
Administrative Officer