

**BOARD OF COUNTY COMMISSIONERS OF FREDERICK COUNTY MEETING MINUTES
FOR THURSDAY, JULY 25, 2013**

Commissioner Blaine R. Young, *President*, called to order a meeting of the Board of County Commissioners of Frederick County, Maryland, ("Board") for Thursday, July 25, 2013, at 10:00 a.m. Present were Commissioners C. Paul Smith, *Vice President*; Billy Shreve, David Gray, and Kirby Delauter. Also present were Ms. Lori Depies, County Manager, and Ms. Patti Morrow, Recording Secretary.

Invocation and Pledge of Allegiance

The meeting began with an invocation followed by the recitation of the Pledge of Allegiance.

Business Recognition

The Board recognized the Keeney and Basford Funeral Home for their contributions to the community.

Commissioner Comments

Comments were provided by Commissioners Young, Smith, Shreve and Delauter.

Update of Board of County Commissioners' Administrative Actions – Commissioner Blaine R. Young and Lori Depies, Office of the County Manager

Commissioner Young briefed the public on the Board's recent administrative actions.

PUBLIC COMMENTS

- Pat Owens
- Paul Allen

Approval of Minutes

By unanimous consent the Board approved the following minutes: June 27 (closed session) and June 28, 2013. By a majority vote, with Commissioner Gray abstained, the Board approved the July 11, 2013, minutes.

(Commissioner Delauter left the meeting at 11:40 a.m.)

CONSENT AGENDA

The following items were considered on the consent agenda:

- Purchasing Memo #14-006 - Roadway Markings Services
- Purchasing Memo #14-008 – Group Term Life Insurance and AD & D Insurance for Employees
- Purchasing Memo #14-010 – Installation of a Fuel Tank at Urbana Highway Satellite Facility (Piggyback Contract)

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- Purchasing Memo #14-011 – Office Supplies (Piggyback Contract)
- Purchasing Memo #14-013 – Sanitary Sewer System Investigation and Cleaning Services
- #BT-13-193, Accounting, Finance Division
- Board of Education School Construction Amendment #14-01 and BT#14-010
- FY 2015 State Aid for Police Protection Application
- Application for FY 2015 State Funding for Family Services Programs at the Circuit Court Funds Offered by the Administrative Office of the Courts, Family Administration
- Partnership for a Safer Maryland Grassroots Injury Prevention Support Program
- FY 2013 Byrne-Justice Assistance Grant Program – Latent Print Exam

Motion to approve the consent agenda as presented – Passed 4-0.

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith			X			
Shreve	X		X			
Gray		X	X			
Delauter						X

PUBLIC HEARING

Post Construction Benefit Assessment for Lake Linganore Planned Unit Development (PUD) (Villages of Pinehurst) – Rod Winebrenner and Brenda Teach, Utilities and Solid Waste Management Division

A public hearing was held, as duly advertised, on the post construction benefit assessment for Lake Linganore PUD (Villages of Pinehurst).

Mr. Winebrenner and Ms. Teach presented the ordinance.

Public comment was heard from:

- Steven Dragonuk
- Jim Allnut

Motion to approve and adopt an ordinance that would recalculate the benefit assessment values for certain lots in the Villages of Pinehurst based on the post construction costs of the project – Passed 4-0.

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith			X			
Shreve		X	X			
Gray	X		X			
Delauter						X

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(A copy of the approved/adopted ordinance can be obtained in the County Manager’s Office or from the county’s website, www.FrederickCountyMD.gov.)

AGENDA BRIEFING

Commissioner Young noted the following public hearing was scheduled for Thursday, August 8, 2013: To Consider an Ordinance to Revise Chapter 1-25 of the Frederick County Code (Development Rights and Responsibilities Agreements).

WORKSESSION

Approval of the Frederick County Fire and Rescue Advisory Board Organizational Documents (Charter and Bylaws) – Michael Chomel, Office of the County Attorney

Mr. Chomel presented the organizational documents.

Motion to adopt the proposed charter and bylaws for the Fire and Rescue Advisory Board – Passed 4-0.

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith		X	X			
Shreve	X		X			
Gray			X			
Delauter						X

Motion to adopt the proposed resolution that would adopt the charter and bylaws as presented – Passed 4-0.

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith		X	X			
Shreve	X		X			
Gray			X			
Delauter						X

(A copy of the approved/adopted resolution can be obtained in the County Manager’s Office or from the county’s website, www.FrederickCountyMD.gov.)

(Commissioner Gray left the meeting at 10:50 a.m.)

Appointment of the Frederick County Fire and Rescue Advisory Board – Joyce Grossnickle, Office of the County Manager

Ms. Grossnickle, Mr. Michael Chomel, Office of the County Attorney; and Mr. Doug Brown, Fire and Rescue Services Division, were present.

There were no public comments.

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Fire and Rescue Volunteer Representatives

*Motion to appoint the following as fire-rescue volunteer representatives – Passed 3-0.
(Commissioner Gray seconded the motion but left the meeting room before the vote was taken.)*

- *Battalion #1 – Marc McNeal*
- *Battalion #2 – Dave Remsburg*
- *Battalion #3 – Susan Nicol*
- *Battalion #4 – Randy Williams*
- *Battalion #5 – Timothy Clarke*

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young	X		X			
Smith			X			
Shreve			X			
Gray		X				X
Delauter						X

Career Firefighter/Paramedic Representatives

Motion to appoint Lt. George Thomas IV and FF III Daniel Winters as the career firefighter/paramedic representatives – Passed 3-0.

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith	X		X			
Shreve		X	X			
Gray						X
Delauter						X

(Commissioners Gray and Delauter returned to the meeting at 11:00 a.m.)

Citizen Representatives

Motion to appoint Ms. Eileen Fryer and Mr. Carroll Jones as the citizen representatives – Passed 4-0-1.

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young	X		X			
Smith			X			
Shreve		X	X			
Gray			X			
Delauter					X	

Appointments/Reappointments to Boards/Commissions – Joyce Grossnickle, Office of the County Manager

Adult Public Guardianship Review Board

There were no public comments.

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Motion to reappoint Mr. Ray Brown, Mr. Michael Combs, and Dr. Sangwoon Han to serve three-year terms to expire June 30, 2016 – Passed 5-0.

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith	X		X			
Shreve		X	X			
Gray			X			
Delauter			X			

Board of Gaming Appeals

There were no public comments.

Motion to appoint Mr. Dan Yeeles, Jr. to serve a three-year term to expire June 30, 2016 – Passed 5-0.

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith	X		X			
Shreve		X	X			
Gray			X			
Delauter			X			

Containment Laboratory Community Advisory Committee

There were no public comments.

Motion to reappoint Mr. Joseph Mangiafico to serve a three-year term to expire June 30, 2016, and the appointment of Dr. Dat Duthinh and Dr. Bob Hawley to serve three-year terms to expire June 30, 2016 – Passed 5-0.

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith		X	X			
Shreve			X			
Gray	X		X			
Delauter			X			

Electrical Board

There were no public comments.

Motion to reappoint Mr. Chip Horn to serve a five-year term to expire June 30, 2018 – Passed 5-0.

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith	X		X			
Shreve			X			
Gray		X	X			
Delauter			X			

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Proposed Changes to the Policy on After Hours Use to Include Alcohol in Vacant County Buildings – Crystal Chamberlain, Public Works Division

Ms. Chamberlain and Mr. Chuck Nipe, Public Works Division, commented on the proposed changes.

Motion to approve the proposed changes to the existing policy to include an alcohol provision for vacant or unoccupied county buildings – Passed 4-1.

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young		X	X			
Smith			X			
Shreve	X		X			
Gray				X		
Delauter			X			

ADMINISTRATIVE BUSINESS

Bid Award - Purchasing Memo #14-007, Government Financial Officers Association Consulting Services for an Enterprise Resource Planning System Replacement and Attached Budget Transfer – Diane George, Finance Division

Ms. George and Ms. Sherry Weakley, IIT, commented on purchasing memo #14-007.

Motion to approve Purchasing Memo #14-007 as presented – Passed 5-0.

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith	X		X			
Shreve		X	X			
Gray			X			
Delauter			X			

Custodial Support – Paul Dial and Kevin Fisher, Parks and Recreation Division

Motion to approve the vacant custodian position from a part-time 20-hour/week regular benefited position to a full-time 40-hour/week NON-regular custodian position with no benefits – Passed 5-0.

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith	X		X			
Shreve		X	X			
Gray			X			
Delauter			X			

Consideration of a Petition to Enter into a Development Rights and Responsibilities Agreement for the Casey Property – Eric Soter, Community Development Division

Motion to accept the petition to enter into a DRRA for the Casey property and proceed through the review process – Passed 4-1.

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COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith	X		X			
Shreve		X	X			
Gray				X		
Delauter			X			

Business Updates – Helen Propheter, Community Development Division

Ms. Propheter updated the Board on business activity in Frederick County.

No action was taken as this item was informational.

Updates from the County Commissioners' Liaison – Dave Dunn, Community Development Division

Mr. Dunn presented the updates.

No action was taken as this item was informational.

COMMISSIONER COMMENTS

None.

PUBLIC COMMENTS

- Mark Kulis, Representing the Audobon Society

QUESTIONS – PRESS

None.

ADJOURN

The meeting adjourned at 11:45 a.m.

Patricia Morrow
Recording Secretary