

**BOARD OF COUNTY COMMISSIONERS OF FREDERICK COUNTY MEETING MINUTES  
FOR THURSDAY, OCTOBER 17, 2013**

Commissioner Blaine R. Young, *President*, called to order a meeting of the Board of County Commissioners of Frederick County, Maryland, (“Board”) for Thursday, October 17, 2013, at 10:00 a.m. at Winchester Hall. Present was David Gray. Also present were Ms. Lori Depies, County Manager, and Ms. Patti Morrow, Recording Secretary. Commissioner C. Paul Smith, *Vice President*, arrived at 10:30 a.m. and Commissioners Billy Shreve and Kirby Delauter arrived at 10:25 a.m.

**Invocation and Pledge of Allegiance**

The meeting began with an invocation followed by the recitation of the Pledge of Allegiance.

**Proclamation – Domestic Violence Awareness Month**

The Board proclaimed the month of October as Domestic Violence Awareness Month in Frederick County.

**FrederickWORKS! One Job at a Time Recognition – Patriot Technologies**

The Board recognized Patriot Technologies for their participation in the FrederickWORKS! One Job at a Time initiative.

**Commissioner Comments**

Comments were provided by Commissioner Young.

(Those present at the meeting participated in the “Great Southeast Shake Out” drill at 10:17 a.m.)

**Update of Board of County Commissioners’ Administrative Actions – Commissioner Blaine R. Young and Lori Depies, Office of the County Manager**

Commissioner Young briefed the public on the Board’s recent administrative actions.

**Approval of Minutes**

The Board approved the minutes for October 10, 2013, by unanimous consent.

**PUBLIC COMMENTS**

None.

**CONSENT AGENDA**

The following items were considered on the consent agenda:

- #BT-14-066, Housing and Community Development, Citizens Services Division
- Change Order No. 97 – Ballenger McKinney Enhanced Nutrient Removal (ENR) Waste Water Treatment Plant Expansion

**BOARD OF COUNTY COMMISSIONERS OF FREDERICK COUNTY MEETING MINUTES  
FOR THURSDAY, OCTOBER 17, 2013**

- FFY 2012 Bioterrorism Hospital Preparedness Program and Attached Budget Transfer

*Motion to approve the consent agenda as presented – Passed 4-0.*

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith						X
Shreve		X	X			
Gray	X		X			
Delauter			X			

**WORKSESSION**

**Appointments to Boards/Commissions – Joyce Grossnickle, Office of the County Manager**

Human Relations Commission (HRC)

There was no public comment.

*Motion to appoint Ms. Lisa Clark and Mr. David Kaye to serve terms to expire June 30, 2014 – Passed 4-0.*

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith						X
Shreve		X	X			
Gray	X		X			
Delauter			X			

Local Management Board

There was no public comment.

*Motion to appoint Mr. Haywood Evans to serve a term to expire June 30, 2014 – Passed 4-0-1.*

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith					X	
Shreve	X		X			
Gray		X	X			
Delauter			X			

Substance Abuse Council

There was no public comment.

**BOARD OF COUNTY COMMISSIONERS OF FREDERICK COUNTY MEETING MINUTES  
FOR THURSDAY, OCTOBER 17, 2013**

*Motion to appoint Ms. Monica Kirkpatrick to fill the substance abuse provider vacancy to expire June 30, 2014 – Passed 5-0.*

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith			X			
Shreve	X		X			
Gray			X			
Delauter		X	X			

**Workforce Development Board**

There was no public comment.

*Motion to appoint Ms. Christine Sweigert with no term assigned – Passed 5-0.*

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith		X	X			
Shreve	X		X			
Gray			X			
Delauter			X			

**Presentation of the Needs Assessment of the Older Adult Population – Carolyn True,  
Citizens Services Division**

Ms. True introduced the consultants that were contracted to assess the needs of the older population in Frederick County. Ms. Paula Dressel and Ms. Jane King, Just Partners, Inc., presented the findings of their lengthy study.

Public comment was heard from:

- Melanie Cox

*No action was taken as this item was informational.*

**ADMINISTRATIVE BUSINESS**

**Present for Signature Purposes the Ordinance Regarding Rezoning Amendment #R-05-09(A), Ballenger Run Planned Unit Development (PUD) (Public Hearing Held 10/1/13) – Michael Chomel, Office of the County Attorney**

Mr. Chomel presented for signature the ordinance regarding Rezoning Amendment #R-05-09(A).

*No action was taken.*

(A copy of the approved/adopted ordinance can be obtained in the County Manager's Office or from the county's website, [www.FrederickCountyMD.gov](http://www.FrederickCountyMD.gov).)

**BOARD OF COUNTY COMMISSIONERS OF FREDERICK COUNTY MEETING MINUTES FOR THURSDAY, OCTOBER 17, 2013**

**Present for Signature the Ballenger Run PUD Development Rights and Responsibilities Agreement (Public Hearing Held 10/1/13) – Kathy Mitchell, Office of the County Attorney and Eric Soter, Community Development Division**

Ms. Mitchell and Mr. Soter presented the Ballenger Run PUD DRRA for Commissioner Young’s signature.

*No action was taken.*

(Commissioner Delauter left the meeting.)

**FY 2014 Release of Second Quarter Library Material Funding – Darrell Batson, Frederick County Public Libraries**

Mr. Batson presented the request for funding.

(Commissioner Delauter returned to the meeting.)

*Motion to release the FY 2014 second quarter funds for library materials – Passed 4-0-1.*

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young		X	X			
Smith	X		X			
Shreve			X			
Gray			X			
Delauter					X	

**Monrovia Town Center Development Rights and Responsibilities Agreement (DRRA) – Concurrence to Proceed with Hearing Process – Eric Soter, Community Development Division**

*Motion to take the Monrovia Town Center DRRA and the draft Adequate Public Facilities Ordinance (APFO) Letter of Understanding through the public hearing process – Passed 4-1.*

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith	X		X			
Shreve			X			
Gray				X		
Delauter		X	X			

**State’s Proposed Accounting for Growth (AfG) Regulation – Shannon Moore, Community Development Division**

Ms. Moore noted the purpose of the AfG is to ensure that new development in the state adheres to caps for nitrogen, phosphorous and sediment that were established in the Chesapeake Bay Total Maximum Daily Load (TMDL).

Mr. Les Knapp, Maryland Association of Counties, presented the state’s proposed accounting for growth regulations.

*No action was taken.*

**BOARD OF COUNTY COMMISSIONERS OF FREDERICK COUNTY MEETING MINUTES  
FOR THURSDAY, OCTOBER 17, 2013**

**Frederick Area Committee for Transportation (FACT) Memorandum of Understanding (MOU) / Grant and Budget Transfer - Lori Depies, County Manager's Office**

Ms. Depies presented the MOU between the county and FACT to provide for a \$25,000 grant to garner potential federal funding for road projects in Frederick County.

*Motion to approve the grant as presented and send a letter to The City of Frederick to inquire if they would match the funding – Passed 5-0.*

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith	X		X			
Shreve			X			
Gray			X			
Delauter		X	X			

**PUBLIC COMMENTS**

- Dave Shoemaker

**QUESTIONS – PRESS**

None.

**COMMISSIONER COMMENTS**

Comments were provided by Commissioners Smith and Delauter.

**ADJOURN**

The meeting adjourned at 12:05 p.m.

Patricia Morrow  
Recording Secretary