

**BOARD OF COUNTY COMMISSIONERS OF FREDERICK COUNTY MEETING MINUTES
FOR THURSDAY, FEBRUARY 20, 2014**

Commissioner Blaine R. Young, *President*, called to order a meeting of the Board of County Commissioners of Frederick County, Maryland, (“Board”) for Thursday, February 20, 2014, at 9:30 a.m. at Winchester Hall. Present were Commissioners C. Paul Smith, *Vice President*, Billy Shreve, David Gray and Kirby Delauter. Also present were Ms. Lori Depies, County Manager and Ms. Patti Morrow, Recording Secretary.

Invocation and Pledge of Allegiance

The meeting began with an invocation followed by the recitation of the Pledge of Allegiance.

Proclamation – Lunar New Year

The Board proclaimed the month of February as the celebration of the Lunar New Year in Frederick County.

Business Recognition – Shumaker Roofing Company

The Board recognized Shumaker Roofing Company for their contributions to the community.

Commissioner Comments

Comments were provided by Commissioners Smith and Shreve.

Update of Board of County Commissioners’ Administrative Actions – Commissioner Blaine R. Young and Lori Depies, Office of the County Manager

Commissioner Young briefed the public on the Board’s recent administrative actions.

Approval of Minutes

The minutes for February 6 and the events of February 1 – February 16, 2014, were approved by unanimous consent.

PUBLIC COMMENTS

- Rick Stup, Transportation Services Advisory Council
- Carol Krimm, Frederick Area Committee for Transportation
- Bonnie Bailey-Baker
- John Gretz
- Gil House, Commission on Disabilities

CONSENT AGENDA

The following items were considered on the consent agenda:

- Purchasing Memo #14-106 – Uniform Rental Services (Piggyback Contract)
- BT-14-125, Housing, Citizens Services Division
- FY 2014 Maryland Housing Rehabilitation Program (MHRP) Letter of Intent

**BOARD OF COUNTY COMMISSIONERS OF FREDERICK COUNTY MEETING MINUTES
FOR THURSDAY, FEBRUARY 20, 2014**

Motion to approve the consent agenda as presented – Passed 4-0-1.

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith	X		X			
Shreve					X	
Gray			X			
Delauter		X	X			

ADMINISTRATIVE BUSINESS

Request for a Resolution Allowing the State’s Attorney’s Office to Open a Law Enforcement Aid Fund – J. Charles Smith III, State’s Attorney

Ms. Erin White, Finance Division, commented on the statement regarding an annual audit that was originally included in the memorandum. It was requested for that statement to be added back into the memorandum.

Motion to approve the resolution with the amendment to the memorandum – Passed 5-0.

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith	X		X			
Shreve			X			
Gray			X			
Delauter		X	X			

(A copy of the approved/adopted resolution can be obtained in the County Manager’s Office or from the county’s website, www.FrederickCountyMD.gov.)

Introduction of Oakdale Lake Linganore Tax Increment Financing and Community Development Authority – Jim Cumbie, Esquire, Venable LLP (County Bond Counsel)

Mr. Cumbie presented the request from Oakdale Investments LLC, to take the proposed TIF and CDA resolutions and a bond ordinance to public hearing.

Mr. Jason Wiley, Elm Street Development and Ms. Lindsey Banner, MuniCap, Inc., representing the applicant, commented on the request.

Public comment was heard from:

- Gary Carver
- Bonnie Bailey-Baker
- John Gretz

Motion to delay the action and have a public forum did not receive a second.

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young						
Smith						
Shreve						
Gray	X					
Delauter						

**BOARD OF COUNTY COMMISSIONERS OF FREDERICK COUNTY MEETING MINUTES
FOR THURSDAY, FEBRUARY 20, 2014**

Motion to move forward to a public hearing on March 6 as presented – Passed 3-2.

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith	X		X			
Shreve				X		
Gray				X		
Delauter		X	X			

The public hearing would be held on Thursday, March 6 at 7:00 p.m.

(The Board took a break at 11:15 a.m. and reconvened at 11:30 a.m.)

PUBLIC HEARING

FY 2014 Installment Purchase Program (IPP) Applications – Anne Bradley, Community Development Division

A public hearing was held, as duly advertised, on the FY 2014 IPP applications. Ms. Bradley presented the top 18 ranked properties for consideration. She noted the Agricultural Preservation Advisory Board, as well as, staff recommended requesting bids from the top 18 ranked properties.

Public comment was heard from:

- Gary Carver
- Charles Hopkins
- Steve Cassis

Motion to request bids from the top 18 ranked properties and value the parcels with no further subdivision rights at the base price of \$1,000/acre, and limit the terms to 20 years – Passed 5-0.

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith			X			
Shreve		X	X			
Gray	X		X			
Delauter			X			

AGENDA BRIEFING

Commissioner Young noted the following public hearings were scheduled for Thursday, March 6, 2014, at 9:30 a.m.: Sale of 520 North Market Street; Results of the Needs Assessment of the Older Adult Population in Frederick County; Community Development Block Grant Application for the Human Development Council, Inc., and R-06-01(B) – Urbana Northern MXD to Amend a Condition of the Prior Phase I Approval.

**BOARD OF COUNTY COMMISSIONERS OF FREDERICK COUNTY MEETING MINUTES
FOR THURSDAY, FEBRUARY 20, 2014**

WORKSESSION

**Appointments to Frederick County Boards and Commissions – Joyce Grossnickle,
Office of the County Manager**

Fire and Rescue Advisory Board

There was no public comment.

Motion to approve the appointment of Fire Fighter Tyrone Jenkins for a term to expire June 30, 2014 – Passed 5-0.

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith	X		X			
Shreve		X	X			
Gray			X			
Delauter			X			

Social Services Board

There was no public comment.

Motion to approve the appointment of Ms. Lynda Janet for a term to expire June 30, 2016 – Passed 5-0.

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith	X		X			
Shreve		X	X			
Gray			X			
Delauter			X			

Workforce Development Board

There was no public comment.

Motion to approve the appointment of Mr. Paul Frey and Mr. Rodney Matheson for terms to expire June 30, 2016 – Passed 5-0.

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith	X		X			
Shreve			X			
Gray			X			
Delauter		X	X			

Maryland Fire Service Personnel Qualifications Board Representation

There was no public comment.

**BOARD OF COUNTY COMMISSIONERS OF FREDERICK COUNTY MEETING MINUTES
FOR THURSDAY, FEBRUARY 20, 2014**

Motion to confirm the appointment of Acting Batallion Chief George L. Thomas IV, Frederick County Fire and Rescue Services Division, as primary representative and Lieutenant Christopher L. Mullendore as the alternate – Passed 5-0.

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith	X		X			
Shreve			X			
Gray			X			
Delauter		X	X			

Proposed Ordinance Regarding Accessory Structures on Residential Properties – Larry Smith, Community Development Division

Mr. Smith and Ms. Kathy Mitchell, Office of the County Attorney, commented on the proposed ordinance.

Public comment was heard from:

- Bonnie Bailey-Baker

Motion to send the proposed text amendment through the public review process with lot size recommendations – Passed 5-0.

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith	X		X			
Shreve			X			
Gray			X			
Delauter		X	X			

ADMINISTRATIVE BUSINESS

Purchasing Memo #14-108, Utility Relocation Work for MD 85 Short-term Improvements (Sole Source) and Purchasing Memo #14-113, Grant Supported Refrigerator Exchange Program – Diane George, Finance Division

Motion to approve Purchasing Memos #14-108 and #14-113 as presented – Passed 5-0.

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith	X		X			
Shreve			X			
Gray		X	X			
Delauter			X			

(Commissioner Young passed the gavel to Commissioner Smith and left the meeting.)

**BOARD OF COUNTY COMMISSIONERS OF FREDERICK COUNTY MEETING MINUTES
FOR THURSDAY, FEBRUARY 20, 2014**

FY 2015 Transit Grant Approval – Nancy Norris, Citizens Services Division

Ms. Norris presented the grant request.

Motion to approve the authorizing resolution and application for the transportation grants and to accept the funds awarded under this application for the FY 2015 budget; and give approval to administratively process the necessary documents for execution, including the related budget transfers and amendments when grant awards are received – Passed 4-0.

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young						X
Smith			X			
Shreve		X	X			
Gray	X		X			
Delauter			X			

**Proposal to the Chesapeake Bay Trust for Chesapeake Conservation Corps (CCC)
Volunteer – Shannon Moore, Community Development Division**

Ms. Moore presented the request to apply to become a host agency for the CCC and engage one CCC volunteer for one year to help implement the Residential Stormwater Management Program and the Frederick County's Green Home Challenge.

Motion to approve an application for a year 4 Chesapeake Conservation Corps Volunteer from the Chesapeake Bay Trust and authorize Ms. Moore to sign as the legal applicant director – Passed 5-0.

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith	X		X			
Shreve			X			
Gray		X	X			
Delauter			X			

Review Recommended FY 2015- 2020 Capital Improvements Program (CIP) – Kelly Weaver, Budget Office, Office of the County Manager

Ms. Weaver reviewed the CIP.

Motion to take the recommended FY 2015-2020 CIP to public hearing on March 18 – Passed 5-0.

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith	X		X			
Shreve		X	X			
Gray			X			
Delauter			X			

**Legislative Issues – John Mathias, Office of the County Attorney and Ragen Cherney,
Office of the County Manager**

Mr. Mathias and Mr. Cherney briefed the Board on the issues before the Frederick County delegation members.

**BOARD OF COUNTY COMMISSIONERS OF FREDERICK COUNTY MEETING MINUTES
FOR THURSDAY, FEBRUARY 20, 2014**

*Motion to correspond to the Frederick County Delegation to support House Bill (HB) 50/
Senate Bill (SB) 464 – Stormwater Management – Watershed Protection and Restoration
Program – Repeal – Passed 5-0.*

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith	X		X			
Shreve		X	X			
Gray			X			
Delauter			X			

*Motion to correspond to the Frederick County Delegation to support HB 1232 / SB 973 –
Criminal Procedure – Pretrial Confinement and Release – Passed 4-1.*

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith	X		X			
Shreve			X			
Gray		X	X			
Delauter				X		

*Motion to correspond to the Frederick County Delegation to support HB 1415 / SB 1017 –
Chief Executive Officer or County Executive – Special Election to Fill a Vacancy in Office –
Passed 4-1.*

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young		X	X			
Smith			X			
Shreve				X		
Gray	X		X			
Delauter			X			

PUBLIC COMMENTS

None.

QUESTIONS – PRESS

None.

COMMISSIONER COMMENTS

None.

ADJOURN

The meeting adjourned at 2:00 p.m.

Patricia Morrow
Recording Secretary