

**BOARD OF COUNTY COMMISSIONERS OF FREDERICK COUNTY MEETING MINUTES  
FOR TUESDAY, APRIL 29, 2014**

Commissioner Blaine R. Young, *President*, called to order a meeting of the Board of County Commissioners of Frederick County, Maryland, (“Board”) for Tuesday, April 29, 2014, at 9:30 a.m. at Winchester Hall. Present were Commissioners C. Paul Smith, *Vice President*, Billy Shreve, David Gray and Kirby Delauter. Also present were Ms. Lori Depies, County Manager and Ms. Patti Morrow, Recording Secretary.

**Invocation and Pledge of Allegiance**

The meeting began with a moment of silence followed by the recitation of the Pledge of Allegiance.

**Proclamation – Asian Heritage Month**

The Board proclaimed the month of May as Asian Heritage Month in Frederick County.

**Commissioner Comments**

Comments were provided by the Board.

**Update of Board of County Commissioners’ Administrative Actions – Commissioner Blaine R. Young and Lori Depies, Office of the County Manager**

Commissioner Young briefed the public on the Board’s recent administrative actions.

Mr. Michael Marschner, Office of the County Manager, provided comments on the proposed Waste to Energy facility.

**Approval of Minutes**

The minutes for April 8, April 9, April 10 and the events for April 1 – April 15, 2014, were approved by unanimous consent.

**PUBLIC COMMENTS**

- Vincent Parmesano
- Dr. Sonja Sperlich
- Jan Gardner

**CONSENT AGENDA**

The following items were considered on the consent agenda:

- Purchasing Memo #14-149 – Library Materials Supplier for Frederick County Public Libraries
- Purchasing Memo #14-156 – Purchase and Installation of 172 Mobile Data Terminals

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- Purchasing Memo #14-161 – Fire Alarm Upgrade at the Health Department
- Purchasing Memo #14-166 – Financial Statement Audit Services
- BOE School Construction Amendment #14-11 and BT-14-164
- BOE Current Expense Fund Amendment #4-14
- U.S. Department of Justice – 2014 Bulletproof Vest Partnership Grant Application
- FY 2015 Victims of Crime Assistance Grant
- CREP Program – Reed, Crosby and Sydnor Easement Requests

*Motion to approve the consent agenda as presented – Passed 5-0.*

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith	X		X			
Shreve			X			
Gray		X	X			
Delauter			X			

**ADMINISTRATIVE BUSINESS**

**Bid Awards - Diane George, Finance Division**

**Purchasing Memo #14-148 – Sole Source Subscriptions to Electronic Databases for Frederick County Public Libraries**

*Motion to approve Purchasing Memo #14-148 as presented – Passed 5-0.*

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith	X		X			
Shreve			X			
Gray		X	X			
Delauter			X			

**Purchasing Memo #14-160 – Amendment for Overhead Door Repair Services Agreement and Approval of a One-Year Extension to the Agreement**

*Motion to approve Purchasing Memo #14-160 as presented – Passed 5-0.*

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith	X		X			
Shreve		X	X			
Gray			X			
Delauter			X			

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Purchasing Memo #14-163 – Ballenger Creek Park Synthetic Turf Field and Budget Transfer

*Motion to approve Purchasing Memo #14-163 as presented – Passed 5-0.*

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith	X		X			
Shreve			X			
Gray		X	X			
Delauter			X			

Purchasing Memo #14-167 – Electronic Health Records Software for Frederick County Health

*Motion to approve Purchasing Memo #14-167 as presented – Passed 5-0.*

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith	X		X			
Shreve			X			
Gray		X	X			
Delauter			X			

**Tower Site Construction at the Public Safety Training Facility (PSTF)– Jack Markey, Emergency Management Division**

Mr. Markey presented the request for a new tower site to support county public safety communications infrastructure needs. Due to the relocation of the back-up 9-1-1 Center, there is a need to develop a tower site at the PSTF.

*Motion to authorize the request to construct a public safety communications tower on the PSTF campus under the telecommunications site master lease agreement with Milestone Communications and designate the Director of Emergency Management to work with county staff to begin the permitting process necessary to develop the site specific lease agreement – Passed 5-0.*

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith	X		X			
Shreve			X			
Gray			X			
Delauter		X	X			

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**Municipal Distribution of FY 2014 State Funding for Pothole and Road Repair – Lori Depies, Office of the County Manager**

*Motion to approve the expenditure of \$105,378 from the Office of Highway Operations operating budget to the municipalities as outlined in the staff report from the Director of the Division of Public Works and authorize the Office of the County Attorney to draft a letter agreement to be executed by each participating municipality – Passed 5-0.*

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith	X		X			
Shreve			X			
Gray			X			
Delauter		X	X			

**PUBLIC HEARING**

**Proposed Modifications to the Senior Citizens’ Property Tax Credit – Diane Fox, Finance Division**

A public hearing was held, as duly advertised, on the enrichment of the current County Senior Citizens’ Property Tax Credit.

Ms. Fox presented the proposed property tax credit for eligible senior citizens. Workgroup members Mr. Carroll Jones and Carolyn True, Department of Aging Director, commented on the proposal.

There was no public comment.

*Motion to decouple the current senior property tax credit from the county supplement; increase the income level to \$70,000, and have the State Department of Taxation continue to administer both the county supplement and the Senior Tax Credit – Passed 4-1.*

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith				X		
Shreve			X			
Gray	X		X			
Delauter		X	X			

(A copy of the approved/adopted ordinance can be obtained in the County Manager’s Office or from the county’s website, [www.FrederickCountyMD.gov](http://www.FrederickCountyMD.gov).)

**AGENDA BRIEFING**

Commissioner Young noted the Board would hold a public hearing on Tuesday, May 6 at 6:00 p.m. at Oakdale High School, 5850 Eaglehead Drive, Ijamsville, regarding the FY 2015 Operating Budgets and Constant Yield Property Tax Rate.

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**WORKSESSION**

**Appointments/Reappointments to Boards/Commissions – Joyce Grossnickle, Office of the County Manager**

Affordable Housing Council

There was no public comment.

*Motion to move Mr. Craig Tyler and Mr. Ryan Trout to serve as nonprofit representatives and to move Mr. Troy Linton and Ms. Marcie Carnahan to serve as private industry representatives; to reappoint Ms. Cherise Blackwell and Mr. Craig Tyler to serve terms to expire June 30, 2016, and Mr. Larry Johnson to serve a term to expire June 30, 2017; and appoint Ms. Catherine Randazzo to serve a term to expire June 30, 2015 – Passed 5-0.*

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith			X			
Shreve	X		X			
Gray			X			
Delauter		X	X			

Agriculture Business Council

There was no public comment.

*Motion to reappoint Mr. Scott Hipkins to serve a term to expire June 30, 2017 – Passed 5-0.*

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith		X	X			
Shreve			X			
Gray			X			
Delauter	X		X			

Commission for Women

There was no public comment.

*Motion to reappoint Ms. Christine Ferguson, Ms. Diane Halleman, and Ms. Shellome Walters to serve terms to expire June 30, 2017 – Passed 5-0.*

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith	X		X			
Shreve			X			
Gray			X			
Delauter		X	X			

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Solid Waste Advisory Committee

There was no public comment.

*Motion to appoint Mr. Patrick Miglio to serve as the commercial solid waste/recycling company representative for a term to expire June 30, 2016, and Mr. Zach Fleagle to serve a term to expire June 30, 2014, and to also serve a full three-year term to become effective July 1, 2014, and to expire June 30, 2017 – Passed 5-0.*

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith	X		X			
Shreve			X			
Gray		X	X			
Delauter			X			

**Installment Purchase Program (IPP) – Estate of C. Ellis Hood Child’s Lot Request –  
Anne Bradley, Community Development Division**

Ms. Bradley presented the request for a child’s lot from Denis Hood, personal representative of the Estate of C. Ellis Hood, on the 292-acre IPP easement located on Coppermine and Pine Tree Roads. Ms. Bradley noted staff and the Agricultural Preservation Advisory Board both recommended denial. Mr. Michael Chomel, Office of the County Attorney, commented on the recommendation.

Mr. David Severn, Esquire, Severn, O’Connor and Kresslein, P.A. and Ms. Janet McCurdy, Esquire, representing Mr. Hood, commented on the request. Mr. Hood was also present.

*Motion to direct staff to work with the applicant’s attorney to execute a request for a child’s lot to include proof that a well was dug and that a survey of the property was completed prior to the death of the original owners and to obtain in writing that Ms. Dixie Flynn (Mr. Hood’s sister) would not request a child’s lot in the future.*

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young		X				
Smith						
Shreve	X					
Gray						
Delauter						

*The motion was amended to strike the addition of the proof that a well was dug, survey obtained, and a written statement from Ms. Flynn – Passed 4-0-1.*

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young	X		X			
Smith		X	X			
Shreve			X			
Gray					X	
Delauter			X			

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*Motion to direct staff to work with the applicant's attorney to execute a request for a child's lot – Passed 4-1.*

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young		X	X			
Smith			X			
Shreve	X		X			
Gray				X		
Delauter			X			

**Updates from the County Commissioners' Liaison – Dave Dunn, Community Development Division**

*No action was taken as this item was informational.*

**PUBLIC COMMENTS**

None.

**QUESTIONS – PRESS**

None.

**COMMISSIONER COMMENTS**

None.

**ADJOURN**

The meeting adjourned at 11:45 a.m.

Patricia Morrow  
Recording Secretary