

**BOARD OF COUNTY COMMISSIONERS OF FREDERICK COUNTY MEETING MINUTES  
FOR THURSDAY, JUNE 5, 2014**

Commissioner Blaine R. Young, *President*, called to order a meeting of the Board of County Commissioners of Frederick County, Maryland, (“Board”) for Thursday, June 5, 2014, at 9:30 a.m. at Winchester Hall. Present were Commissioners C. Paul Smith, *Vice President*, Billy Shreve, David Gray and Kirby Delauter. Also present were Ms. Lori Depies, County Manager and Ms. Patti Morrow, Recording Secretary.

**Invocation and Pledge of Allegiance**

The meeting began with a moment of silence followed by the recitation of the Pledge of Allegiance.

**FrederickWORKS! One Job at a Time Recognition – Go Ape**

The Board recognized Go Ape for participating in the FrederickWORKS! One Job at a Time initiative.

**Commissioner Comments**

Comments were provided by Commissioners Young and Smith.

**Update of Board of County Commissioners’ Administrative Actions – Commissioner Blaine R. Young and Lori Depies, Office of the County Manager**

Commissioner Young briefed the public on the Board’s recent administrative actions.

**Approval of Minutes**

The minutes for the events May 16 – May 31, 2014, were approved by unanimous consent.

**PUBLIC COMMENTS**

- Gil House
- Matt Seubert
- John Gretz

**CONSENT AGENDA**

The following items were considered on the consent agenda:

- Purchasing Memo #14-190 – One-year Contract Renewal for Letter of Interest No. 12-45, Halfway House Services
- Board of Education Current Expense Fund Amendment #5-14
- FY 2015 Senior Citizens Activities Center Operating Fund Grant Application

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- FY 2015 Community Partnership Agreement Grant Application (Renewal)
- FFY 2014 Edward J. Byrne Justice Assistance Grant Interlocal Agreement between The City of Frederick and Frederick County
- Department of Social Services (DSS) Summer Jobs Grant Agreement for Youth Transitioning from Foster Care (\$11,189.00) and Youth Recipients of Temporary Cash Assistance (\$24,900.00)
- Maryland Summer Youth Connection FY 2015 Grant

*Motion to approve the consent agenda as presented – Passed 5-0.*

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith	X		X			
Shreve		X	X			
Gray			X			
Delauter			X			

**PUBLIC HEARING**

**Proposed Issuance of Economic Development Revenue Bonds (Homewood Retirement Centers of the United Church of Christ, Inc., Homewood Foundation, Inc. and Homewood at Frederick MD, Inc.) – Jim Cumbie, Esquire, Venable, LLC (County Bond Counsel)**

A public hearing was held, as duly advertised, on the proposed increase in maximum principal for the Homewood Retirement Center Maryland Economic Development Revenue Bonds.

Mr. Cumbie presented the request. Mr. Merritt Nickols, Executive Director of Homewood, commented on the improvements the bonds would be financing.

Public comment was heard from:

- John Gretz

*Motion to approve the resolution as presented to increase the maximum principal amount of the bonds to \$90,000.00 – Passed 4-1.*

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith	X		X			
Shreve			X			
Gray				X		
Delauter		X	X			

(A copy of the approved/adopted resolution can be obtained in the County Manager’s Office or from the county’s website, [www.FrederickCountyMD.gov](http://www.FrederickCountyMD.gov).)

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**AGENDA BRIEFING**

Commissioner Young noted the following public hearings would be held on Tuesday, June 17 at 7:00 p.m.: Increase in Development Impact Fees; Recordation Tax Allocation and Transfers; and Rezoning Condition Amendment # R-88-50(A) – Hogan Property and also the following public hearing would be held on Thursday, June 19 at 9:30 a.m.: Proposed Ordinance Amending Hotel Rental Tax.

**WORKSESSION**

**Adult Public Guardianship Review Board**

There was no public comment.

*Motion to appoint Ms. Ann Holiday to fill the remaining term of the current Commission on Aging representative Mary Rice to expire June 30, 2015 – Passed 5-0.*

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith	X		X			
Shreve			X			
Gray		X	X			
Delauter			X			

**Affordable Housing Council**

There was no public comment.

*Motion to appoint Mr. Malcolm Furgol to serve as a nonprofit representative for a term to expire June 30, 2014, and also to serve a full three-year term to become effective July 1, 2014, and expire June 30, 2017 – Passed 5-0.*

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith			X			
Shreve	X		X			
Gray		X	X			
Delauter			X			

**Agricultural Preservation Advisory Board**

There was no public comment.

*Motion to reappoint Mr. Mehrle Ramsburg to serve a five-year term to become effective July 1, 2014, and expire June 30, 2019 – Passed 5-0.*

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith			X			
Shreve	X		X			
Gray		X	X			
Delauter			X			

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Commission on Aging

There was no public comment.

*Motion to reappoint Mr. Ernell Graham to serve a three-year term to become effective July 1, 2014, and expire June 30, 2017; and to appoint Ms. Mary Beachley and Ms. Carol Haag to serve terms to expire June 30, 2014, and to serve full three-year terms to become effective July 1, 2014, and expire June 30, 2017; to appoint Mr. Thomas Lawler to serve a term to expire June 30, 2015; and to appoint Ms. Cynthia White to serve a term to expire June 30, 2016 – Passed 5-0.*

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith		X	X			
Shreve			X			
Gray	X		X			
Delauter			X			

Electrical Board

There was no public comment.

*Motion to reappoint Mr. Scott Mercer to serve a five-year term to become effective July 1, 2014, and expire June 30, 2019 – Passed 5-0.*

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith		X	X			
Shreve	X		X			
Gray			X			
Delauter			X			

Parks and Recreation Commission

Mr. Paul Dial, Parks and Recreation Division, commented on the recommendation.

There was no public comment.

*Motion to reappoint Mr. Richard Bohn to serve a four-year term to become effective July 1, 2014, and expire June 30, 2018; and to appoint Ms. Mary Ann Brodie-Ennis to serve a term effective immediately and expire June 30, 2015 – Passed 5-0.*

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith	X		X			
Shreve		X	X			
Gray			X			
Delauter			X			

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Public Library Board

There was no public comment.

*Motion to appoint Ms. Susan Manny to serve a term that would expire June 30, 2014, and also to serve a full five-year term to become effective July 1, 2014, and expire June 30, 2019 – Passed 5-0.*

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith		X	X			
Shreve			X			
Gray	X		X			
Delauter			X			

Transportation Services Advisory Board

There was no public comment.

*Motion to reappoint Ms. Elisabeth Rood and Mr. Josh Rouch to serve three-year terms to become effective July 1, 2014, and expire June 30, 2017; to appoint Mr. Gunnar G. F. Pedersen, Jr. to serve as ex officio representing the Garrison Commander of Fort Detrick; to appoint Mr. David Price to serve as a business representative for a term to expire June 30, 2014, and also to serve a full three-year term to become effective July 1, 2014, and expire June 30, 2017; and to appoint Mr. Charles Tobery to serve as a community agency representative for a term to expire June 30, 2016 – Passed 5-0.*

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith		X	X			
Shreve			X			
Gray	X		X			
Delauter			X			

**Draft Resolution for the June 2014 Sale of the General Obligation Taxable Refunding Bonds, Series 2014B – Erin White, Finance Division**

Ms. White and Mr. Jim Cumbie, Esquire, Venable, LLC (County Bond Counsel), presented the draft resolution.

Public comment was heard from:

- Jan Gardner
- John Gretz

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*Motion to approve the draft resolution to request the issuance of General Obligation Taxable Refunding Bonds, Series 2014B, in an amount not to exceed \$37,000,000 to refinance certain maturities of outstanding bonds – Passed 4-1.*

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith	X		X			
Shreve		X	X			
Gray				X		
Delauter			X			

(A copy of the approved/adopted resolution can be obtained in the County Manager’s Office or from the county’s website, [www.FrederickCountyMD.gov](http://www.FrederickCountyMD.gov).)

**Draft Resolution for the July 10, 2014, Sale of General Obligation Public Facilities Bonds of 2014 – Erin White, Finance Division**

Ms. White and Mr. Jim Cumbie, Esquire, Venable LLC (County Bond Counsel), presented the draft resolution.

There was no public comment.

*Motion to approve the draft resolution requesting the issuance of General Obligation Public Facilities Bonds of 2014 to finance capital projects – Passed 5-0.*

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith	X		X			
Shreve			X			
Gray			X			
Delauter		X	X			

(A copy of the approved/adopted resolution can be obtained in the County Manager’s Office or from the county’s website, [www.FrederickCountyMD.gov](http://www.FrederickCountyMD.gov).)

**ADMINISTRATIVE BUSINESS**

**Rebuilding Together Frederick County, Inc. – Memorandum of Understanding (MOU) for Housing Rehabilitation Funds for Low Income Homeowners – Jenny Short, Citizens Services Division**

Ms. Short presented the MOU.

*Motion to approve the MOU as presented – Passed 5-0.*

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith	X		X			
Shreve			X			
Gray			X			
Delauter		X	X			

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**Bid Award – Purchasing Memo #14-201 – Custodial Services with Scott Key Center, Inc. – Diane George, Finance Division**

*Motion to approve Purchasing Memo #14-201 as presented – Passed 5-0.*

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith			X			
Shreve	X		X			
Gray			X			
Delauter		X	X			

**Workforce Investment Act FY 2015 Grants – Laurie Holden, Citizens Services Division**

*Motion to approve the FY 2015 Workforce Investment Act Grants as presented – Passed 5-0.*

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith	X		X			
Shreve		X	X			
Gray			X			
Delauter			X			

**Approval and Signing of Memorandum of Understanding (MOU) with Career Fire Fighters Association of Frederick County, MD, Inc., IAFF Local #3666 – Sophia Dobransky, Human Resources Division**

Ms. Dobransky reviewed the changes in the MOU.

*Motion to approve the MOU as presented – Passed 5-0.*

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith			X			
Shreve	X		X			
Gray			X			
Delauter		X	X			

Mr. John Neery, President, IAF Local 3666, Career Firefighter Association of Frederick County, and Commissioner Young signed the MOU.

**Consent Agreement (CA) for the Mill Bottom Wastewater Treatment Plant (WWTP) – Kevin Demosky, Utilities and Solid Waste Management Division**

Mr. Demosky reported that due to the issuance of a WWTP construction permit for the Mill Bottom WWTP upgrade, staff has proactively requested a CA to address discharge permit violations that could occur during construction.

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*Motion to approve the consent agreement as presented – Passed 5-0.*

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith	X		X			
Shreve		X	X			
Gray			X			
Delauter			X			

**Consideration to Accept a Petition to Enter into Development Rights and Responsibilities Agreement (DRRA) – Daysville Glen Property – Jim Gugel, Community Development Division**

Mr. Gugel presented the petition submitted by RSB Holdings LLC, to enter into a DRRA for the Daysville Glen property.

*Motion to accept the petition to enter into DRRA for the Daysville Glen property and to take it through the public review process – Passed 4-1.*

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith	X		X			
Shreve		X	X			
Gray				X		
Delauter			X			

**Development Rights and Responsibilities Agreement (DRRA #13-01) – Casey Property – Jim Gugel, Community Development Division**

Mr. Gugel presented the draft DRRA for the Board’s concurrence on proceeding to the public review process. Ms. Kathy Mitchell, Office of the County Attorney, commented on the draft DRRA.

Mr. Bob Dalrymple, Esquire, Linowes and Blocher, LLP, and Mr. Mark Friis, Rodgers Consulting, representing the applicant, commented on the draft DRRA.

*Motion to allow the draft Casey Planned Unit Development DRRA, including the draft Letter of Understanding, to proceed through the public review process as amended – Passed 4-0-1.*

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith	X		X			
Shreve		X	X			
Gray					X	
Delauter			X			

**Updates from County Commissioners’ Liaison – Dave Dunn, Community Development Division**

Mr. Dunn updated the Board.



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*No action taken as this item was informational.*

**PUBLIC COMMENTS**

None.

**QUESTIONS – PRESS**

None.

**COMMISSIONER COMMENTS**

None.

**ADJOURN**

The meeting adjourned at 11:50 a.m.

Patricia Morrow  
Recording Secretary