

**BOARD OF COUNTY COMMISSIONERS OF FREDERICK COUNTY MEETING MINUTES
FOR THURSDAY, JULY 10, 2014**

Commissioner Blaine R. Young, *President*, called to order a meeting of the Board of County Commissioners of Frederick County, Maryland, (“Board”) for Thursday, July 10, 2014, at 9:30 a.m. at Winchester Hall. Present were Commissioners C. Paul Smith, *Vice President*, Billy Shreve, David Gray and Kirby Delauter. Also present were Lori Depies, County Manager and Ms. Patti Morrow, Recording Secretary.

Invocation and Pledge of Allegiance

The meeting began with an invocation followed by the recitation of the Pledge of Allegiance.

Recognition of the Community Development Division for Completing the Business Friendly Items List

The Board recognized the Community Development Division for completing the Business Friendly Items List.

Commissioner Comments

Comments were provided by the Commissioners.

Update of Board of County Commissioners’ Administrative Actions – Commissioner Blaine R. Young and Lori Depies, Office of the County Manager

Commissioner Young briefed the public on the Board’s recent administrative actions.

Approval of Minutes

The minutes for June 5, June 17, June 19, and June 24 and the events for June 16 – June 30, 2014, were approved by unanimous consent.

PUBLIC COMMENTS

None.

CONSENT AGENDA

The following items were removed from the consent agenda:

- Purchasing Memo #14-223 – Aluminum Sign Blanks (Piggyback Contract)
- Purchasing Memo #14-235 – Self Contained Breathing Apparatus (Piggyback Contract)

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The following items were considered on the consent agenda:

- Purchasing Memo #14-222 – Trash Removal and Disposal at County Buildings (Piggyback Contract)
- Purchasing Memo #14-226 – Cedar Shingle Roof Replacement at Rose Hill Manor
- Purchasing Memo #14-227 – New Design Water Treatment Plant 1 Replacement of Butterfly Valve Motor Actuators and Integration with Plant Controls
- Purchasing Memo #14-228 – Water/Wastewater Treatment Chemicals
- Purchasing Memo #14-230 – Maryland Strategic Prevention Framework Alcohol Prevention Initiative
- Purchasing Memo #14-239 – Hardware and Software Support for System Galaxy
- Purchasing Memo #14-240 – Healthy Entrance for Kids Program
- Purchasing Memo #14-252 – Storm Drain Gunite Repair (Piggyback Contract)
- Purchasing Memo #15-001 – Asphalt and Stone Material
- BT-14-205, Emergency Preparedness, Emergency Management Division
- BT-15-003, Department of Aging, Citizens Services Division
- FY 2016 State Funding for the Circuit Court, Family Services Programs Grant Application

Motion to approve the consent agenda as amended – Passed 5-0.

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith		X	X			
Shreve	X		X			
Gray			X			
Delauter			X			

ADMINISTRATIVE BUSINESS

Bid Awards – Diane George, Finance Division

Purchasing Memo #14-223 – Aluminum Sign Blanks (Piggyback Contract) – Diane George, Finance Division

Mr. Chuck Nipe, Public Works Division, commented on the purchasing request.

Motion to approve Purchasing Memo #14-223 as presented – Passed 5-0.

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COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith			X			
Shreve	X		X			
Gray			X			
Delauter		X	X			

Purchasing Memo #14-235 – Self Contained Breathing Apparatus (Piggyback Contract) – Diane George, Finance Division

Ms. Denise Pouget, Fire and Rescue Services Division, commented on the purchasing request.

Motion to approve Purchasing Memo #14-235 as presented – Passed 5-0.

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith			X			
Shreve	X		X			
Gray			X			
Delauter		X	X			

PUBLIC HEARING

Spring 2014 Cycle Water and Sewerage Amendments – Tim Goodfellow, Community Development Division

Commissioner Young swore in all who would testify.

A public hearing was held, as duly advertised, on the proposed amendments to the Frederick County Water and Sewerage Plan.

Mr. Goodfellow presented the requested amendments.

#WS-13-15 - Frall Developers, Inc. (Continued from 3/20/14) – Yeager Subdivision, located on the south side of Yeagerstown Road, north of Old National Pike.

There was no public comment.

Motion to approve #WS-13-15 to reclassifiy 5.19 acres from S-5 Dev. to S-3 Dev. as presented – Passed 5-0.

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith	X		X			
Shreve			X			
Gray			X			
Delauter		X	X			

#WS-14-01 - Yankee Land Trust – Tax Map 56, Parcels 207, 296, 390, and 439, located on Yellow Springs Road at Walter Martz Road/Indian Springs Road within the City of Frederick.

There was no public comment.

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Motion to approve #WS-14-01 to reclassify 299.7 acres from W-5 Dev./S-5 Dev. to W-3 Dev./S-3 Dev. as presented – Passed 5-0.

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith	X		X			
Shreve			X			
Gray		X	X			
Delauter			X			

#WS-14-02 - Division of Community Development on behalf of Nicholas and Emilie Gessler – Tax Map 78, Parcel 528, located at 9217 Baltimore Road, west of Bells Lane.

There was no public comment.

Motion to approve #WS-14-02 to reclassify .90 acres to W-3 Dev. as presented – Passed 5-0.

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith	X		X			
Shreve		X	X			
Gray			X			
Delauter			X			

#WS-14-03 - MS Gladhill Farm, LLC – Tax Map 78, Parcel 742, lots 1,2,3, and 4, located on the north side of Reichs Ford Road, east of Pinecliff Park Road.

Public comment was heard from:

- Carol Martin
- David Severn, Esquire, Severn O’connor and Kresslein P.A., representing the applicant

Kevin Demosky, Utilities and Solid Waste Management Division, commented on the amendment.

Motion to approve #WS-14-03 to reclassify 147 acres to W-4 Dev./S-4 Dev. as presented – Passed 4-1.

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith	X		X			
Shreve		X	X			
Gray				X		
Delauter			X			

#WS-14-04 - Michael and Lorriane Staley – Tax Map 49, Parcel 50, located on the west side of Glade Road, in the Town of Walkersville.

There was no public comment.

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Motion to approve #WS-14-04 to reclassify 4 acres to W-3 Dev./S-3 Dev. as presented – Passed 5-0.

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith	X		X			
Shreve			X			
Gray			X			
Delauter		X	X			

AGENDA BRIEFING

Commissioner Young noted the following public hearings would be held on Tuesday, July 15 at 6:00 p.m.: Casey Property PUD Rezoning and the Casey Property DRRA; Tuesday, July 22 at 7:00 p.m. the Ratley Property PUD Rezoning; and on Thursday, July 24 at 9:30 a.m. the Woodbourne Manor DRRA.

WORKSESSION

Appointments/Reappointments to Boards/Commissions – Joyce Grossnickle, Office of the County Manager

Adult Public Guardianship Review Board

There was no public comment.

Motion to reappoint Ms. C. Jean Doyle, Ms. Cathy Hanson, and Ms. Cristine Evans LoVetro to serve terms to expire June 30, 2017 – Passed 5-0.

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith	X		X			
Shreve		X	X			
Gray			X			
Delauter			X			

Advisory Plumbing Board

There was no public comment.

Motion to reappoint Mr. Gary Armbruster and Mr. Dave Gatrell to serve terms to expire June 30, 2018 – Passed 5-0.

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith	X		X			
Shreve		X	X			
Gray			X			
Delauter			X			

Companion Animal Welfare Advisory Committee

There was no public comment.

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Motion to appoint Dr. Felicia Langel to serve as the licensed veterinarian representative for a term to expire June 30, 2017 – Passed 5-0.

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith	X		X			
Shreve		X	X			
Gray			X			
Delauter			X			

Sustainability Commission

There was no public comment.

Motion to appoint Ms. Annie Jones, Ms. Melanie Riddle, Mr. Michael Uecker, and Mr. Chris Voell to serve terms to expire June 30, 2017; and Mr. David Lange to serve a term to expire June 30, 2015 – Passed 5-0.

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith	X		X			
Shreve		X	X			
Gray			X			
Delauter			X			

Defined Contribution Plans Committee

There was no public comment.

Motion to reappoint Ms. Joyce Grossnickle to serve a term to expire June 30, 2016; and to appoint Ms. Kristen Brandenburg to serve a term to expire June 30, 2015; Ms. Susan Keller to serve a term to expire June 30, 2016; and Mr. Tony Pellegrino to serve a term to expire June 30, 2017 – Passed 5-0.

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith	X		X			
Shreve		X	X			
Gray			X			
Delauter			X			

Retirement Plan Committee

There was no public comment.

Motion to reappoint Mr. Chuck Nipe to serve a term to expire June 30, 2017; and the appointment of Ms. Diane Fox and Ms. Susan Keller to serve terms to expire June 30, 2016 – Passed 5-0.

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith	X		X			
Shreve			X			
Gray		X	X			
Delauter			X			

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Revisions to the Frederick County Local Management Board (LMB) Bylaws and Resolution – Derek Belz, Citizens Services Division

Mr. Belz presented the revisions.

There was no public comment.

Motion to approve the changes to the LMB bylaws and the draft resolution as presented – Passed 5-0.

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith		X	X			
Shreve			X			
Gray	X		X			
Delauter			X			

(A copy of the approved/adopted resolution can be obtained in the County Manager’s Office or from the county’s website, www.FrederickCountyMD.gov.)

ADMINISTRATIVE BUSINESS

Water Tower Memorandum of Understanding (MOU) between Frederick County and the Developers of Monrovia Town Center – Kevin Demosky, Utilities and Solid Waste Management

Mr. Demosky and Ms. Kathy Mitchell, Office of the County Attorney presented the MOU.

Motion to approve the Water Tower MOU between the county and the developers of the Monrovia Town Center Planned Unit Development (PUD) and the Lansdale PUD as presented – Passed 4-1.

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith	X		X			
Shreve			X			
Gray				X		
Delauter		X	X			

Updates from County Commissioners’ Liaison – Dave Dunn, Community Development Division

Mr. Dunn presented the updates.

No action taken as this item was informational.

PUBLIC COMMENTS

None.

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QUESTIONS – PRESS

None.

COMMISSIONER COMMENTS

None.

ADJOURN

The meeting adjourned at 11:30 a.m.

Patricia Morrow
Recording Secretary