

**BOARD OF COUNTY COMMISSIONERS OF FREDERICK COUNTY MEETING MINUTES
FOR THURSDAY, SEPTEMBER 11, 2014**

Commissioner Blaine R. Young, *President*, called to order a meeting of the Board of County Commissioners of Frederick County, Maryland, (“Board”) for Thursday, September 11, 2014, at 9:30 a.m. at Winchester Hall. Present were Commissioners C. Paul Smith, *Vice President*; David Gray, Billy Shreve, and Kirby Delauter. Also present were Ms. Lori Depies, County Manager and Ms. Patti Morrow, Recording Secretary.

Invocation and Pledge of Allegiance

The meeting began with a moment of silence followed by the recitation of the Pledge of Allegiance.

Commissioner Comments

Comments were provided by the Board.

Ms. Depies noted staff was looking at an alternative approach to marketing certain county properties that are currently on the market for sale.

Update of Board of County Commissioners’ Administrative Actions – Commissioner Blaine R. Young and Lori Depies, Office of the County Manager

Commissioner Young briefed the public on the Board’s recent administrative actions.

Approval of Minutes

The minutes for August 19 and August 21, 2014, were approved by unanimous consent.

PUBLIC COMMENTS

- Steve Bruns
- Matt Seubert

AGENDA BRIEFING

Commissioner Young noted the following public hearing was scheduled for Tuesday, September 23 at 7:00 p.m.: Updates to the Adequate Public Facilities Ordinance (School Construction Fees); and the following public hearings for Thursday, September 25 at 9:30 a.m.: Impact Fee Waiver for Family Farms and Recalculated (Reduced) Benefit Assessments Village of Rosemont Water Project.

CONSENT AGENDA

The following item was removed from the consent agenda:

- BT-15-040, Accounting, Finance Division (\$700,000.00)

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The following items remained on the consent agenda:

- FY 2015 Emergency Medical Dispatchers Training Grant Application – Jack Markey, Emergency Management Division
- Application for Unrestricted Grant Funds from the Community Foundation of Frederick County
- FY 2016 State Aid for Police Protection Fund (SAPP) Application
- Child Advocacy Center CACS Grant Through the Governor’s Office of Crime Control and Prevention

Motion to approve the consent agenda as amended – Passed 5-0.

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young		X	X			
Smith	X		X			
Shreve			X			
Gray			X			
Delauter			X			

ADMINISTRATIVE BUSINESS

Budget Transfer #BT-15-040, Accounting, Finance Division (\$700,000.00) – Regina Howell, Budget Office, Office of the County Manager

Ms. Tricia Griffis, Frederick Community College, commented on the budget transfer.

Motion to approve BT-15-040 as presented – Passed 4-1.

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young				X		
Smith	X		X			
Shreve			X			
Gray		X	X			
Delauter			X			

WORKSESSION

FY 2015 Critical Farms Applications (Request for Appraisals) – Anne Bradley, Community Development Division

Ms. Bradley noted that five (5) applications on 574 acres in the current Critical Farms Program cycle were received with available funding of approximately \$700,000. The staff and the Agricultural Preservation Advisory Board recommended limiting the number of applications to be appraised.

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Public comment was heard from:

- Robert Kline

Motion to approve to contract two appraisals on the top 2-ranked applications with the caveat that the owners of properties 3, 4 and 5 have the option of paying for their own appraisals. If the county ends up purchasing the property, the money for the appraisal would be reimbursed to the property owner. The option would be increased from five years to a minimum of seven years.

Motion was amended to reflect if property 1 or 2 would drop out, the remaining properties (3, 4 and 5) would remain on the list with the property owners' appraisal cost reimbursed should they receive an offer and go to settlement – Passed 5-0

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young	X		X			
Smith			X			
Shreve		X	X			
Gray			X			
Delauter			X			

ADMINISTRATIVE BUSINESS

Request for Public Hearing Regarding FY 2015/2016 Maryland Agricultural Land Preservation Foundation (MALPF) Easement Acquisition Program – Anne Bradley, Community Development Division

Ms. Bradley reviewed the 19 applications that were received on 2,473 acres. She indicated the MALPF was limiting each county to approving no more than eight (8) applications to be appraised unless the county would pay for the additional appraisal costs.

She noted the Agricultural Preservation Advisory Board recommended approval of the top-10 out of 19 applications to be forwarded to a public hearing and then for MALPF to conduct the necessary appraisals.

Public comment was heard from:

- Kent Hevner
- Robert Kline

Motion to approve the top-10 applications to be forwarded to public hearing and subsequently to MALPF to conduct the necessary appraisals – Passed 5-0.

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith	X		X			
Shreve		X	X			
Gray			X			
Delauter			X			

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(Commissioner Delauter left the meeting.)

FY 2016 – 2021 Capital Improvements Program (CIP) Budget Calendar, Policies, and Cost Adjustment – Kelly Weaver, Budget Office, Office of the County Manager

Ms. Weaver presented the FY 2016 – 2021 CIP calendar, policies and cost adjustment. She noted changes have been made as set by the county charter which become effective December 1, 2014.

Motion to approve the FY 2016-2021 draft CIP calendar and policies – Passed 4-0.

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith	X		X			
Shreve		X	X			
Gray			X			
Delauter						X

(Commissioner Delauter returned to the meeting.)

Volunteer Fire and Rescue Services Division Briefing – Chip Jewell, Volunteer Fire and Rescue Services Division

Mr. Jewell presented a PowerPoint presentation on the Frederick County Volunteer Fire and Rescue Services Division.

No action taken as this item was informational.

PUBLIC COMMENTS

None.

QUESTIONS – PRESS

None.

COMMISSIONER COMMENTS

None.

ADJOURN

The meeting adjourned at 11:30 a.m.

Patricia Morrow
Recording Secretary