

AGENDA

Joint Meeting of The City of Frederick's Board of Aldermen and the Frederick County Council

June 22, 2016 at 7:00 pm

*City Hall

101 N. Court Street
Boardroom

City Elected Officials:

Kelly Russell, President Pro-Tem
Joshua Bokee, Alderman
Philip Dacey, Alderman
Donna Kuzemchak, Alderwoman
Michael O'Connor, Alderman

County Elected Officials:

Bud Otis, Council President
MC Keegan-Ayer, Council Vice President
Tony Chmelik, Councilman
Kirby Delauter, Councilman
Jerry Donald, Councilman
Jessica Fitzwater, Councilwoman
Billy Shreve, Councilman

Staff:

Ragen Cherney, Frederick County
Joyce Grossnickle, Frederick County
Patti Morrow, Frederick County
Amber Grimes, The City of Frederick

*Meetings location will alternate between City Hall and Winchester Hall.

I. CALL TO ORDER

President Pro-Tem Alderman Kelly Russell –
Chair will alternate between Council President and Board of Aldermen President Pro Tem

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF MINUTES

a. February 24, 2016

IV. DISCUSSION OF FUTURE MEETINGS – adopt date of next meeting – September/October

V. STAFF PRESENTATIONS

- a. Frederick Municipal Airport – Tim Davis, Planner, City of Frederick Planning Department
- b. Frederick Community Action Agency (FCAA) – Mike Spurrier, Director
- c. *****PULLED*****Economic Development Department- Richard Griffin, Director of The City of Frederick Economic Development Department and Helen Propheter, Director, Frederick County Office of Economic Development
- d. Briefing on potential funding methods for an oversize gym at Butterfly Ridge Elementary School – Kirby Delauter, County Councilman

VI. POTENTIAL TOPICS FOR FUTURE DISCUSSION

Elected Officials have opportunity to present topics for future meetings. The official should present the topic with a few key thoughts on why they believe it is of value to discuss jointly, and should also recommend any appropriate staff that would be needed to provide support.

VII. ELECTED OFFICIALS GENERAL COMMENT

Elected Officials have opportunity to make general comments.

VIII. CITIZEN COMMENTS –

This is an opportunity for citizens to address the Board of Aldermen and County Council regarding items that may or may not appear on the Agenda. Please note speakers should first give their name and address. You are reminded that these proceedings are broadcast on live TV and you should speak clearly and directly into the microphone. All comments are limited to a total of five minutes per individual or ten minutes per group. If you wish to ask a question and want a response, that will become a part of the five or ten minute limit.

IX. ADJOURN

A complete and final agenda will be available for review prior to the meeting at the Reception Desks in City Hall and Winchester Hall. The meeting will be broadcast live on either the City or County Government Cable Channel – City Channel 99 or County Channel19, depending on the meeting venue. For information regarding the agenda, minutes, or joint public meetings of the Board of Aldermen and County Council, please contact the Legislative Clerk at 301-600-2575. Individuals requiring special accommodations are requested to call 5 days prior to the meeting to make arrangements.

The City of Frederick Government does not discriminate on the basis of race, color, religion, sex, national origin, age, marital status, veteran status, disability, sexual orientation, gender identity, genetic information, or any other legally protected group in employment or in the provision of services.

Frederick County Government does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of services.



FREDERICK COUNTY GOVERNMENT
COUNTY COUNCIL

COUNCIL MEMBERS

Bud Otis, President
M.C. Keegan-Ayer, V. President
Tony Chmelik, Treasurer
Kirby Delauter
Jerry Donald
Jessica Fitzwater
Billy Shreve

**COUNTY COUNCIL OF FREDERICK COUNTY AND THE CITY OF FREDERICK MEETING MINUTES
FOR WEDNESDAY, FEBRUARY 24, 2016**

Council Members Bud Otis, President; M.C. Keegan-Ayer, Vice-President; Tony Chmelik, Treasurer; Kirby Delauter, Jerry Donald, Jessica Fitzwater, and Billy Shreve were present for the meeting.

The City of Frederick Aldermen Kelly Russell, President Pro Tem; Michael O'Connor, Joshua Bokee, and Donna Kuzemchak were present for the meeting.

Council President Bud Otis called the meeting to order at 7:00 p.m. in the third floor meeting room of Winchester Hall.

The meeting began with a moment of silence followed by the recitation of the Pledge of Allegiance.

Council Member Keegan-Ayer moved to approve the agenda as presented. Alderman O'Connor seconded the motion that passed unanimously.

The October 28, 2015, minutes were unanimously approved on a motion by Council Member Fitzwater which was seconded by Council Member Keegan-Ayer.

Update on the Proposed Changes to School Impact Fees and Mitigation Fees

Council Members briefed the Aldermen on the proposed changes to the school impact fees and the mitigation fees.

A discussion was held regarding ideas on how to fund new construction of county schools.

Public Comments

- Margaret Hyndman, League of Women Voters
- Katie Conley Griffin

Elected officials provided comments.

Future meeting dates were discussed and the next meeting was tentatively scheduled for June 22, 2016, in the board room of City Hall.

Adjourn

The meeting adjourned at 8:00 p.m.

Bud Otis, President
County Council



Citation Jet Parked on Ramp



Hawker Jet Heading to Ramp for Parking

Frederick Municipal Airport (FDK)

Rick Johnson, Airport Manager
Nick Sabo, Assistant Airport Manager
Tim Davis, Transportation Planner



Mayor Randy McClement

Richard Griffin, Director of Economic Development

www.cityoffrederick.com



Joint City/County Meeting



AGENDA

- Mission/Vision
- Airport Commission
- History
- About the Airport
- Funding Programs
- Noise Abatement Program
- Current and Future Development Plans
- Conclusions, Questions and Answers

Mission / Vision

Mission:

To serve as an economic development driver and recreational resource for Frederick (City & County) and as a general aviation reliever airport for the region.



Vision:

To be the preferred corporate executive airport in the Baltimore / Washington region.

Airport Commission



Mission:

The Commission advises City officials and staff on policies, programs, and issues relating to the use and operation of the Airport. The Commission helps ensure that aviation continues to be an integral part of the local, regional, and national transportation system and economy.

Meetings:

Monthly on 4th Thursday

7 Voting Commission Members:

- Jon Harden, Commission President and Multi-User Rep
- Dan Loftus, Pilot Representative
- Edmond “Ted” Gregory, Business Representative
- Rotating FBO Business Representative
 - Steve Southworth, Signature Flight Support
 - Neil Lanning, Advanced Helicopter Concepts
 - Jim Piccirilli, Frederick Flight Center
- Citizen Rep – Presently Vacant
- Alderman Michael O’Connor – City Liaison
- Councilwoman Jessica Fitzwater – County Liaison
- Rick Johnson, Airport Manager – Non Voting

History

- The Story of Frederick Municipal Airport (FDK)
- Originally located at Ft Detrick
- Construction began in 1946 at the current site
- Airport was dedicated April 27, 1949
- Runway 5/23 Constructed in the 1970's
- Runway 12/30 Constructed in the 1980's



Construction Underway, Spring 1947

About FDK



C-47 Landing on Runway 23

- **Aeronautical Information:**
 - FAA Identifier: KFDK
 - Designated Reliever Airport
 - Towered Facility
- Owned and Operated by The City of Frederick – “Sponsor”
- 616 Acres of Land
- Located within the East Frederick Rising Planning Area
- MWCOG Designated Regional Activity Center
- 264 Based Aircraft
 - Including 7 corp. users
 - Mix of aircraft; glider, blimp, single engine, etc
- 100,000 Annual Operations
- Voluntary Noise Abatement Program

About FDK



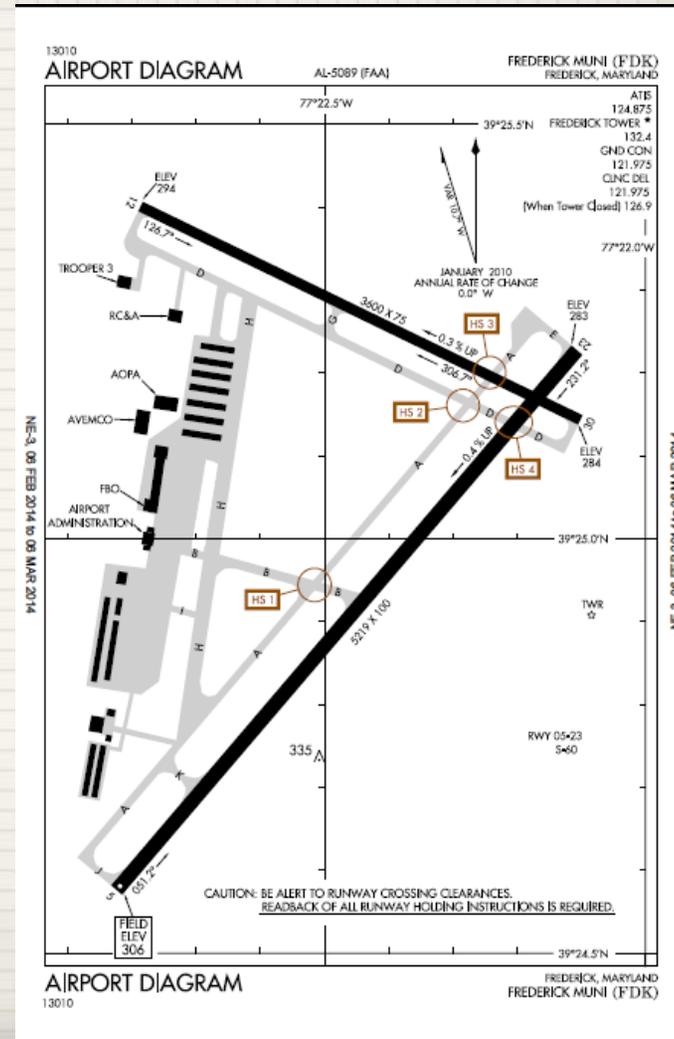
Runway 5/23 and Taxiway "Alpha"

- Air Traffic Control Tower
 - Contractor Operated
- Instrument Landing System (ILS) Approach
- On-Site Fixed Base Operator (FBO)
- Fixed Wing & Helicopter Training
- Two Runways
 - 5/23 (primary) – 5,219' x 100'
 - 12/30 (secondary) – 3,600' x 75'

Airport Diagram



R44 & R22 Helicopters



Regional Economic Impact



Source of data: Maryland Aviation Administration (MAA)

About FDK Based Businesses and Clubs



- AOPA
- AVEMCO
- MSP
- RC&A
- AHC
- Experimental Aircraft Association
- FFC
- Airways Inn
- Liberty Air
- Cirrus Aircraft Sales
- Signature Flight Support



About FDK

Transient Corporate Operators



~300 Businesses Use FDK Annually

- Bechtel Corporation
- Big Top Manufacturing
- Orison B. Curpier Company
- HBE Corporation
- Guitar Center, Inc.
- FlexJet
- University of South Carolina
- Keller Companies
- Target Corp.
- Allegheny Power
- Brantigan Research
- Weis Markets
- Virginia Polytechnic Institute
- Construction Helicopters
- Allied Services, Inc.
- American Express
- Bio Reference Lab
- NetJets
- Wal-Mart
- Yum Brands, Inc.
- Delaware Park, LLC
- Eaton Corp.
- Chesapeake Bay Helicopters
- Becton Dickinson Co, Inc.
- Giant Eagle
- Bell Helicopter Textron Canada Limited
- Cirrus Design Corporation
- HarbourVest Partners, LLC
- Snyder Manufacturing, Inc.
- Beckman & Associates, Inc.
- Challenger Equity LLC

Airport Operations Funding

INCOME SOURCES

- Lease Agreements
 - T-hangars
 - Tie Downs
 - Flight Center
 - Advanced Helicopter
 - Maryland State Police
 - Richard Crouse and Associates
 - Signature Aviation
 - Airways Inn
- Fuel Sales
 - Signature Aviation
- Agricultural Agreements



2012 Air Traffic Control Tower – ARRA Funded Project

Airport Capital Funding

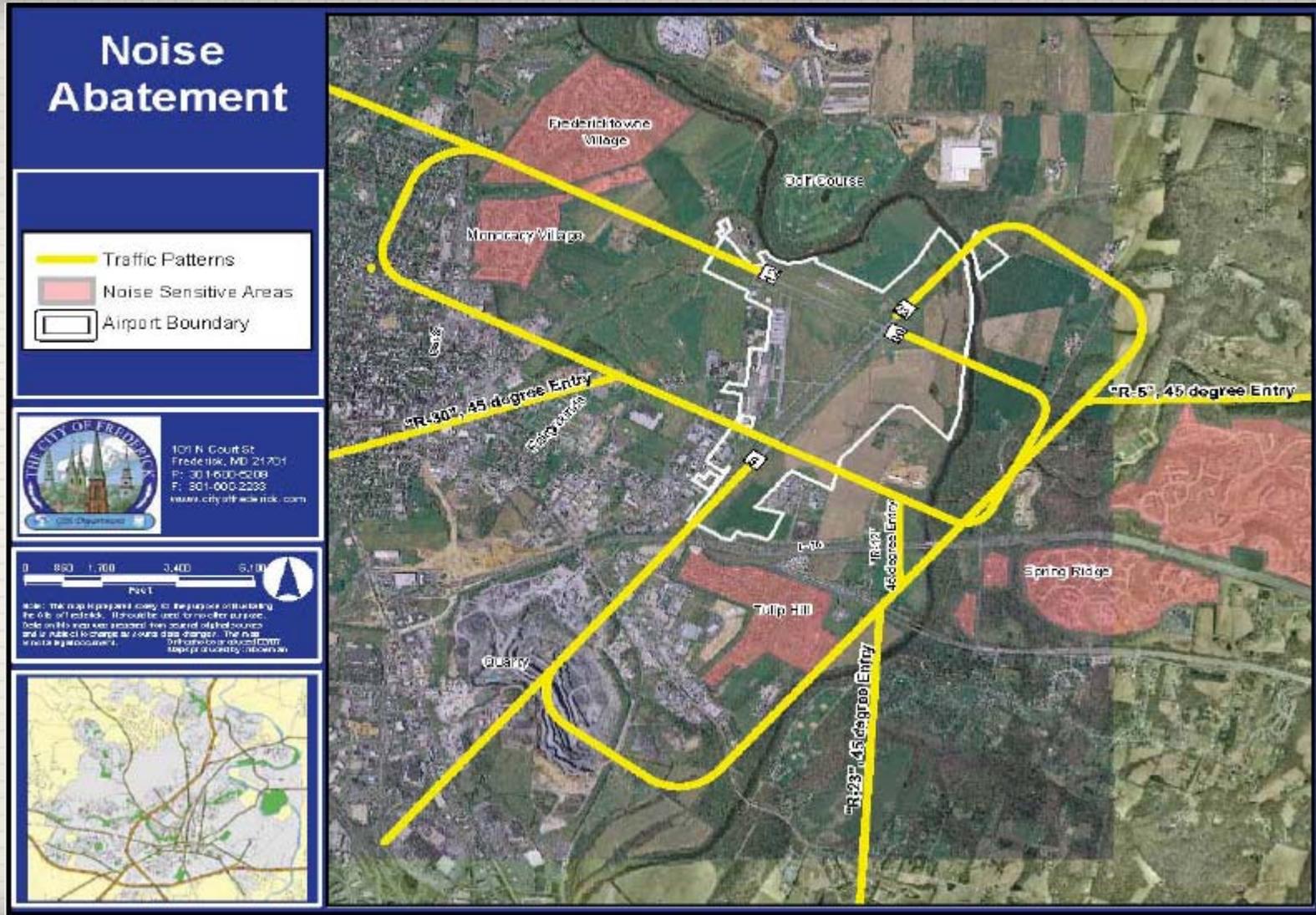


2001 T-Hangar Development

- For Eligible Projects
 - FAA 90%*
 - MAA 5%
 - County 2.5%
 - City 2.5%
- For Revenue Projects (corporate, t-hangars)
 - Airport Enterprise Fund

**Where does FAA get it's money? From Commercial Aviation Ticket Sales.*

Noise Abatement Program



Airport Development Plan



CURRENT EFFORTS

- Property Acquisitions - COMPLETE
- Bailes Lane Demolition Obstruction Removal - COMPLETE
- Gas Line Relocation / Further Grading - UNDERWAY
- Runway & Taxiway Extension – NEXT 3 YEARS



Airport Development Plan



FUTURE EFFORTS

- Branding/Marketing
 - New logo, conferences, advertising, social media/web
- Continue with strategies for sustainability
 - Control Tower was 80% Bronze Level LEED Certified
- Snow Removal Equipment Building
 - House nearly \$1.1 Million Dollars worth of Equipment
 - Project has virtually all its approvals and is ready for MAA Funds
- Corporate and T-Hangar Construction
- Consider Solar as an alternative energy resource and for supplemental revenue

Winter Storm Jonas



- 36" of Snow – Blizzard Conditions
- 8.8 Million Cubic Feet of Snow Removed
- 132 Million Pounds of Snow Removed
 - Primarily by Two Staff Members

Conclusion – Q & A



MetLife Blimp Visiting



Marine 1; a regular visitor to FDK



A Winter Morning Hot Air Balloon Ride



FREDERICK COMMUNITY ACTION AGENCY

Description of Programs and Services



Mayor Randy McClement
Seaven Gordon, Chairman, Community Action Board of Directors
Chris Bickle, President, Friends for Neighborhood Progress, Inc.
Mike Spurrier, CCAP, Director

100 South Market Street, Frederick, Maryland 21701
Telephone: 301-600-1506 ♦ Fax: 301-662-9079
Website: www.cityoffrederick.com/fcaa



◆◆◆
Sponsored by The City of Frederick
and Friends for Neighborhood Progress, Inc.
With major support from the Frederick County Government
Community Foundation of Frederick County ♦ Joseph D. Baker Fund
Dr. Henry P. and M. Page Durkee Laughlin Foundation ♦ Laughlin Family Fund
G. Frank Thomas Foundation ♦ George L. Shields Foundation ♦ William E. Cross Foundation



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of FREDERICK COUNTY
For Good. Forever. For Frederick County.



FREDERICK COMMUNITY ACTION AGENCY

Agency Overview

Through a wide array of programs and services, the Frederick Community Action Agency (FCAA) provides food, shelter, medical care, housing, and other forms of assistance to families and individuals that are low-income or homeless. Started in 1968, the FCAA is sponsored by the City of Frederick and Friends for Neighborhood Progress, Inc. The major programs operated by the FCAA can be categorized into six (6) broad program areas described below:

Food and Nutrition Programs

Frederick Soup Kitchen: The Frederick Soup Kitchen provides an evening meal seven days a week and serves over 2,400 meals per month. Started in 1984, the Frederick Soup Kitchen is staffed by a paid cook and over 250 volunteers who serve a free evening meal to anyone in need. The Frederick Soup Kitchen serves up to 110 people a night and more than 30,000 meals are served annually.

Frederick Foodbank: The FCAA operates the Frederick Foodbank that serves approximately 600 to 800 households each month. Started in 1983, the Frederick Foodbank is staffed by 50 volunteers and provides a 3- to 5-day supply of food to families and individuals that are experiencing an economic crisis and cannot afford their groceries.

Summer Food Service Program: Funded by the U.S. Department of Agriculture, the Summer Food Service Program was initiated during the summer of 1994. The program provides a free lunchtime meal to children age 18 and younger and targets lower-income children who receive free or reduced-price meals during the school year. The nutritious and balanced meals are served Monday through Friday during the months of June, July, and August at local parks and youth centers.

Backpack Program: Through a partnership with Hillcrest Elementary School, FCAA staff and volunteers fill 220 backpacks with nutritious food items each week during the school year and school staff distribute the backpacks to children that are at-risk of hunger and malnutrition. The backpacks are filled with food items that children can easily prepare and eat when school meals are not available.

Outreach and Transportation Programs

Outreach Services: FCAA outreach workers perform outreach to local shelters, streets, woods, and other areas where people that are homeless can be found. Staff members strive to meet people who are homeless, familiarize them with available resources, and build trusting relationships.

Transportation Services: On weekdays, the FCAA operates a free van run that transports people to a variety of health and human service agencies located around Frederick City.



“The moral test of a government is how that government treats those who are in the dawn of life – the children; the twilight of life – the elderly; and the shadows of life – the sick, the needy, and the handicapped.”

Senator Hubert H. Humphrey ~ November 1, 1977

Health Care Programs

Community Health Center: In 2015, the FCAA was designated a Federally Qualified Health Center (FQHC) and expanded primary health care and dental services for lower-income adults and children. Physicians, nurse practitioners, and physician assistants provide health care services to adults and children who are uninsured, ineligible for other public health care programs like Medicaid, and have a total household income at or below 200% of the federal poverty level (FPL), as adjusted for the size of the family. In addition, the FCAA continues to serve adults and children that are experiencing homelessness or are recipients of Medical Assistance.

Health Care for the Homeless: The Health Care for the Homeless (HCH) program, initiated in 1989 through a federal grant, provides primary health care, case management, and supportive services to people that are homeless – serving about 1,200 people annually. The FCAA operates a primary health care clinic that is staffed by nurse practitioners, physician assistants, physicians, medical assistants, and case managers.

Medical Assistance Provider: Under the Maryland Medical Assistance (Medicaid) Program, the FCAA is a participating provider with the following Managed Care Organizations: Priority Partners MCO, Maryland Physicians Care MCO, Riverside Health MCO, and Amerigroup MCO. The FCAA also serves patients that have Unrestricted Medical Assistance benefits.

School-Based Health Center: Through a partnership with Frederick County Public Schools and the Ausherman Family Foundation, the FCAA began operating a School-Based Health Center during the summer of 2011. The School-Based Health Center serves students from Lincoln, Hillcrest, Waverley, and Monocacy Elementary Schools as well as their younger siblings.

Housing and Weatherization Programs

HUD-Approved Housing Counseling Agency: The FCAA is a *HUD-Approved Housing Counseling Agency* and provides pre-purchase, default, reverse mortgage, and rental counseling as well as homebuyer education classes for first-time homebuyers. FCAA Housing Counselors also administer the State-funded Community Partners Incentive Program and the House Keys for Employees of the City of Frederick – both programs provide down-payment assistance to first-time homebuyers.

Weatherization Assistance Program: The Weatherization Assistance Program provides home weatherization services for income-eligible households living in Frederick County. Households eligible for weatherization must have incomes at or below 200% of the federal poverty level and meet other criteria. The family may rent or own their home, but renters must obtain landlord permission.

Bay Restoration Fee Exemption Program: The Bay Restoration Fee Exemption Program allows lower-income homeowners and renters that are paying a City of Frederick water and sewer bill to request an exemption from the Bay Restoration Fee, which collects funds for the environmental restoration of the Chesapeake Bay.

Housing First Program: The Housing First Program provides subsidized permanent housing to people who need it the most – chronically homeless, disabled individuals that are literally living on the streets of Frederick. With funding from HUD and other sources, the FCAA has established twenty-one (21) scattered-site Housing First units that house twenty-five (25) different individuals; supportive services like case management and primary health care are provided by FCAA staff.

Homeless Assistance Programs

PATH Project: The federally funded PATH Project provides case management, outreach, and transportation services to people that are homeless and have a serious mental illness. Initiated in 1992, PATH Project staff work closely with therapists and psychiatrists from other agencies to ensure adequate access to mental health treatment services for people that are homeless.

SOAR Program: The SSI/SSDI Outreach, Assessment and Recovery or SOAR Program helps people that are homeless and disabled to apply for disability benefits available through the Social Security Administration. In addition, the SOAR case manager assists people with obtaining necessary documents, such as birth certificates and photo identification cards, needed to apply for benefits.

Transitional Shelter: The Frederick Transitional Shelter for Homeless Families is a 31-bed shelter that was built by the City of Frederick and is operated by the FCAA. The shelter provides transitional housing and a wide range of supportive services for homeless families and physically disabled adults. The Transitional Shelter serves approximately 60 households on annual basis.

Transitional Apartments: The Transitional Apartments provide long-term transitional housing and supportive services for families in need of transitional housing. Families residing in the Transitional Apartments must first be admitted to and stabilized at the Transitional Shelter.

Green Jobs Program: The Green Jobs Program is a supportive employment program that aims to help homeless and chronically homeless individuals return to the workforce by offering case management, transitional shelter, and supportive employment. Four (4) individuals are employed part-time to perform a variety of beautification projects in downtown Frederick.

Energy Assistance Programs

Office of Home Energy Programs: The FCAA Office of Home Energy Programs administers several different financial assistance programs aimed at helping income-eligible households to be able to pay utility and fuel bills; minimize energy-related crises; and to assist in making utility, heating, and cooling expenses more affordable. Specifically, the FCAA Office of Home Energy Programs administers the Maryland Energy Assistance Program (MEAP), the Electric Universal Service Program (EUSP), and the Utility Service Protection Plan (USPP).

FCAA Program Facilities and Offices

FCAA Foodbank Program

George L. Shields Foodbank Facility
14 East All Saints Street, Frederick, MD 21701
Telephone: 301-600-6263 or 301-600-6265

FCAA Housing & Weatherization Offices

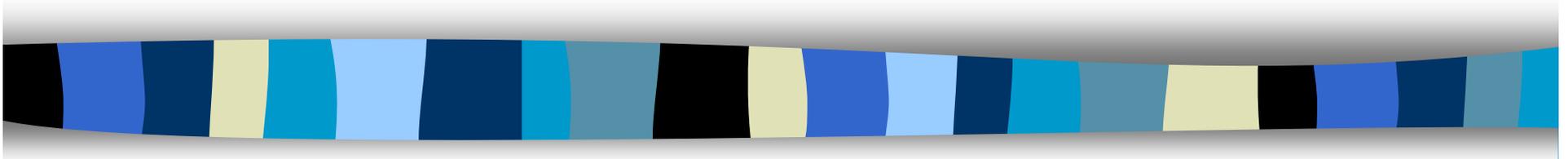
121 South Market Street, Frederick, MD 21701
Weatherization Assistance Program: 301-600-6985
Housing Counseling Program: 301-600-3966



FCAA Office of Home Energy Programs
Frederick County Department of Social Services
100 East All Saints Street, Frederick, MD 21701
Telephone: 301-600-2410



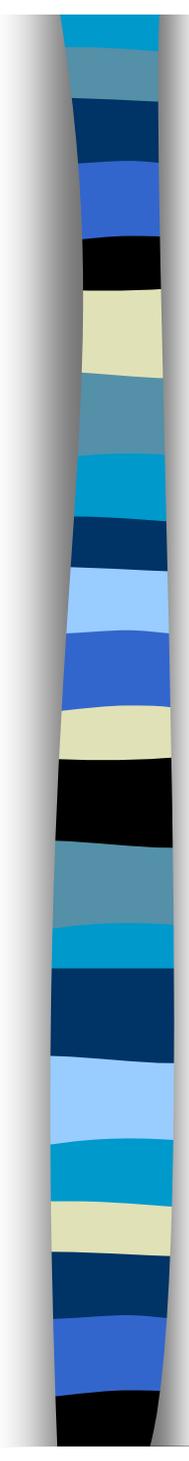
Frederick Community Action Agency



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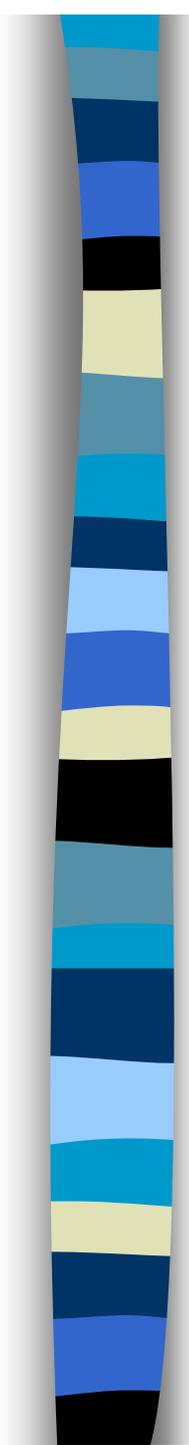


With support from the
Frederick County Government



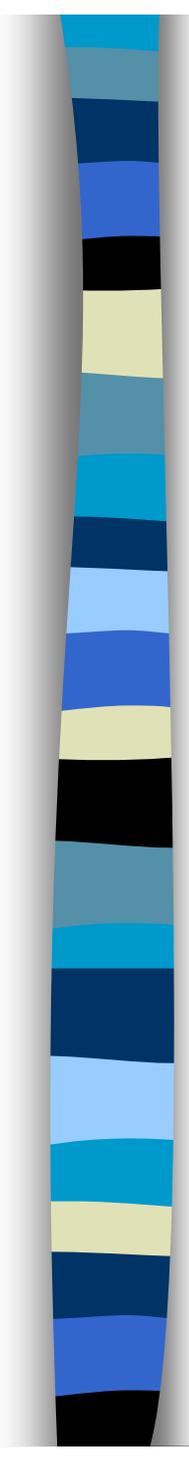
Administration of the Frederick Community Action Agency:

- Mayor Randy McClement
- Seaven Gordon, Chairman
Community Action Board of Directors
- Chris Bickle, President
Friends for Neighborhood Progress, Inc.
- Mike Spurrier, CCAP, Director
- Michele Ott, Supervisor of Administrative Services
- Richard Broadbent, Supervisor of Facility Services



Mission of the Frederick Community Action Agency:

- Through a wide array of programs and services, the Frederick Community Action Agency (FCAA) provides food, shelter, medical care, housing and other forms of assistance to families and individuals that are low-income or homeless.



History of Community Action:

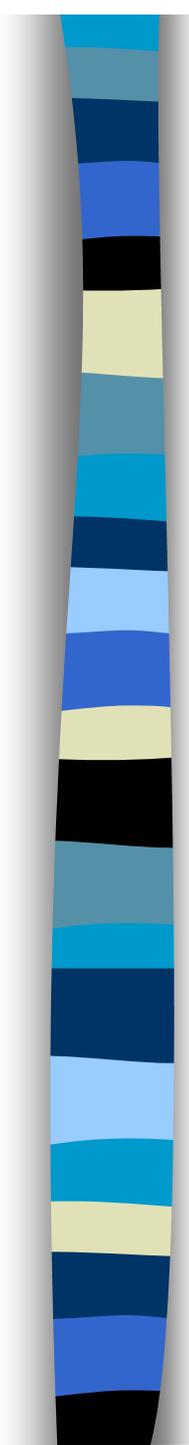
- Community Action Agencies were started in 1964 as the centerpiece of President Lyndon Johnson's "War on Poverty"; CAAs were originally funded under the omnibus Economic Opportunity Act of 1964.
- Presently there are over 1,100 Community Action Agencies nationwide that receive federal Community Services Block Grant (CSBG) funding and work to ameliorate the causes and effects of poverty.

Overview of the Frederick Community Action Agency:

- The FCAA was started in 1968
- 32 full-time and 30 part-time employees and 5 AmeriCorps Members
- 15-member Board of Directors
- Federally Qualified Health Center (FQHC)
- Administers over 30 different grants and funding sources



Frederick Community
Action Agency



FCAA Program Areas:

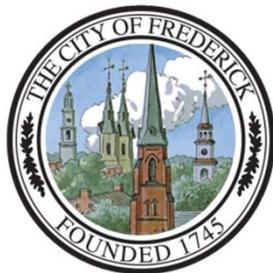
- Outreach & Transportation Services
- Housing Counseling & Homeless Services
- Transitional Housing Program
- Weatherization & Housing Rehabilitation
- Primary Health Care Services
- Food & Nutrition Services
- Energy Assistance Services



Outreach & Transportation Services

Grayson Smith, Outreach Team Leader

- Client Intake and Assessment
- Street Outreach Services
- Daily Van Run & Medical Transports



Street Outreach to Camps

Housing Counseling & Homeless Services

Brad Petersen, CCAP, Supervisor
Housing & Weatherization Services

- HUD-Approved Housing Counseling Agency
- Homebuyer Education
- PATH Project
- SOAR Program
- Housing First Program
- Green Jobs Program



FCAA Housing Offices

Transitional Housing Program

Todd Johnson, Supervisor, Shelter Services

- Transitional Shelter
31 beds
- Transitional
Apartments – 3 units



Transitional Apartments



Transitional Shelter



Primary Health Care Services

Janet Jones, MHA

Supervisor, Medical Services

- Community Health Center
- Health Care for the Homeless Program
- Medical Assistance Provider
- School-Based Health Center



The FCAA serves as the “medical home” for over 1,800 patients



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FQHC

Food & Nutrition Services

Sarah McAleavy, Supervisor
Food & Nutrition Services

- Soup Kitchen
- Foodbank
- Summer Food Service Program
- Backpack Program
- After-School Meal Program



George L. Shields
Foodbank Facility



United Way
of Frederick County

Weatherization Assistance Program

Paul Mantello, Manager

Weatherization Assistance Services

- Weatherization Assistance Program
- EmPOWER Maryland
- MEA Weatherization

Installing
sidewall
insulation



Wet scrapping loose paint

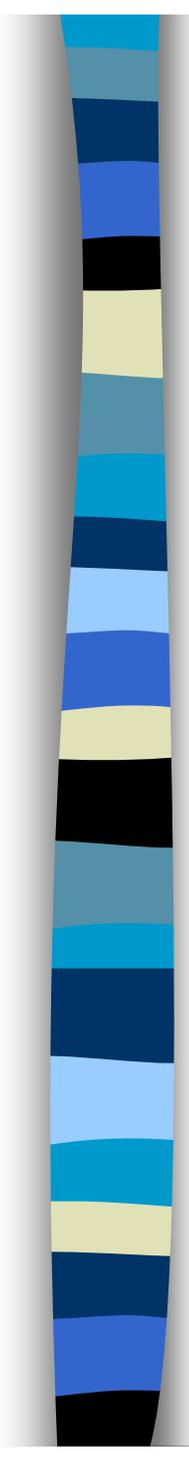
Energy Assistance Program

Stacey White, Manager

Energy Assistance Services

- Maryland Energy Assistance Program
- Electric Universal Service Program
- Utility Service Protection Program





“ The moral test of a government is how that government treats those who are in the dawn of life – the children; the twilight of life – the elderly; and the shadows of life – the sick, the needy and the handicapped. ”

Hubert Humphrey
November 1, 1977



Homeless Camp Site Near
Downtown Frederick