

BOARD OF COUNTY COMMISSIONERS OF FREDERICK COUNTY MEETING MINUTES FOR THURSDAY, AUGUST 8, 2013

Commissioner Blaine R. Young, *President*, called to order a meeting of the Board of County Commissioners (“Board”) of Frederick County, Maryland, for Thursday, August 8, 2013, at 10:00 a.m. Present were Commissioners C. Paul Smith, *Vice President*, Billy Shreve, David Gray and Kirby Delauter. Also present were Ms. Lori Depies, County Manager and Ms. Joyce Grossnickle, Administrative Officer.

Invocation and Pledge of Allegiance

The meeting began with a moment of silence followed by the Pledge of Allegiance.

FrederickWORKS! One Job at a Time Recognition – Morgan Keller Construction

The Board recognized Morgan Keller Construction for participating in the FrederickWORKS! initiative.

Commissioner Comments

Comments were provided by Commissioners Young, Smith, and Delauter.

Motion to approve sending a letter to Sheriff Jenkins and his staff/deputies expressing the Board’s full support and appreciation for their service – Passed 4-0-1.

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young	X		X			
Smith			X			
Shreve			X			
Gray					X	
Delauter		X	X			

Update of Board of County Commissioners’ Administrative Actions – Commissioner Blaine R. Young and Lori Depies, Office of the County Manager

Commissioner Young briefed the public on the Board’s recent administrative actions.

Approval of Minutes – July 25, 2013

The minutes from July 25, 2013, were approved by unanimous consent.

PUBLIC COMMENTS

Public comments were made by:

- Bonnie Bailey-Baker

ADMINISTRATIVE BUSINESS

Motion to suspend the agenda to take action on the Middletown Community Park Annexation Agreement – Passed 5-0.

BOARD OF COUNTY COMMISSIONERS OF FREDERICK COUNTY MEETING MINUTES FOR THURSDAY, AUGUST 8, 2013

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young	X		X			
Smith			X			
Shreve		X	X			
Gray			X			
Delauter			X			

Middletown Community Park Annexation Agreement – Michael Chomel, Office of the County Attorney

Town of Middletown Burgess John Miller was present for this agenda item.

Motion to approve the annexation agreement – Passed 5-0.

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith			X			
Shreve	X		X			
Gray			X			
Delauter		X	X			

CONSENT AGENDA

The following items were considered on the consent agenda:

- Purchasing Memo #14-023 – IFB #13-106-CP, Courthouse HVAC Upgrade and Budget Transfer
- Purchasing Memo #14-024 – Montevue Adaptive Reuse Project Site Improvements
- Purchasing Memo #14-026 – Reich’s Ford Road Sampling and Analysis (Contract Renewal)
- BT-14-014 – Office of Sustainability and Environmental Resources, Community Development Division
- BT-14-018 – Animal Control Division
- Montevue Adaptive Reuse Project Easement
- Installment Purchase Program (IPP) – Fisher Pre-existing Dwelling Exclusion Request
- Street Acceptance

Motion to approve the consent agenda as presented – Passed 5-0.

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young		X	X			
Smith	X		X			
Shreve			X			
Gray			X			
Delauter			X			

BOARD OF COUNTY COMMISSIONERS OF FREDERICK COUNTY MEETING MINUTES FOR THURSDAY, AUGUST 8, 2013

PUBLIC HEARING

To Consider an Ordinance to Revise Chapter 1-25 of the Frederick County Code - Development Rights and Responsibilities Agreements – Kathy Mitchell, Office of the County Attorney

Ms. Mitchell presented the proposed ordinance to the Board.

Public comments were made by:

- Bonnie Bailey-Baker

Motion to approve and adopt the proposed ordinance – Passed 4-1.

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith	X		X			
Shreve			X			
Gray				X		
Delauter		X	X			

(A copy of the approved/adopted ordinance can be obtained in the County Manager’s Office or from the county’s website, www.FrederickCountyMD.gov.)

AGENDA BRIEFING

Commissioner Young noted the following public hearings were scheduled for Thursday, August 22, 2013: To Consider an Offer to Sell Property at 7516 Hayward Road to The City of Frederick and the Solid Waste Management Plan Updates and Amendments.

WORKSESSION

Appointments/Reappointments to Boards/Commissions – Joyce Grossnickle, Office of the County Manager

Solid Waste Advisory Committee

There were no public comments.

Motion to reappoint The City of Frederick Alderman Shelley Aloï for a three-year term to expire June 30, 2016 – Passed 5-0.

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith	X		X			
Shreve		X	X			
Gray			X			
Delauter			X			

BOARD OF COUNTY COMMISSIONERS OF FREDERICK COUNTY MEETING MINUTES FOR THURSDAY, AUGUST 8, 2013

Transportation Services Advisory Council

There were no public comments.

Motion to appoint David Schmidt to serve as an at-large representative for a term to expire June 30, 2016 – Passed 5-0.

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith	X		X			
Shreve		X	X			
Gray			X			
Delauter			X			

(The Board took a break at 11:05 a.m. and resumed the meeting at 11:15 a.m.)

Consideration of Establishing a Workgroup to Evaluate Transfer of Development Rights Options – Anne Bradley, Community Development Division

Ms. Bradley and Mr. Eric Soter, Director, Community Development Division, were present for the discussion.

Public comments were made by:

- Bonnie Bailey-Baker
- Chuck Fry
- Charles Brault, President, Frederick County Farm Bureau

Board consensus to establish a workgroup to evaluate the Transfer of Development Rights (TDR) options.

ADMINISTRATIVE BUSINESS

Bid Awards – Diane George, Finance Division

Motion to approve the following bid awards: Purchasing Memo #14-020 – Furnish and Install a New Sprinkler System for the Montevue Adaptive Reuse Project; Purchasing Memo #14-021 – Furnish and Install a New Fire Alarm System for the Montevue Adaptive Reuse Project; and Purchasing Memo #14-027 – RFP #13-095, Scale Replacement at the Frederick County Landfill and Budget Transfer – Passed 5-0.

COMMISSIONERS	MOTION	SECOND	YES	NO	ABSTAIN	NOT PRESENT
Young			X			
Smith			X			
Shreve	X		X			
Gray		X	X			
Delauter			X			

**BOARD OF COUNTY COMMISSIONERS OF FREDERICK COUNTY MEETING MINUTES
FOR THURSDAY, AUGUST 8, 2013**

Policy on the Naming of County Buildings – Sue Barthol, Public Works Division

Ms. Barthol, Mr. Chuck Nipe, Acting Director, Public Works Division, and Mr. Paul Dial, Director, Parks and Recreation Division were present for the discussion.

The Board took no action on this issue. Staff was instructed to return at a future Board meeting to present a rewrite of the policy.

Business Updates – Helen Propheer, Community Development Division

Ms. Propheer updated the Board on business activity in Frederick County.

No action was taken as this item was informational.

COMMISSIONERS COMMENTS

Commissioner Young and Gray provided comments.

PUBLIC COMMENTS

- Brent Simmons

QUESTIONS - PRESS

Bethany Rogers, The Frederick News-Post

ADJOURN

The meeting adjourned at 12:24 p.m.

Joyce M. Grossnickle
Administrative Officer