

Frederick County Local Management Board

Meeting Minutes Draft

March 28, 2016

12:00 – 4:00

**MHA Community Services Wing, 226 South Jefferson Street
Frederick MD 21701**

Present:, Monica Grant, Marsha Duncan, Chief Edward Hargis, Ralph Hertges, Bill Keefer, Bob Pitcher, Lindsey Bernier, Pat Rosensteel, Robin Inskeep, Pam McConnell, Shelly Toms, Miles Ward, Jenifer Winkler, and Claudia Weakland

- I. The meeting was called to order at 12:03pm by Chair Shelly Toms. Everyone in the group introduced themselves and Leslie Barnes was introduced as the new Director for the Office for Children and Families.
- II. The LMB Minutes for February 22, 2016 were approved with a motion by Pat Rosensteel and a second by Ralph Hertges with 1 addition.
- III. The Children's Cabinet Bill Language was attached to the agenda for everyone to review.
- IV. A confirmation was received by the county for Ascendient to be the contractor for the Needs Assessment. The Grant writer for the NOFA will not be required to go through procurement because the amount is below the threshold.
- V. The members talked a bit about the NOFA process. They decided to apply for base funding only for FY17.
- VI. OCF staff were excused so the LMB members could discuss Administrative costs for FY17.
- VII. The meeting was adjourned at 12:45pm.

Results Based Accountability expert Karen Finn was at the meeting and did a formal training for the LMB members.

NEXT MEETING

TBD

2 – 4pm

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21701