

## **Minutes of the Affordable Housing Council**

Tuesday, October 4, 2016

2:30 pm to 4:00 pm

Bernard W. Brown Community Center

629 N. Market Street, Frederick, Maryland

Chair, Bruce Zavos, convened the meeting at 2:38 by reading the AHC Mission Statement and reminding the council members to review the Strategic Plan from time to time. Members of the council introduced themselves by sharing what they think they can contribute to the mission of the Affordable Housing Council.

**Council members present:** Bruce Zavos, Chair; Katie Nash, Vice-chair; Mark Long, Sec; Jason Wiley, Kimberly Ashkenazi, Angela Brinkley Morris, Kandy Joseph- Alexander, Larry Johnson, Mary Ellen Mitchell.

**Public Officials/Staff Liaisons Present:** County Council member Jessica Fitzwater; Milton Bailey, Director of DHCD.

**Guests:** Angie Liddiard, Housing Authority of Frederick City, Josh Bokee, Frederick City Alderman

**Council members/Liaisons absent:** Jay Mason, Frederick City Alderwoman Donna Kuzemchak

### **CONSENT AGENDA:**

The minutes of the September 6, 2016 meeting were approved.

**Community Contact Reports:** Members acknowledged that not many community contacts are being made. Some expressed uncertainty about what relevant information could be shared with community groups and how to best engage with the community. It was suggested that this issue be put on a future Agenda for a more in-depth discussion as to how best to move forward with these contacts and promote the mission of the AHC.

### **NEW BUSINESS:**

**Speaker:** Milton Bailey, Director of the Department of Housing and Community Development, Frederick County, presented an overview of the DHCD.

**Housing Study Update:** Milton Bailey shared that the final iteration of the Housing Study has been completed and was given to County Executive Jan Gardner for her review a few days before this meeting. Once the CE has read it and considers it complete according to the contract with the consultants, she will release it to the AHC. It is her intention to have the consultants make a formal presentation to her and the AHC at the same time. On behalf of the CE, Milton expressed appreciation for the council's patience.

**Process Review – Support Letters to Elected Bodies from the AHC.** Katie Nash introduced a Draft of a Legislative Agenda Approval Process for the AHC to use. Further discussion and approval of the process will take place at a future AHC meeting(s).

Meeting was adjourned at 4:14 pm.

Submitted By Mark Long, AHC Secretary