

FREDERICK COUNTY LOCAL MANAGEMENT BOARD

November 28, 2016

MEETING Minutes

Mental Health Association

226 South Jefferson Street

Frederick, MD 21701

Meeting Begins at 2:00 pm

Present: Jenifer Winkler, LMB Chair – Way Station
Shannon Aleshire - Mental Health Association
Mariam Dobson – Frederick County Health Department,
Marsha Duncan, Private Citizen, Linda Yale – Developmental Disabilities Administration
Cheryl Grau - Frederick Department of Social Services
Ralph Hertges – Private Citizen
Lindsey Bernier - Mental Health Management Agency
Robin Inskeep – Frederick County Finance
Shelly Toms – Family Partnership
Stacy Wantz – Head Start
Miles Ward – Frederick County Human Relations Commission
Wayne Horrell – Private Citizen
Leslie Barnes - OCF Director
Jennifer Barker-Frey - OCF
Pat Fleet - OCF

- I. The meeting was called to order by Chair Jenifer Winkler at 2:03pm, all attendees introduced themselves. The October minutes were approved with a motion made by Wayne Horrell and seconded by Shannon Aleshire.
- II. Delegate Outreach – Along with the goals established by the Governor’s Office for the LMB’s the State peer group created a goal to reach out to the delegates around the state to meet with them and give them a tour of some of the program and explain our mission and what is happening with our Office for Children and Families and Local Management Board. There was one scheduled so far and the delegate cancelled twice. From now on Leslie Barnes will invite more than one at a time to hopefully assure that at least one will attend. An ice cream social will be held sometime in March to try to bring in the delegates. Each LMB will have a display and materials available for the delegates and hopefully opportunities to talk to the delegates as well. If any LMB members would like to attend let Leslie know.
- III. Performance Measures – Leslie Barnes shared the measures with the LMB.
- IV. Scheduling Speakers – Leslie will start scheduling Technical Specialists to come and speak at LMB meetings starting in January. They may not all get to come before the NOFA is due.

V. FY 18 NOFA

- a. Community Planning – Leslie has secured 2 quotes for someone to complete a Community Plan, she asked for volunteers to help her make a decision on which on to grant the award to. Wayne Horrell and Shelly Toms have volunteered to be on that committee.
- b. Grant Writer – There will be a meeting in January for agencies to be briefed on the NOFA. Leslie stated that she has tried to ask questions about the NOFA and has been told to wait and see.

VI. Reminders – Send your Bio's to Pat Fleet as soon as possible

VII. Adjourn