

FREDERICK COUNTY LOCAL MANAGEMENT BOARD
Mental Health Association
263 W. Patrick Street
Frederick, MD 21702
June 05, 2017

Present:

Shannon Aleshire, Mental Health Association
Ralph Hertges, Private Citizen
Shelly Toms, Family Partnership
Stacy Wantz, YMCA Head Start
Miles Ward, Human Relations Department
Wayne Horrell, Private Citizen
Jet Reid, Frederick County Public Schools
Robin Inskeep, Frederick County Finance
Claudia Weakland, Way Station
Leslie Barnes, Office for Children and Families
Jennifer Barker-Frey, Office for Children and Families

Pat Fleet, Office for Children and Families
Miriam Dobson, Frederick County Health Department
Bill Keefer, Frederick County Division of Juvenile Services
Monica Grant, Citizens Services Division
Marsha Nelson-Duncan, Private Citizen
Jenifer Winkler, Way Station
Linda Yale, Developmental Disabilities Administration

- I. The meeting was called to order at 2:05 by Jenifer Winkler, Chair. Introductions were made around the room.
- II. The minutes from the March 27, 2017 meeting were unanimously approved with no changes with a motion by Leslie Barnes and a 2nd by Shannon Aleshire.
- III. OCF Updates
 - Leslie Barnes reported that the GOC grant approval letter was received. The five programs proposed were approved. The OCF Resource Specialist was not funded for FY 18. The new programs being funded in FY 18 New Horizons/SHIP, Youth Connections/Family Partnership and Reducing the Impact of Incarceration through Education and Coaching/ Mental Health Association. In addition, Single Point of Access and Systems Navigation operated by the Mental Health Association will also continue to be funded. OCF is tasked with responding to a few special conditions (related to a single program) before the contract will be executed.
 - There are 3 candidates for the open positions on the LMB. Jen Winkler and Leslie Barnes will interview candidates and send recommendations and short bios to the board for a full vote.
 - Leslie announced that Shelly Toms has resigned her position as vice-chair effective in July. If anyone is interested in that position contact Leslie.

- The RFP for the after school program resulted in only 1 applicant. The review committee decided to republish it. Leslie requested an LMB member participate on the review panel. Marsha Nelson-Duncan, Linda Yale, Shannon Aleshire and Wayne Horrell volunteered to sit on the review panel.

IV. The meeting was turned over to Karen Finn, Clear Impact Senior Consultant to assist LMB members with a Results Based Accountability exercise (see attachment). The objective of the training was to help board members with the process of selecting “Headline Performance Measures” for FY 18 funded programs. The data collected from these measures will be used to determine program effectiveness. This data will also be reported back to GOC.

- a. Members broke out into two small groups to review programs and identify headline measures.
- b. Youth Connections measures were identified and adopted by unanimous decision.
- c. SHIP measures had been refined by OCF.
- d. The Reducing the Impact of incarceration on Children and Families group required additional meetings to complete their task. Leslie Barnes, Linda Yale, Jennifer Barker Frey, Wayne Horrell, Shannon Aleshire and Pat Fleet volunteered to reconvene to finalize measures. The meeting will be held June 15th at 8:30am at the Public Safety Training Facility on the 3rd floor.
- e. All final measures will be approved by GOC.