

**INTERAGENCY INTERNAL AUDIT AUTHORITY
AGENDA
WINCHESTER ROOM, 2ND FLOOR
12 E. CHURCH STREET, FREDERICK, MD 21701
NOVEMBER 20, 2013
8:00 A.M.**

1. Approval of Minutes/Voting Record – October 16, 2013

1a. Open Meeting

1b. Closed Meeting

2. Update on FY14 Budget

2a. Lost Position/Funds

2b. Budget Submission

3. Status of Assignments

4. Follow-Ups

4a. FCPS Construction Management Phase I, Report #11-04

4b. FCG P-Card Program, Report #13-02

4c. FCC Classroom Student Center, Report #10-03

5. Status of Hotlines - None

6. Other Business

6a. Hotline

6b. Audit Manual

6c. County Code (Charter Government)

6d. COOP Plan

6e. External Auditor, SB Meetings

7. Closed Session

A closed session will be held at the end of the meeting in accordance with Maryland Annotated Code Government Article §10-508 (a). To conduct an Administrative Function:

7a. Topic: To discuss the contractor (SC&H) monthly status of assignments report

7b. Topic: To approve the contractor (Cotton & Company) fee estimate for Task Order: Review of Wireless and Network IT Security Controls)

7c. Topic: Special Projects and Evaluations/Goals for Employees

Note: The Open Meetings Act does not apply to a public body when discussing an administrative function.

8. Adjournment

**NEXT MEETING JANUARY 15, 2014
WINCHESTER ROOM, 2ND FLOOR
12 E. CHURCH STREET**

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Individuals requiring special accommodations are requested to contact Dawn Reed at 301-600-1154 (TTY: Use Maryland Relay) to make arrangements no later than three (3) working days prior to the meeting.