

**INTERAGENCY INTERNAL AUDIT AUTHORITY**  
**AGENDA**  
**WINCHESTER HALL**  
**THIRD FLOOR MEETING ROOM**  
**12 E. CHURCH STREET, FREDERICK, MD 21701**  
**FEBRUARY 19, 2014**  
**8:00 A.M.**

1. Approval of Minutes/Voting Record – January 15, 2014

1a. Open Meeting

1b. Closed Meeting

2. Status of Assignments

3. Status of Hotlines - None

4. Other Business

4a. Audit Manual

4b. Risk Assessment

5. Closed Session

A closed session will be held at the end of the meeting in accordance with Maryland Annotated Code Government Article §10-508 (a) to conduct an Administrative Function.

5a. Topic: To discuss the contractor monthly status of assignments report

5b. Topic: To discuss/approve the status of the next task orders for the contractors:  
√ Cotton & Co: FCC, Timesheet Controls and Employee Controls Over Overtime  
√ SC&H: FCG Fire & Rescue Services Financial Transactions

5c. Topic: To review/approve SC&H's draft audit report (F&R)

5d. Topic: To discuss the Sheriff's Department OT Management Analysis

**Note: The Open Meetings Act does not apply to a public body when discussing an administrative function.**

6. Adjournment

**NEXT MEETING MARCH 19, 2014**  
**WINCHESTER HALL, 3<sup>rd</sup> FLOOR MEETING ROOM**  
**12 E. CHURCH STREET**

Frederick County Government does not discriminate on the basis of race, color, national origin, sex, religion, age and disability in employment or the provision of services.

Individuals requiring special accommodations are requested to contact Dawn Reed at 301-600-1154 (TTY: Use Maryland Relay) to make arrangements no later than three (3) working days prior to the meeting.