

**INTERAGENCY INTERNAL AUDIT AUTHORITY
AGENDA
WINCHESTER HALL
SECOND FLOOR WINCHESTER CONFERENCE ROOM
12 E. CHURCH STREET, FREDERICK, MD 21701
JULY 16, 2014
8:00 A.M.**

1. Approval of Minutes – May 21, 2014
 - 1a. Open Meeting (5/21/14)
Closed Meeting (vote in closed session)
 - 1c. Voting Record (5/21/14)
2. Status of Assignments
 - 2a. Status Report
 - 2b. Special Projects: (1) F&R Inventory Analysis (complete; vote taken by email to approve); (2) F&R OT/Telestaff
 - 2c. Audit Recommendations Log (open action item list) and Misc. Follow-Ups
3. Status of Hotlines

None
4. Other Business
 - 4a. Contract scope of services for RFP (discuss in closed session)
 - 4b. Director Position Status (discuss in closed session)
 - 4c. Director's Status and Reference Sheet
 - 4d. Audit Work Plan (discuss in closed session)
 - 4e. IIAA Resolution Status
5. Closed Session

A closed session will be held at the end of the meeting in accordance with:

 - Maryland Annotated Code Government Article §10-508 (a) to conduct an Administrative Function;
 - Maryland Annotated Code Government Article §10-508 (a) (1) (i) to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction;
 - Maryland Annotate Code Government Article §10-508 (a) (14) before a contract is awarded or bids are opened, discuss a matter directly related to a negotiation strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.
 - 6a. Topic: approve the closed meeting minutes of May 21, 2014
 - 6b. Topic: discuss Contractor's monthly status report
 - 6b. Topic: discuss scope of services for RFP
 - 6c. Topic: Director Position status
 - 6d. Topic: Audit Work Plan

Note: The Open Meetings Act does not apply to a public body when discussing an administrative function.

6. Adjournment

**NEXT MEETING AUGUST 20, 2014
WINCHESTER HALL, 3RD FLOOR MEETING ROOM
12 E. CHURCH STREET**

Frederick County Government does not discriminate on the basis of race, color, national origin, sex, religion, age and disability in employment or the provision of services.

Individuals requiring special accommodations are requested to contact Dawn Reed at 301-600-1154 (TTY: Use Maryland Relay) to make arrangements no later than three (3) working days prior to the meeting.