

**INTERAGENCY INTERNAL AUDIT AUTHORITY  
AGENDA  
WINCHESTER HALL  
1<sup>st</sup> FLOOR HEARING ROOM  
12 E. CHURCH STREET, FREDERICK, MD 21701  
September 16, 2015  
8:00 A.M.**

1. Approval of Minutes – July 16, 2015
  - 1a. Open Meeting
  - Closed Meeting (vote in closed session)
  - 1b. Voting Record (7/16/15)
2. Status of Assignments
  - 2a. IA Status Report (some discussions & votes may need to take place in the closed session below)
  - 2b. Audit Recommendations Log and Misc. Follow-Ups
3. IIAA Resolution
  - 3a. UPDATED: IIAA Resolution
  - 3b. Shaun Jones' email suggestions
4. Special Projects
  - 4a. Permitting
  - 4b. Mail Room Operations
5. Risk Assessment
  - 5a. Narrative Introduction
  - 5b. 5-Year Audit Work Plan
  - 5c. Audit Work Plan by Entity
6. Fraud Hotline

FCC: No response  
FCPS: 1  
FCG: None
7. Other Business
  - 7a. FCG Organizational Chart
  - 7b. Funding Control (hand out)
8. Closed Session

A closed session will be held at the end of the meeting in accordance with: Maryland Annotated Code Government Article §10-508 (a) to conduct an Administrative Function.

- 8a. Topic: Approve the closed meeting minutes of July 16, 2015
- 8b. Topic: Review contractors' monthly status reports
- 8c. Topic: SC&H Audit Report: FCG Management Turnover
- 8d. Topic: CLA Audit Report: FCG Hotel Rental Tax

**Note: The Open Meetings Act does not apply to a public body when discussing an administrative function.**

9. Adjournment

**NEXT MEETING OCTOBER 21, 2015 AT 8:00am  
WINCHESTER HALL, 2<sup>ND</sup> FLOOR WINCHESTER CONFERENCE ROOM  
12 E. CHURCH STREET**

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Individuals requiring special accommodations are requested to contact Dawn Reed at 301-600-1154 (TTY: Use Maryland Relay) to make arrangements no later than three (3) working days prior to the meeting.