

**INTERAGENCY INTERNAL AUDIT AUTHORITY
AGENDA
WINCHESTER HALL
COUNTY COUNCIL'S 1ST FLOOR CONFERENCE ROOM
12 E. CHURCH STREET, FREDERICK, MD 21701
October 20, 2015
8:00 A.M.**

1. Approval of Minutes – September 16, 2015
 - 1a. Open Meeting
Closed Meeting (vote in closed session)
 - 1b. Voting Record (9/16/15)
2. Status of Assignments
 - 2a. IA Status Report (some discussions & votes may need to take place in the closed session below)
 - 2b. Audit Recommendations Log and Misc. Follow-Ups
3. IIAA Resolution
4. Special Projects
 - 4a. FCC Overtime Analysis
 - 4b. Permitting
 - 4c. Mail Room Operations
 - 4d. FCG Overtime/Staffing Analysis
5. Risk Assessment
 - 5a. Risk Assessment Timeline
6. Fraud Hotline
FCPS: None
FCG: None
7. Other Business
8. Closed Session

A closed session will be held at the end of the meeting in accordance with: Maryland Annotated Code Government Article §10-508 (a) to conduct an Administrative Function.

- 8a. Topic: Approve the closed meeting minutes of September 16, 2015
- 8b. Topic: Review contractors' monthly status report
- 8c. Topic: SC&H Audit Report: FCG Management Turnover (handout at meeting)
- 8d. Topic: CLA Audit Report: FCG Hotel Rental Tax (handout at meeting)

Note: The Open Meetings Act does not apply to a public body when discussing an administrative function.

9. Adjournment

**NEXT MEETING NOVEMBER 18, 2015 AT 8:00am
WINCHESTER HALL, 2ND FLOOR WINCHESTER CONFERENCE ROOM
12 E. CHURCH STREET**

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Individuals requiring special accommodations are requested to contact Dawn Reed at 301-600-1154 (TTY: Use Maryland Relay) to make arrangements no later than three (3) working days prior to the meeting.