

**INTERAGENCY INTERNAL AUDIT AUTHORITY
AGENDA
WINCHESTER HALL
2ND FLOOR WINCHESTER CONFERENCE ROOM
12 E. CHURCH STREET, FREDERICK, MD 21701
December 16, 2015
8:00 A.M.**

1. Approval of Minutes – November 18, 2015
 - 1a. Open Meeting
Closed Meeting (vote in closed session)
 - 1b. Voting Record (11/18/15)
2. Status of Assignments
 - 2a. IA Status Report (some discussions & votes may need to take place in the closed session below)
 - 2b. Audit Recommendations Log and Misc. Follow-Ups (NO CHANGE)
3. Budget
 - 3a. FY17 Program Budget
4. Fraud Hotline

FCPS: None
FCG: None
5. Other Business
 - 5a. Resolution
 - 5b. County Organizational Chart
 - 5c. Risk Assessment Spreadsheet
6. Motion to go into Closed Session

Maryland Annotated Code General Provisions Article §3-305 (b) to conduct an Administrative Function.

- 6a. Topic: Approve the closed meeting minutes of November 18, 2015
- 6b. Topic: Review contractors' monthly status reports
- 6c. Topic: Discuss/Approve/Issue FCG P-Card Audit Report (completed by SC&H)
- 6d. Topic: Discuss/Approve/Issue FCPS Payroll and Timesheet Controls Agreed Upon Procedures Report (completed by SC&H)

Maryland Annotated Code General Provisions Article §3-305 (b) (10) to discuss public security, if the public body determines that public discussions would constitute a risk to the public or public security, including: (i) the deployment of fire and police services and staff; and (ii) the development and implementation of emergency plans.

- 6e. Topic: Discuss/Approve/Issue Task Order to SC&H for Emergency Communication Overtime & Staffing Controls
- 6f. Topic: Discuss/Approve/Issue Task Order to CLA for FCC Accounts Receivable

Note: The Open Meetings Act does not apply to a public body when discussing an administrative function.

7. Adjournment

**NEXT MEETING JANUARY 20, 2016 AT 8:00am
WINCHESTER HALL, 2ND FLOOR WINCHESTER CONFERENCE ROOM
12 E. CHURCH STREET**

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