

**INTERAGENCY INTERNAL AUDIT AUTHORITY
AGENDA
WINCHESTER HALL
3rd FLOOR MEETING ROOM
12 E. CHURCH STREET, FREDERICK, MD 21701
July 16, 2015
8:00 A.M.**

1. Approval of Minutes – June 24, 2015
 - 1a. Open Meeting
 - Closed Meeting (vote in closed session)
 - 1b. Voting Record (6/17/15)
2. Status of Assignments
 - 2a. IA Status Report (some discussions will need to take place in closed session below)
 - 2b. Audit Recommendations Log and Misc. Follow-Ups
3. IIAA Resolution
4. Special Projects
 - 4a. FCC Overtime Analysis
 - 4b. Permitting
 - 4c. Mail Procedures
 - 4d. Ambulance Billing
5. Risk Assessment
 - 5a. FY2016 Audit Work Plan
 - 5b. 5-Year Audit Work Plan
 - 5c. Audit Work Plan by Entity
6. Fraud Hotline
7. Other Business
8. Closed Session

A closed session will be held at the end of the meeting in accordance with: Maryland Annotated Code Government Article §10-508 (a) to conduct an Administrative Function.

- 8a. Topic: Approve the closed meeting minutes of June 24, 2015
- 8b. Topic: Review contractors' monthly status reports
- 8c. Topic: Approve and issue LOSAP Task Order to CLA
- 8d. Topic: Approve and issue PCard Testing Phase Task Order to SC&H
- 8e. Topic: Approve and issue FCG Payroll and Timesheet Controls Task Order to SC&H
- 8f. Topic: Approve and issue FCPS Payroll and Timesheet Controls Task Order to SC&H
- 8g. Topic: Approve and issue SC&H Audit of FCG Management Termination Procedures

Note: The Open Meetings Act does not apply to a public body when discussing an administrative function.

9. Adjournment

**NEXT MEETING AUGUST 19, 2015 AT 8:00am
WINCHESTER HALL, 3RD FLOOR MEETING ROOM
12 E. CHURCH STREET**

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Individuals requiring special accommodations are requested to contact Dawn Reed at 301-600-1154 (TTY: Use Maryland Relay) to make arrangements no later than three (3) working days prior to the meeting.