

**INTERAGENCY INTERNAL AUDIT AUTHORITY
AGENDA
WINCHESTER HALL
2nd FLOOR WINCHESTER CONFERENCE ROOM
12 E. CHURCH STREET, FREDERICK, MD 21701
JUNE 15, 2016
8:00 A.M.**

1. Approval of Minutes – May 18, 2016
 - 1a. Open Meeting
 - 1b. Closed Meeting
 - 1c. Voting Record (5/18/16)
2. Status of Assignments
 - 2a. IA Status Reports
 - 2b. Audit Recommendations Log and Misc. Follow-Ups (UPDATED; will hand out at meeting)
 - 2c. SC&H Monthly Status Reports
 - 2d. CLA Monthly Status Reports (will hand out at meeting)
3. Task Orders
 - 3a. Engagement Task Order #16-10, FCPS P-Card (SC&H) and contractor response
4. Audit Reports
 - 4a. Frederick Community College Student and Miscellaneous Accounts Receivable
 - 4b. Frederick County Public Schools P-Card
5. Fraud Hotline

FCG: None
FCPS: None
FCC: None
6. Other Business
 - 6a. Internal Audit Annual Report
 - 6b. Contractor Analysis Memo
7. Adjournment
8. Motion to go into Closed Session

Maryland Annotated Code General Provisions Article §3-305 (b) to conduct an Administrative Function.

- 8a. TOPIC: Follow Up to Special Project Discussion

Note: The Open Meetings Act does not apply to a public body when discussing an administrative function.

**NEXT MEETING JULY 20, 2016 AT 8:00am
WINCHESTER HALL, 2ND FLOOR WINCHESTER CONFERENCE ROOM
12 E. CHURCH STREET**

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Individuals requiring special accommodations are requested to contact Dawn Reed at 301-600-1154 (TTY: Use Maryland Relay) to make arrangements no later than three (3) working days prior to the meeting.