

**INTERAGENCY INTERNAL AUDIT AUTHORITY
OPEN SESSION MINUTES
JUNE 24, 2015**

The Interagency Internal Audit Authority (IIAA) met at 8:25 a.m., June 24, 2015, in the 3rd Floor Meeting Room of Winchester Hall, 12 E. Church Street, Frederick, Maryland. Those present were:

IIAA Members: Steve Darr (Chair), Shaun Jones (Vice Chair), Bob Kimble, Eric Wu, Bud Otis, Doris White, and Colleen Cusimano.

IA Staff: Tricia Griffis and Dawn Reed

FCC Staff: None

FCPS Staff: None

FCG Staff: None

Contractors: None

External Auditors/Guests: None

Mr. Steve Darr called the IIAA open meeting of June 24, 2015 to order at 8:25am.

Approval of Open Minutes

Mr. Shaun Jones made a motion to approve the open meeting minutes of May 20, 2015, as written and submitted, seconded by Ms. Doris White. All those present were in favor, with Mr. Steve Darr abstaining. The motion passed unanimously.

At 8:30am: Mr. Steve Darr made a motion to go into a closed session (see closed minutes), in accordance with Maryland Annotated Code Government Article §10-508 (a) to conduct an Administrative Function, seconded by Mr. Bob Kimble. All those present were in favor, and the motion passed unanimously.

SEE CLOSED MEETING MINUTES FOR JUNE 24, 2015 CLOSED SESSION

At 9:45am: Mr. Steve Darr made a motion to end the closed session of the meeting and return to an open session, seconded by Ms. Doris White. All those present were in favor and the motion passed unanimously.

Status of Assignments

Discussed in closed session.

IIAA Resolution

Ms. Griffis said the IIAA has been updated by the Attorney's Office and a vote will be needed to move forward.

Mr. Bob Kimble made a motion to accept the IIAA Bill as updated by the Attorney's Office and forward to the County Executive and County Council to be codified into the new Frederick County Charter, seconded by Mr. Shaun Jones. All those present were in favor and the motion passed unanimously.

Special Projects

Discussed in closed session.

IIAA

Chair/Vice Chair Nominations and Vote:

Mr. Bob Kimble made a motion to reappoint Mr. Steve Darr as Chair of the IIAA, seconded by Mr. Shaun Jones. All those present were in favor, with Mr. Steve Darr abstaining. The motion passed unanimously.

Mr. Bob Kimble made a motion to reappoint Mr. Shaun Jones as Vice Chair of the IIAA, seconded by Mr. Eric Wu. All those present were in favor, with Mr. Shaun Jones abstaining. The motion passed unanimously.

Risk Assessment

Some discussion held in closed session and will be discussed further at the next meeting.

Fraud Hotline

None

Other Business

Information on the State of the County has been included in the packet.

It was discussed and agreed that the July 15, 2015 meeting will be rescheduled to July 16, 2015.

At 9:55am: Ms. Doris White made a motion to end and adjourn the open session of the June 24, 2015, IIAA meeting, seconded by Mr. Bob Kimble. All those present were in favor, and the motion passed unanimously.

The open meeting adjourned at 9:55am.

Respectfully Submitted,



Dawn Reed
Administrative Coordinator