

Minutes July 12, 2017

1. ATTENDANCE

- Nadine Aurty
- Penny Jurchak
- Jay Croft

2. MEETING LOCATION

- Winchester Hall

3. MEETING START

- :605 PM

4. DOCUMENTS

- June 12, 2017 Minutes, Agenda for today's meeting, 2 copies of By-Laws for review, 2 copies of the new survey (one large print)

5. VISITORS

- Mari Lee
- Amy Grehan potential new member- to be approved at July 18, 2017 county meeting
- Sara Ryan - Interpreter

6. AGENDA

A. June minutes – A quorum was not present- minutes to be approved at September meeting

B. Officer/Member's Reports

- **Nadine**

- Shared that she has been appointed to transportation board with Transit Plus. She also recently completed the Bridge Course through FMH. She is also working with the Asian American Center.

- **Penny**

- Shared that she attended the Shelter and Mass care meeting on July 11, 2017. She explained that the committee is reviewing the Mass Care plan and will be forwarding the plan to the committee members for review prior to the September meeting. Discussion was to share the plan with the COD team. Penny will look into getting a copy for the COD. Penny also explained that there have been several changes in county heads and the Shelter and Mass Care team finally has new heads that are ready to put the plan in place.

- **Jay**

- Reported that he left a message for a deaf man regarding an interpreter.

C. Liaison report

- Denise reported that she had a call/email from a lady that lives at Catocin View Senior Housing Complex looking for a PT or personal trainer to do exercise with the residents. Nadine will follow up.
- The County council received a letter from an elderly gentleman regarding handicap parking places at the West Ridge Square shopping center. Denise

handled the concern by giving the city's phone number for the Code Enforcement Department.

D. Old business

- By Laws
 - Mari Lee explained the 2 sets of By-Laws. One set was suggested by the county attorney. Article 10 contains sections while in the other set Article 10 contains only one subset. Team members were given copies to review for the September meeting. The team will vote on this at the September meeting.
- Revised Summery
 - Mari Lee handed out 2 copies of the revised summery. She explained that the word specific was added to question 2 . The second copy was in large print so that it was easier to read.

E. New Business

- Vacancies on COD
 - Nadine and Amy are reaching out to folks that work in the field. Mari Lee suggested that we also recruit for ourselves by inviting people who might have a possible interest. It was suggested that team member write a recruitment template that could be used and easily forwarded by email. The FCPS Transition Fair would also be a place to make ourselves known.
- Vacant Officer Position (Secretary)
 - This position is on hold as a quorum is needed to nominate and vote

F. Announcements and Upcoming Events

- Community Health fair
 - This will be reviewed in September and time slots set up.
- Open meetings Act
 - Since Jennifer has resigned and she was the trained member, Denise will check with the county attorney is we should still have a person trained in this area. Also, if it this could be done at a meeting for all members.

7. MEETING END

- 7:22 PM

8. NEXT MEETING September 11,2017