

ROADS BOARD OF FREDERICK COUNTY
MEETING MINUTES FOR MONDAY, SEPTEMBER 18, 2017

~APPROVED~

Present were Roads Board members: Peter Pearre, AIA, Chairperson; Paul Fitzgerald, AIA, Vice Chairperson; Steven Burd; Steve Haller; and Kirby Delauter, Councilman District 5.

Also present were County staff: Charles Nipe, Director, Division of Public Works; Robert Shen, P.E. Department Head, Department of Engineering and Construction Management; David Ennis, P.E., Department Head, Department of Highway and Facility Maintenance; Bill Routzahn, Superintendent, Office of Highway Operations; and Jason Stitt, P.E., Chief, Office of Transportation Engineering; Dave Olney, Project Manager, Office of Transportation Engineering.

(Official minutes of the Roads Board meetings are kept on file in the Department of Engineering and Construction Management. To view agendas, approved meeting minutes, and video recorded Roads Board meetings, visit the County's website at www.FrederickCountyMD.gov/roadsboard)

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

- A. The Frederick County Roads Board met on Monday, September 18, 2017, at 7:00 p.m. for their quarterly public meeting. The meeting is located in the second floor meeting room of Winchester Hall, 12 East Church Street, Frederick, Maryland. The meeting was called to order by Chairperson, Peter Pearre and was followed by evacuation instructions and the recitation of the Pledge of Allegiance.
- B. Introduction of the members of the Roads Board was led by Mr. Pearre. Mr. Shen introduced the County staff members.

II. PUBLIC COMMENTS (At 00:07: of the video)

Public comment was heard from:

- A. Chris Klimas, Niagara Drive [\(At 00:7:37 of the video\)](#) Wanted to thank the Board and Jason Stitt in particular for recognizing the issues in our neighborhood acting on them and satisfactorily completing a great job in our neighborhood of White Oaks. All appreciated and nothing but good things to say.
- B. Susan Hanson, 3205 Poffenberger Road [\(At 00:08:33 of the video\)](#) Frederick counties "Little Roads" should not be widened, smoothed nor trees removed to make them wider and highly traveled roads. Unsafe for walkers, bicyclists, joggers and horseback riders. Roads being thickened cause the edge to drop and makes it dangerous. Wants a policy to keep these slow and simple roads as is. These are roads that were eligible to be brought into the rural road program and have already been tar and chipped.
- C. Pam Burke, 9233 Bessie Clemson Road [\(At 00:14:40 of the video\)](#) The widening of the street has increased speeding. The National Transportation Safety Board has issued a report titled "Reducing Speed Related Crashes Involving Passenger Vehicles" and she emailed a link for the report to the address listed on the Roads Board website. There are some outdated thinking with regard to the impact of speeding, how we assign speed limits and how that relates to public safety among other issues. She

believes we had an opportunity to take advantage of information presented in the study and other resources to make our roads safer for all users in this report. It's critically important that everybody be on the same page with what we're trying to accomplish when roads are built and maintained.

- D. Paul Allen, Shoemaker Road ([At 00:38:44 of the video](#)) Mr. Allen advised that he thinks people are not telling the truth about Shoemaker Road. He asked about the replacement members of the Roads Board, which was done in March. The Highway Operations has dug up his lawn at a rental property and has not told the truth of it. Asking that the Frederick County Attorney start an investigation.
- E. Dave Fitzgerald, Shoemaker Road ([At 00:44:25 of the video](#)) Wanted to say thank you for the work that was done on Shoemaker Road.

III. OLD BUSINESS ([At 00:22:04 of the video](#))

- A. Approval of minutes of March 06, 2017:
Mr. Fitzgerald motioned to amend item 3A from the "motion carried with a 2/2 vote" to state the "motion carried". With the amendment, Mr. Haller motioned to adopt the June 5, 2017 minutes and that was seconded by Mr. Fitzgerald. Motion carried.
- B. Frederick City Water Shed: Frederick City Watershed Road Transfer (Staff Update)
Mr. Olney advised that they've continued the discussions with the City. The City presented to them a draft transfer agreement and right now they are working with the County Legal Department to figure out the correct procedure. There's not a lot of conclusive action that's been accomplished since the last meeting but it's moving along.
- C. Petition to Open/Close/Alter Conestoga Trail (Staff Update)
We had a public hearing with the County Council on June 20, 2017. They voted in favor of the petitioner's proposal and they approved the petition with the requirements that the petitioner provide easements for the Division of Utilities and Solid Waste Management Facilities, Water and Sewer and coordinate their name change with the appropriate County agencies. They are now ready to proceed.

IV. NEW BUSINESS ([At 00:24:38 of the video](#))

- A. Shoemaker Road (Staff Present)
Mr. Stitt advised that he did receive the report from Pam Burke for Bessie Clemson that afternoon and he will forward it to the Roads Board for their review. He also stated that there are many different guidelines that are utilized for roadway design and an NTSB study would not be the only exclusive item used for the design. They do keep all road users in mind when they design roadways. All the new roadways accommodate all road users. When working with existing roadways they try to accommodate all road users the best that they we can. Within existing roadway environment. Mr. Stitt then presented a brief presentation to let everybody know what we did as part of the counties pavement management program. We did some

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repairs on Shoemaker Road and they were to the paved portions. Public notices were sent out and indicated the approximate start date of the work, a detailed explanation of the work to be performed, what to expect during the repair process and contact information. We ended up doing tar and chipping almost immediately after the asphalt paving so a second notice was not sent out. Measurements taken pre and post repair. A number of slides were shown from the beginning of the survey to the end of the survey. Mr. Ennis presented a presentation of the repairs that were completed from last season's snow removal damage on Bollinger School Road. He stated that there were complaints and they have all been addressed.

V. CIP AND OTHER PROJECT UPDATES (Mr. Stitt) (At 00:53:30 of the video)

- A. Ijamsville Road Phase II: Old National Pike to the railroad tracks. Work continues, October the large pipe culvert is to be completed and it will not be passable. Completion is set for December per the Contractor. A commitment should not be made do to possible weather. Projection completion date is the spring of 2018.
- B. Boyers Mill Road/Bridge: Construction continues on the north project which extends from the bridge to Gas House Pike. The project has been challenging for maintenance of traffic. Road users have been very patient, there were some disgruntled road users. They've been doing their best to keep those issues to a minim. Completion date projection is July 2018.
- C. Pavement Management Program:
 - FY17 FDR Foam and Asphalt on Jesse Smith Road – 18% complete
 - FY17 Overlay – 17% complete
 - FY17 Patch and Repair – 2 1/2% complete
 - FY17 Chip Seal – 42% complete
- D. Ball Road Culvert Replacement – Project closure is scheduled for late fall due to drawing issues.
- E. Bridge Deck Replacements –Replacement projects for two roads; Old Frederick Road and Thurston Road. Projected completion is the spring of 2018.

VI. HIGHWAY OPERATIONS UPDATES (Staff) (At 00:57:42 of the video)

- A. Tower Road - Mr. Routzahn advised all but the shoulder back up needs to be complete. Public is happy with the work. School buses are able to pass as well. Mr. Delauter questioned the status of the postal service issue that he received an email about. Mr. Routzahn advised that some areas were able to be filled in and some areas mailboxes were moved but the issue had been resolved.
- B. Winter Preparations – Starting October 7th to November 8th Highway Operations is completing their snow fix up; prepping trucks, sprayers etc. This takes about a month to complete. October 10th is the annual snow rodeo which is held with the

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City. October 23rd is the Inter-Agency Snow Meeting where the season's snow plan is discussed.

VII. ROADS BOARD ISSUES (At 01:00:29 of the video)

- A. Jesse Smith – Mr. Delauter would like an update when it is completed. Mr. Stitt advised that updates would be given to advise how it is holding up.
- B. Mr. Pearre wanted to advise that anyone is welcome to the Roads Boards meeting and comments and concerns are always welcome. He understands frustrations but does ask everyone to be civil so that issues can be address.

VIII. ADJOURNMENT (At 01:03:53 of the video)

With there being no further business, the meeting was adjourned. The next meeting will be held December 4, 2017, at 7:00 p.m. on the second floor Winchester Room of Winchester Hall, 12 East Church Street, Frederick, Maryland.

Respectfully submitted,

David Stonesifer, Manager
Division of Public Works
Office of Highway Operations

cc: All via email:
Roads Board Members
County Staff Attendees