

**INTERAGENCY INTERNAL AUDIT AUTHORITY  
AGENDA  
WINCHESTER HALL  
2<sup>nd</sup> FLOOR EXECUTIVE CONFERENCE ROOM  
12 E. CHURCH STREET, FREDERICK, MD 21701  
NOVEMBER 15, 2017  
8:00 A.M.**

1. Approval of Minutes – (October 18, 2017)
  - 1a. Open Meeting
  - 1b. Voting Record (10/18/17)
2. Status of Assignments
  - 2a. IA Status Reports
  - 2b. SC&H Monthly Status Reports
  - 2d. Audit Recommendations Log (no change)
3. Audit Reports
  - 3a. FCC-17-07; Frederick Community College Personally Identifiable Information Audit
  - 3b. FCC-17-08; Frederick County Public Schools Personally Identifiable Information Audit (preliminary draft; review)
  - 3c. FCG-17-09; Frederick County Government Hotel Rental Tax Audit
  - 3d. FCG-17-10; Frederick County Government Water & Sewer Billings Audit (preliminary draft; review)
4. Task Orders
  - 4a. FCG-18-02; Frederick County Government Fleet Services
5. Budget
  - 5a. FY19 Work Plan/Budget Worksheet Details/FY19 Salary Worksheet
6. Fraud Hotline
  - 6a. FCG - None
  - 6b. FCC - None
  - 6c. FCPS - None
7. Other Business
  - 7a. FY18/FY19 Risk Assessment Update
  - 7b. IIAA Resolution
  - 7c. Contract Extension for SC&H
  - 7d. Contract Extension for CLA
8. Adjournment

**NEXT MEETING DECEMBER 20, 2017 AT 8:00am  
WINCHESTER HALL, 2<sup>ND</sup> FLOOR WINCHESTER CONFERENCE ROOM  
12 E. CHURCH STREET**

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Individuals requiring special accommodations are requested to contact Dawn Reed at 301-600-1154 (TTY: Use Maryland Relay) to make arrangements no later than three (3) working days prior to the meeting.