

FREDERICK COUNTY PLANNING COMMISSION

Minutes of Meeting for

February 14, 2018

See video for further meeting details: <http://frederickcountymd.gov/5956/Video-Archives>

Members Present: Anthony Bruscia, Chair; Bob White, Vice-Chair; Carol Sepe, Secretary; Bill Hopwood; Sharon Suarez; Sam Tressler; Craig Hicks

Staff Present: Jim Gugel, Director, Planning; Mike Wilkins, Acting Director, Development Review; Charles Freeman, Traffic Engineer; Ron Burns, Contractual Traffic Engineer; John Dimitriou, Principal Planner; Denis Superczynski, Principal Planner; Mike Paone, Contractual Planner; and Pattie Wolfgang, Administrative Specialist

The meeting was called to order at 9:31 am

1. **PLEDGE OF ALLEGIANCE**

2. **MINUTES TO APPROVE**

December 13, 2017 – Mr. Hopwood moved to approve said minutes as amended. Mr. White 2nd.

<u>VOTE</u>	<u>6-0-1-0</u>
FOR:	6 – Hopwood, White, Sepe, Suarez, Tressler, Hicks
AGAINST:	0
ABSTAIN:	1 - Bruscia
ABSENT:	0

January 3, 2018 – Mr. Hopwood moved to approve said minutes as written. Mr. Tressler 2nd.

<u>VOTE</u>	<u>6-0-1-0</u>
FOR:	6 – Hopwood, Tressler, Bruscia, Sepe, Suarez, Hicks
AGAINST:	0
ABSTAIN:	1 - White
ABSENT:	0

January 10, 2018 – Mr. Tressler moved to approve said minutes as amended. Mr. Hicks 2nd.

<u>VOTE</u>	<u>5-0-2-0</u>
FOR:	5 – Tressler, Hicks, Bruscia, Sepe, Suarez
AGAINST:	0
ABSTAIN:	2 – White, Hopwood
ABSENT:	0

3. **PLANNING COMMISSION COMMENTS**

Ms. Sepe commented on the role and responsibility of the Planning Commission as it relates to reviewing and making recommendations on legislation for zoning text amendments. The Commission's role in reviewing text amendments is to act as an advisory to the County Council and therefore, should be able to ask questions deemed relevant, and exercise its resources and experience to effectively render a recommendation and not be rushed just to provide a yes or no vote. Council designated time constraints, insights, and suggestions to allow the Commission to be of more value, were discussed; resulting in a motion to address this issue as a board.

A motion was made by Ms. Sepe to send a memo to the Council and County Executive requesting a desire of the Planning Commission to be provided a copy of text amendments as soon as possible, whether it is immediately after they are introduced or before, so that the Commission has adequate time to make an effective recommendation. Mr. White 2nd. The vote was 7-0 in favor.

4. AGENCY COMMENTS / AGENDA BRIEFING

Mr. Gugel briefed the Commission on upcoming meetings; a public hearing is scheduled for March 5th at 7:00 pm regarding the Livable Frederick Master Plan. In addition to the regular meeting on March 14th, he noted that a Livable Frederick workshop is tentatively scheduled for March 21st at 9:30 am. He also added that there may be time at the March 14th meeting for a Livable Frederick workshop.

Mr. Burns informed the Commission that its version of the Bikeways and Trails Plan is now on the website. He also added that an updated bicycle survey is available on the page, and encouraged Commission members to take and/or distribute. He noted that the County Council has 90 days to approve the Planning Commission's version of the plan. A workshop is tentatively scheduled with the Council for March 13th.

5. APFO LETTER OF UNDERSTANDING

- a) *Get Air Sports APFO/Letter of Understanding (LOU)* – The Applicant requested approval of the proposed Letter of Understanding, documenting requirements for Adequate Public Facilities Ordinance approval associated with a change of use resulting in 34,840 square feet of recreational facility.
SP-81-16 (APFO#18000)

Staff Presentation:

Charles Freeman, Traffic Engineer

Public Comment:

None

Decision: Mr. White made a motion to approve the APFO LOU as described in the Letter of Understanding. Mr. Tressler 2nd.

<u>VOTE</u>	<u>7-0-0-0</u>
FOR:	7 – White, Tressler, Bruscia, Sepe, Hopwood, Suarez, Hicks
AGAINST:	0
ABSTAIN:	0
ABSENT:	0

6. TRANSPORTATION PRIORITIES REVIEW

- a) *Transportation Priorities Review* – Includes the identification of State secondary and primary highway priorities and also addresses local and regional transit service and bicycle/pedestrian facilities. The final priorities listing from the County Executive and the State Delegation will be forwarded to the Maryland Department of Transportation.

Staff Presentation:

Ron Burns, Contractual Traffic Engineer

Public Comment:

None

Decision: Ms. Sepe made a motion that the Annual Transportation Priorities move forward, and include the extension of the preliminary planning on MD 194 from MD 26 to Devilbiss Bridge Road. Mr. Hopwood 2nd.

<u>VOTE</u>	<u>7-0-0-0</u>
FOR:	7 – Sepe, Hopwood, Bruscia, White, Suarez, Tressler, Hicks
AGAINST:	0
ABSTAIN:	0
ABSENT:	0

7. **LIVABLE FREDERICK MASTER PLAN**

Discussion related to changes of the Livable Frederick Master Plan.

Staff Presentation:

John Dimitriou, Principal Planner

Denis Superczynski, Principal Planner

Mr. Dimitriou opened with today's focus being on discussing a list of changes that are still in the process of being included in the plan. Ms. Sepe had compiled comments. After all comments are received, and after the public hearing, there will be time to amend the draft during workshops; and a final draft will be produced for the Commission's final review.

Meeting adjourned at 12:30 pm
Respectfully Submitted,


Anthony Bruscia, Chair 03/19/2018
Date