

**INTERAGENCY INTERNAL AUDIT AUTHORITY
AGENDA
WINCHESTER HALL
2nd FLOOR WINCHESTER CONFERENCE ROOM
12 E. CHURCH STREET, FREDERICK, MD 21701
MARCH 21, 2018
8:00 A.M.**

1. Approval of Minutes – February 21, 2018
 - 1a. Open Session Meeting
 - 1b. Closed Session Meeting
 - 1c. Voting Record (2/21/18)

2. Status of Assignments
 - 2a. IA Status Report
 - 2b. SC&H Monthly Status Report
 - 2c. CLA Monthly Status Report
 - 2d. Audit Recommendations Log (updated)

3. Task Orders (all for review only)
 - 3a. #18-04 FCG Towing Contract Services
 - 3b. #18-05 FCC Cash Transactions & Receipts
 - 3c. #18-06 FCG Ambulance Billing Services

4. Risk Assessments
 - 4a. FCC Risk Assessment
 - 4b. FCPS Risk Assessment

5. Fraud Hotline
 - 5a. FCG – Yes (discussions to be held in closed session, see below)
 - 5b. FCC - No
 - 5c. FCPS – Yes (discussions to be held in closed session, see below)
 - 5d. Hotline Log (updated)

6. Other Business
 - 6a. IIAA Resolution – County Executive Jan Gardner Presentation
 - 6b. Annual Financial Review Summary Statement (for all entities)
 - 6c. Chair/Vice Chair Nominations
 - 6d. Hotel Rental Tax Memorandum
 - 6e. Permitting and Inspections Update

7. Closed Meeting

A closed session will be held at the end of the meeting in accordance with Maryland Annotated Code Government Article §3-305(b) (1) and (2):

 - (1) To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals;
 - (2) To protect the privacy or reputation of individuals concerning a matter not related to public business.

Topic: Fraud hotline issues containing personnel matters

Adjournment

**NEXT MEETING APRIL 18, 2018 AT 8:00am
WINCHESTER HALL, 2ND FLOOR WINCHESTER CONFERENCE ROOM
12 E. CHURCH STREET**

Frederick County Government does not discriminate on the basis of race, color, national origin, sex, religion, age and disability in employment or the provision of services.

Individuals requiring special accommodations are requested to contact Dawn Reed at 301-600-1154 (TTY: Use Maryland Relay) to make arrangements no later than three (3) working days prior to the meeting.