

FREDERICK COUNTY LOCAL MANAGEMENT BOARD

Citizens Services Office

401 Sagner Ave.

Frederick, MD 21701

July 23, 2018

Present:

Frederick County Health Department, Miriam Dobson

Frederick County Department of Social Services, David Brewster

Frederick City Police Department, Ed Hargis

Frederick County Citizens Services Division, Monica Grant

Frederick County Finance Department, Robin Inskeep and Marie Berg

Family Partnership, Shelly Toms Head Start (YMCA), Colleen Guardia

Frederick County Human Relations Department, Miles Ward

Private Citizen, Wayne Horrell, **Vice Chair**

Private Citizen, Ralph Hertges

Frederick County Department of Juvenile Services, Bill Keefer

Office for Children and Families, Leslie Barnes-Keating, Kelli Goetz, and Pat Fleet

Way Station, Jenifer Winkler, **Chair**

United Way, Ken Oldham

Developmental Disabilities Administration, Grace Rodriguez

Not in Attendance:

Frederick County Public Schools

Mental Health Management Agency, Pippa McCullough

Clearview Communities, Eric Levine

I. The meeting was called to order at 2:00 pm by Chair Jennifer Winkler. Introductions were made around the room.

II. The minutes were approved by vote with a motion from Miles Ward and a 2nd from Wayne Horrell.

III. Leslie Barnes-Keating, Wayne Horrell and Jennifer Winkler interviewed and recommended Latrice Lewis who is employed by Workforce Services for the open position on the board. A motion was made by Leslie Barnes-Keating and a 2nd by Miles Ward with a unanimous vote to accept Latrice Lewis to sit on the LMB. The decision must now be confirmed by the County Council.

IV. The revised LMB By-laws were sent out by e-mail for review by the members. A motion was made by Leslie Barnes-Keating and a 2nd by Miles Ward to accept the By-laws as presented. A unanimous vote confirmed the decision.

V. Outcomes vs Outputs and FY 19 Measures

Wayne Horrell explained that Outcomes and Outputs measures will soon be utilized throughout Frederick County Government to inform the community regarding services and help improve conditions for the citizens. The Citizens Services Division is one of the first division's to work towards implementing them and the Office for Children and Families is the first department in the division to complete draft measures. The members received a handout of the measures chart from Leslie and she explained the method used to come up with the measures, indicators, target population and the data sources.

VI. Last year small groups from the LMB worked with funded agencies on program reviews. Pippa McCullough will be working on Systems Navigation, Stacy Wantz with Reducing the impact of Incarceration through Education and Coaching, Wayne Horrell with Youth Connections, Miles Ward with New Horizons and Ken Oldham with YMCA.

VII. Kelli Goetz presented Program Performances for FY18. 100% of the funds for FY18 were expended. There were 3 new programs funded by GOC in FY18: Youth Connections, Reducing the Impact of Incarceration on Children, and New Horizons. The Out of School program funded with county funds was awarded to the YMCA. FY18 was the last year that Single Point of Access was funded by The Governor's Office for Children.

VIII. Leslie Barnes-Keating asked the members their thoughts on creating a video that would convey the message of what the LMB's presence means for the community. She showed parts of 2 videos that are currently in use, one for Housing and the other for Family Partnership. Everyone agreed that it was a good idea. Jennifer Winkler, Ralph Hertges, Miles Ward and Ken Oldham volunteered to take on the project as a committee.

Chief Hargis suggested that the video be done in portals in case a program was not funded in the future it would be easy to edit.

IV. The meeting was adjourned at 3:30pm.