

**INTERAGENCY INTERNAL AUDIT AUTHORITY
AGENDA
WINCHESTER HALL
2nd FLOOR WINCHESTER CONFERENCE ROOM
12 E. CHURCH STREET, FREDERICK, MD 21701
WEDNESDAY, OCTOBER 17, 2018
8:00 A.M.**

1. Approval of Minutes – September 19, 2018
 - 1a. Open Session Meeting
 - 1b. Closed Session Meeting
 - 1c. Voting Record (9/19/18)

2. Status of Assignments
 - 2a. IA Status Reports
 - 2b. CLA Monthly Status Reports
 - 2c. SC&H Monthly Status Reports
 - 2d. Audit Recommendations Log

3. Task Order
 - 3a. New task order & work plan discussion

4. Fraud Hotline
 - 4a. FCG – Carry forward personnel matter (closed session)
 - 4b. FCC - None
 - 4c. FCPS – Leave request issue, cleared
 - 4d. Hotline Log

5. Other Business
 - 5a. Hotel Rental Tax Memorandum
 - 5b. Risk Assessment Update
 - 5c. RFP Discussion
 - 5d. DRFS Leave Policies

6. Closed Session

A closed session will be held at the end of the meeting in accordance with:

- Maryland Annotated Code Government Article §3-305 (b) (1) “To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more individuals.”

Topic: Discuss issues concerning reporting.

Adjournment

**NEXT MEETING NOVEMBER 21, 2018 AT 8:00am
WINCHESTER HALL, 2ND FLOOR WINCHESTER CONFERENCE ROOM
12 E. CHURCH STREET**

Frederick County Government does not discriminate on the basis of race, color, national origin, sex, religion, age and disability in employment or the provision of services.

Individuals requiring special accommodations are requested to contact Dawn Reed at 301-600-1154 (TTY: Use Maryland Relay) to make arrangements no later than three (3) working days prior to the meeting.