

**INTERAGENCY INTERNAL AUDIT AUTHORITY  
AGENDA  
WINCHESTER HALL  
2<sup>nd</sup> FLOOR WINCHESTER CONFERENCE ROOM  
12 E. CHURCH STREET, FREDERICK, MD 21701  
WEDNESDAY, SEPTEMBER 19, 2018  
8:00 A.M.**

1. Approval of Minutes – August 1, 2018

- 1a. Open Session Meeting
- 1b. Voting Record (8/1/18)

2. Status of Assignments

- 2a. IA Status Reports
- 2b. SC&H Monthly Status Reports
- 2c. CLA Monthly Status Reports
- 2d. Audit Recommendations Log

3. Fraud Hotline

- 3a. FCG – personnel matter (closed session; see below)
- 3b. FCC - None
- 3c. FCPS – None
- 3d. Hotline Log

4. Other Business

- 4a. Hotel Rental Tax Memorandum
- 4b. Tax Differential Work
- 4c. Risk Assessment Update
- 4d. Contract Renewals; 3<sup>rd</sup> and final one-year extension for SC&H and CLA

5. Closed Session

A closed session will be held at the end of the meeting in accordance with:

- Maryland Annotated Code Government Article §3-305 (b) (1) “To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more individuals.”

Topic: Discuss issues concerning reporting.

Adjournment

**NEXT MEETING OCTOBER 17, 2018 AT 8:00am  
WINCHESTER HALL, 2<sup>ND</sup> FLOOR WINCHESTER CONFERENCE ROOM  
12 E. CHURCH STREET**

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Individuals requiring special accommodations are requested to contact Dawn Reed at 301-600-1154 (TTY: Use Maryland Relay) to make arrangements no later than three (3) working days prior to the meeting.