

FREDERICK COUNTY LOCAL MANAGEMENT BOARD

Citizens Services Office

401 Sagner Ave.

Frederick, MD 21701

September 24, 2018

Present:

Frederick County Health Department, Miriam Dobson
Frederick County Department of Social Services, David Brewster
Frederick City Police Department, Ed Hargis
Frederick County Citizens Services Division, Monica Grant
Frederick County Finance Department, Marie Berg
Family Partnership, Shelly Toms,
Frederick County Human Relations Department, Miles Ward
Private Citizen, Wayne Horrell, **Vice Chair**
Private Citizen, Ralph Hertges

Frederick County Department of Juvenile Services, Bill Keefer
Office for Children and Families, Leslie Barnes-Keating, Kelli Goetz, and Pat Fleet
Way Station, Jenifer Winkler, **Chair**
United Way, Ken Oldham
Developmental Disabilities Administration, Grace Rodriguez
Frederick County Public Schools, Janet Shipman
Mental Health Management Agency, Pippa McCullough
Clearview Communities, Eric Levine

Not in Attendance:

Head Start (YMCA)

Guests present: Emily Moncada, Jeremy Berrier, Shannon Wagner, Charity Mitchell, Latrice Lewis and Shannon Aleshire

- I. The meeting was called to order at 2:00 pm by Chair Jenifer Winkler. Introductions were made around the room.
- II. The minutes were approved with 2 changes by vote with a motion from Ed Hargis and a 2nd from Miles Ward.
- III. Latrice Lewis, an applicant for the open position on the board, introduced herself to the group. She has been employed at Workforce Services for 10 years.
- IV. Leslie Barnes-Keating gave an update on the After School program. The LMB review panel assigned to the program met in August and compiled items to be forwarded to the vendor. It was decided during that meeting that additional outreach should occur in order to reach the target number of students (which would be lowered to 100 in FY19). Leslie then had a meeting with vendor staff to share this information. Staff were advised that the number to students to be served in FY19 would be 100. Several ideas on how to increase program referrals were exchanged. LMB members at the meeting made several suggestions that Leslie will forward to the vendor. Suggestions were: recruit at back to school nights, connect with the Spanish Speaking Community of MD; disseminate the information about the program to the counselors in the middle schools; and form a Youth Advisory Council to make sure the program is using an updated model of service delivery

Leslie will reach out to the organization's leadership with feedback about processes for accepting/responding to requests for referrals.

V. As an introduction to the presentation from the Systems Navigation staff, Leslie Barnes-Keating gave an overview of the program. The Systems Navigation program has been funded by the OCF with funds from the Governor's Office for Children for many years. In FY18 the program goals were changed to meet GOC priority population mandates, therefore the numbers for FY18 looked different than years past. The LMB review committee for the Systems Navigation program met and talked about the differences and revised the performance measures for FY19 accordingly. The performance measures will be looked at mid-year and again end-of-year.

Shannon Wagner and Charity Mitchell Mental Health Association Staff gave a presentation about what Systems Navigation does for the community. Systems Navigation connects families with resources in the community to assist them with their specific needs. Most of their referrals come from 211. They have 1 full time and 1 part time staff and currently are serving 24 individuals. The individuals referred have a lot of barriers. A few of the barriers are youth without legal guardians to grant permissions, not having a valid ID, speaking no or little English, having private insurance and income restrictions. The staff act as case managers by not only making referrals but also following up to make sure the individuals follow through and are successful. It was noted that when serving an individual they are also working with entire families. The staff have the ability to go to the person receiving the services if they do not have transportation to get to the office.

VI. The LMB members worked together on a Data Collaborative Exercise using the 4 priority population areas designated by GOC: Youth Homelessness, Childhood Hunger, Disconnected/Opportunity Youth and Children and Families Affected by Incarceration. Four questions were given to the groups and the groups rotated so that everyone had the opportunity to comment on each area. The results will be sent out once compiled, and will be provided to the Data Collaborative contractor to assist with that project.

IV. The meeting was adjourned at 3:55 pm.