

**INTERAGENCY INTERNAL AUDIT AUTHORITY
AGENDA
WINCHESTER HALL
2nd FLOOR WINCHESTER CONFERENCE ROOM
12 E. CHURCH STREET, FREDERICK, MD 21701
WEDNESDAY, DECEMBER 19, 2018
8:00 A.M.**

1. Approval of Minutes – November 14, 2018
 - 1a. Open Session Meeting
 - 1b. Closed Session Meeting (vote in closed session)
 - 1c. Voting Record (11/14/18)

2. Status of Assignments
 - 2a. IA Status Reports
 - 2b. CLA Monthly Status Reports
 - 2c. SC&H Monthly Status Reports
 - 2d. Audit Recommendations Log (No Change)
 - 2e. Audit Report 18-02 FCG Fleet Audit Report

3. Task Orders
 - 3a. 19-01; FCG Incident Response, Disaster Recovery & Business Continuity
 - 3b. 19-02; FCC Procurement & Contracting
 - 3c. 19-03; FCG Citizen's Care & Rehabilitation Center and Montevue Assisted Living Facility Operations effectiveness & financial transactions in accordance with the County MOU (draft review)

4. Risk Assessments
 - 4a. FCG Risk Assessment
 - 4b. FCC Risk Assessment
 - 4c. FCPS Risk Assessment

5. Fraud Hotline
 - 5a. FCG - 1 (personnel issue to discuss in closed session)
 - 5b. FCC - None
 - 5c. FCPS - None

6. Other Business
 - 6a. Hotel Rental Tax

7. Closed Session

A closed session will be held at the end of the meeting in accordance with:

 - Maryland Annotated Code Government Article §3-305 (b) (1) "To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more individuals."

Topic: Discuss personnel issues.

Adjournment

**NEXT MEETING JANUARY16, 2019 AT 8:00am
WINCHESTER HALL, 2ND FLOOR WINCHESTER CONFERENCE ROOM
12 E. CHURCH STREET**

Frederick County Government does not discriminate on the basis of race, color, national origin, sex, religion, age and disability in employment or the provision of services.

Individuals requiring special accommodations are requested to contact Dawn Reed at 301-600-1154 (TTY: Use Maryland Relay) to make arrangements no later than three (3) working days prior to the meeting.