



PUBLIC NOTICES

#1 - Frederick County Ethics Commission

The Frederick County Executive is soliciting letters of interest from individuals to fill three (3) seats on the seven-member Frederick County Ethics Commission ("Commission").

The Commission publishes advisory opinions on the Ethics Law and the Public Ethics Law and administers the application of these laws to Frederick County officials and employees, and others who are subject to the laws' provisions. The Commission also decides complaints alleging violation of the Ethics Law and exercises responsibility for enforcement of the lobbying provisions in the Ethics Law and the Public Ethics Law. For more information about the Commission, including the Ethics Law and Standing Operating Procedures, visit www.FrederickCountyMD.gov/ethics.

The Commission meets on the second Wednesday of each month during the evening, as needed.

Other Qualifications and Requirements include:

- Ability to understand and apply the Ethics Law, including the lobbying provisions in the Ethics Law, and the Public Ethics Law to a variety of factual situations;
- General familiarity with the structure and work of the county government; and
- Understanding of general ethical principles applicable to governmental entities.

Persons having a desire to serve in this capacity must be residents of and registered voters in Frederick County.

If interested in serving, please send a letter of interest and a current resume by regular mail to the Office of the County Attorney, 12 East Church Street, Frederick, Maryland 21701 (Attention: Ms. Kim Long) or by e-mail (please no facsimiles) to ECNomComm@FrederickCountyMD.gov.

Remember to include current contact information in the documentation submitted e.g., home, work, and cell telephone numbers, home mailing address, and e-mail address.

***Letters of interest and resumes must be received by
4:00 p.m. on Friday, February 23, 2018.***

Frederick County Government does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of services.

#2 - Frederick County General Boards and Commissions

The Frederick County Executive is soliciting applications from interested persons to volunteer their time to serve on the following boards and commissions. Persons having a desire to serve must be residents of and registered voters in Frederick County.

Adult Public Guardianship Review Board

- Meets quarterly (first Monday during Mar., June, and Dec. and second Monday during Sept.) at 1:00 p.m.
- Seeking individuals to fill the following categories: 1) nonprofit social services professional; 2) registered nurse; 3) psychiatrist; and (4) general public.

Advisory Plumbing Board

- Daytime meetings are scheduled when necessary.
- Seeking individuals to fill the following categories: 1) general public; and 2) a state or county licensed plumber.

Affordable Housing Council

- Meets the second Tuesday of each month at 2:30 p.m.
- Seeking individuals to fill the following categories: 1) general public; 2) nonprofit; and 3) private industry. For more information visit www.FrederickCountyMD.gov/housing.

Agricultural Preservation Advisory Board

- Meets the fourth Monday of each month at 7:00 p.m.
- Seeking owners/operators of commercial farms. For more information visit www.FrederickCountyMD.gov/planning.

Agriculture Business Council

- Meets the fourth Tuesday of every other month (Feb., Apr., June, Aug., Oct., and Dec.) at 7:00 p.m.
- Seeking the following: 1) individuals with experience and expertise in agriculture; and 2) full-time farmers and producers.

Board of Gaming Appeals

- Daytime meetings are scheduled when necessary.
- Seeking a general public representative.

Commission For Women

- Meets the second Tuesday of each month (except July) at 7:00 p.m.
- Seeking individuals with marketing, legislative or community outreach experience. For more information visit www.FrederickCountyMD.gov/fccfw.

Commission on Aging

- Meets the second Monday of each month at 1:00 p.m.
- Seeking interested persons and providers to help address and resolve the problems facing the aging population of Frederick County.

Commission on Disabilities

- Meets the second Monday of each month (except Aug. and Dec.) at 6:00 p.m.
- Seeking general public representatives. Persons with disabilities or who have ADA code experience are encouraged to apply. For more information visit www.FrederickCountyMD.gov/fccod.

Containment Laboratory Community Advisory Committee

- Meets quarterly (Jan., Apr., July, and Oct.) on the second Tuesday at 7:00 p.m.
- Seeking general public representatives (two to serve as alternates).
- Applicants should be aware this is a working committee, and that considerable commitment of time will be required for orientation and reading relevant materials to stay current on matters relevant to the Committee's mission. While the Committee meets quarterly, most of the Committee's work occurs between meetings. Additional meetings may be scheduled. Members will be asked to volunteer to take their turn in preparing materials, information for the public, reports or minutes. Every effort is made to choose projects realistically, but applicants should know that the committee has neither a budget nor staff. For more information visit www.cityoffrederick.com/CLCAC.

Electrical Board

- Daytime meetings are scheduled when necessary.
- Seeking a master electrician.

Fire and Rescue Advisory Board

- Meets the second Monday of each month at 7:00 p.m.
- Seeking a general public representative residing full-time outside the City of Frederick. Interested persons must not be affiliated with the fire and rescue service in any way, so they may purely represent the consumers' perspective regarding fire and rescue services.
- The purpose of the Advisory Board is to provide a functional management structure that ensures that input from volunteer, career, and citizen stakeholders is provided and considered during the policy making and policy review process and to keep stakeholder representatives engaged in the management of an integrated, countywide fire and rescue system. The Board will also serve in an advisory capacity to the Director of Fire and Rescue Services.

Historic Preservation Commission

- Meets the first Wednesday of each month at 7:00 p.m.
- Seeking general public representatives (including an alternate) and individuals that have experience and expertise in agriculture.
- Interested persons must have a demonstrated special interest, specific knowledge, or professional or academic training in fields such as, but not limited to, the following: history, architectural history, archeology, curation, landscape architecture, urban design, architecture, planning, anthropology, conservation, historic preservation or related fields. For more information visit www.FrederickCountyMD.gov/historicpres.

Human Relations Commission

- Meets the last Tuesday of each month (except Dec.) at 6:00 p.m.
- Seeking general public representatives. For more information visit www.FrederickCountyMD.gov/hrc.

Insurance Committee

- Daytime meetings are scheduled when necessary.
- Seeking a person with experience with commercial property and casualty management, insurance company experience at a managerial level or underwriting or reinsurance expertise.

Interagency Internal Audit Authority

- Meets the third Wednesday of each month at 8:00 a.m.
- Seeking a general public representative who possesses expertise in accounting, auditing, and/or internal control (a currently licensed CPA is preferred).

Local Management Board

- Meets the fourth Monday of every other month (Jan., Mar., May, July, Sept., and Nov.) at 2:00 p.m.
- Seeking a general public representative.

Mental Health Advisory Committee

- Meets the third Monday of each month at 5:00 p.m.
- Seeking individuals to fill the following categories: 1) general public; 2) primary consumer; and 3) secondary consumer.

Parks and Recreation Commission

- Meets the second Thursday of each month at 6:30 p.m.
- Seeking general public representatives, but preference may be given to those who reside in the following Frederick County Planning Regions: 1) Middletown; and 2) New Market. For more information visit www.recreator.com.

Planning Commission

- Meets the second Wednesday of each month at 9:30 a.m.; the third Wednesday of each month; and additional meetings take place on the fourth Wednesday of each month as needed.
- Seeking general public representatives.
- The Commission functions as an advisory body to the County Council on many planning and zoning related issues, i.e. comprehensive plan, rezoning, text amendments, water and sewer planning, etc. The Commission has the authority to approve site plans, subdivision plats, Planned Development District Phase II plans, and adequate public facilities for new developments. The Commission generally schedules one meeting per month during the day. However, additional meetings, including evening meetings, may also occur. For more information visit www.FrederickCountyMD.gov/planning.

Property Tax Assessment Appeal Board

- Meets approximately 20 times a year, plus or minus, as required and the meetings are usually held during normal business hours (based on number of appeals scheduled).
- Seeking general public representatives who are not active realtors or appraisers (one to serve as an alternate). Interested persons need excellent oral and written communications skills; ability to be available and flexible with time; must be able to weigh information presented and make unbiased decisions based on what is presented at the time of the appeal hearing. Contact Mrs. Joyce

Grossnickle at 301-600-1102 or e-mail (fcbboards@FrederickCountyMD.gov) to obtain the necessary state application form for this Board.

- The Board hears requests for second level appeal of real property value as determined by the Maryland State Department of Assessments and Taxation.

Public Library Board

- Meets the first Wednesday of each month (except July, Aug., and Dec.) at 7:00 p.m.
- Seeking a general public representative.
- The Board is mandated by the state of Maryland with responsibility for fiscal and policy decisions. Additionally, it has the responsibility for hiring and evaluating the director of the library system. These meetings are open to the public. The Board is looking for persons who are interested in the libraries in Frederick County and are willing to make a commitment to help guide the growth and development of the library system as the county continues to grow. This is a working board dedicated to making the community aware of the strengths of the library system. For more information visit www.fcpl.org/about-us/library-board-trustees.

Roads Board

- Meets quarterly (first Monday during Mar., June, and Dec. and second Monday during Sept.) at 7:00 p.m.
- Seeking a general public representative who resides in one of the following election districts: Election District 21 (Tuscarora); Election District 20 (Lewistown); Election District 11 (Woodsboro); Election District 26 (Walkersville); and Election District 17 (Johnsville). For more information visit www.FrederickCountyMD.gov/roadsboard.

Social Services Board

- Meets the fourth Wednesday of each month at 5:00 p.m.
- Seeking persons who are interested in the human service needs of eligible Frederick County residents. Members may be representatives of business, nonprofit, religious, and community organizations as well as former clients, former service providers and former contractors of the Department of Social Services (DSS), as long as they do not have a current relationship.
- The Board is mandated by the state of Maryland with responsibilities for advocacy, oversight and liaison with policymakers and the community.

Solid Waste Advisory Committee

- Meets the first Wednesday of each month at 6:30 p.m.
- Seeking individuals to fill the following categories: 1) general public; 2) business / commercial-retail; 3) environmental group; and 4) civic organization.

Substance Abuse Council

- Meets the third Monday of each month at 5:00 p.m.
- Seeking the following: 1) a substance abuse prevention provider; 2) a recipient of addictions treatment services; 3) a substance abuse provider; and 4) a substance abuse provider with experience with services to individuals with co-occurring substance abuse and mental health disorders.

Sustainability Commission

- Meets the third Wednesday of each month at 3:00 p.m.
- Seeking individuals who have a professional affiliation with, or expertise in, one or more of the following areas: agriculture/food security, sustainable land use and transportation, open space and land preservation, green building practices, air quality/climate, water quality, recycling/waste reduction, environmental justice, education, small and/or local business, green jobs/workforce training, human/environmental health, energy, community, grass-roots environmental efforts, and finance and governance. For more information visit www.FrederickCountyMD.gov/sustainability.

Transportation Services Advisory Council

- Meets quarterly (Jan., Apr., July, and Oct.) at 8:00 a.m.
- Seeking individuals to fill the following categories: 1) business; and 2) general public. For more information visit www.FrederickCountyMD.gov/transit.

Workforce Development Board

- Meets the second Friday during the months of Mar., June, Sept., and Dec. at 8:15 a.m.
- Seeking business representatives. For more information visit www.frederickWORKS.com.

If interested in serving, send a letter of interest indicating the specific board/commission/committee of interest and a current resume by regular mail or e-mail (no facsimiles) to the attention of:

Mrs. Joyce M. Grossnickle
Office of the County Executive
Winchester Hall - 12 East Church Street
Frederick, Maryland 21701
301-600-1102
E-mail: fcgboards@FrederickCountyMD.gov

Please include current contact information in the documentation submitted, i.e. home, work and cell telephone numbers, home mailing address, and e-mail address.

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