



**DIVISION OF PLANNING & PERMITTING  
FREDERICK COUNTY, MARYLAND**

30 North Market Street • Frederick, Maryland 21701  
Phone (301) 600-1138 • Fax (301) 600-1645 <http://www.frederickcountymd.gov>

**Signature Set Submission-Engineering**

**Unfolded plans are not accepted**, you will be called or emailed to come in and fold plans at your convenience, Mon-Fri 8am-4pm

**Improvement Plan - S/SP \_\_\_\_\_ A/P# \_\_\_\_\_**

**Subdivision /Site Name \_\_\_\_\_**

**Engineering-**

SWM Development Plan or Combined SWM Development Plan and Concept Plan

Submission requirements:

- 1 CD/DVD (PDF and CAD file format)**  
To Include: All sheets of final approved plan

**Engineering-**

All other Improvement plans

Submission requirements:

- 6 copies (folded 8-1/2 x 11)

*and*

- 2 CD/DVD (PDF and CAD file format)**  
All sheets of Mylars (signed Mylars) and approved SWM Comp with DA Maps

<b>File #:</b>
<b>A/P #:</b>
<b>Due Date:</b>

The Applicant hereby certifies under the penalties of perjury, and agrees as follows: 1) That he/she is authorized to make this application on behalf of all property owners, 2) That the information is correct, 3) That he/she will comply will all regulations of Frederick County which are applicable hereto.

\_\_\_\_\_  
Printed name of Owner or Agent

\_\_\_\_\_  
Signature of Owner or Agent

**\*\*Internal Use only\*\***

**Engineering**

All other Improvement plans

**6 copies - Agencies to be routed signature set:**

- |                          |        |                            |
|--------------------------|--------|----------------------------|
| <input type="checkbox"/> | 3      | DUSWME                     |
| <input type="checkbox"/> | 1 + CD | DPW (Blair Hovatter)       |
| <input type="checkbox"/> | 1      | DOLS (Fred Keister)        |
| <input type="checkbox"/> | CD     | Engineering (Vijay Kapoor) |
| <input type="checkbox"/> | 1      | ECS (Rick Masser)          |

**Engineering**

SWM Development Plan or Combined SWM Development Plan and Concept Plan

- |                          |    |                            |
|--------------------------|----|----------------------------|
| <input type="checkbox"/> | CD | Engineering (Vijay Kapoor) |
|--------------------------|----|----------------------------|