



# Frederick County Register Newsletter

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## WHAT DO I NEED TO DO TO GET MY WORK REVIEWED AND APPROVED?

### (County Register Property Owners Only)

**First and always, call the Staff at 301-696-2958 to discuss the project.** We will discuss with you what materials we need to have for Commission review. Remember that you are eligible for the State Heritage Preservation Tax Credits. State whether you are going to pursue the credit when you call the Staff.

**Applying for the State Tax Credit?** If you are going for the credit, go to the Maryland Historical Trust website for tax forms, instructions, and staff contacts. Submit the Part I and Part II sections of your application to the Maryland Historical Trust for their okay **before** you do any work or purchase any materials, **and** before you are scheduled for the required public hearing before the Historic Preservation Commission. If you buy something that can't be approved, you may be stuck with it. The Maryland Historical Trust will not accept an application for work that has already been started.

**When your Part II is approved,** contact the HPC Staff again to schedule the required public hearing for your Certificate of Appropriateness. **Do not start work until you have received an approved Certificate of Appropriateness from the Historic Preservation Commission.** Approval from the Maryland Historical Trust for Part II is separate and distinct from the Certificate of Appropriateness. You need both approved before beginning work. See "Preparing your application."

**Not applying for the State Tax Credit?** You don't need to contact the Maryland Historical Trust or fill out any of their forms.

**Preparing your application:** When working up your project plans, refer to the Interim Design Guidelines to see what you need to consider. They are broken down into "building" and "site" sections so that you can easily find what you need to look for. If you have any questions, contact the Staff.

**When you are ready to apply** for the Certificate of Appropriateness, submit the signed and completed form with all attachments, **including a copy of your approved Part II Tax Credit Application if you are applying for that.** These materials are due in the Commission Staff office **no later than the 15<sup>th</sup> of the month preceding the Commission's monthly meeting on the first Wednesday of each month.** Earlier is better in case there is additional information needed before the application can be officially accepted. We cannot schedule you for a hearing until the application is complete.

**When your Certificate of Appropriateness Application is officially accepted,** the Staff will provide you a sign for posting on the property for a week prior to the scheduled public hearing at the Commission's regular monthly meeting. You

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### HELP!

We need a better name for this newsletter. If you have a catchy suggestion, call the Staff at 301-696-2958, or email us at:

[jdavis@fredco-md.net](mailto:jdavis@fredco-md.net)





***“Historic preservation commissions are one of the most effective means available to individuals and communities for use in protecting their historic resources.”***



will also receive a letter confirming the date, time, and place, and the order of the meeting. You have the right to make a presentation at the meeting and to rebut any public comments that are made at the meeting.

***Please make every effort to schedule your public hearing submittal when you are able to be present for the meeting. In certain circumstances, a knowledgeable person representing you at the hearing may be acceptable if you are unavoidably absent. Otherwise, your application will be continued to the next following available agenda.***

***Site visit:*** During the period before the public hearing date, a site visit by the Com-

mission members will be arranged with you through the Staff. These visit days and times will be at your convenience.

***Public hearing:*** At the public hearing, the Commission will review all related materials, ask questions of the applicant, hear public comment, discuss, and finally take a vote on approval, which is usually the outcome, although sometimes with conditions. No application has yet been denied in its entirety, although it is possible. Close attention to following the Interim Design Guidelines and a well thought-out and presented application will ensure your success! ***When a County Building Permit is needed, you are responsible for obtaining the permit. County Register listing does not waive any permit or zoning requirements.***

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## **Greetings from the Chairman**

**H**istoric preservation commissions are one of the most effective means available to individuals and communities for use in protecting their historic resources. While the Frederick County Historic Preservation Commission is relatively new on the scene, the idea of commissions and historic preservation is not new. Historical Societies, local and state preservation organizations, state government, and federal government are all part of the overall historic preservation picture. Organized historic preservation goes back a long way and makes for an interesting story.

- 1789 The Massachusetts Historical Society is established- first in the U.S.
- 1812 Fights begin to save Independence Hall from demolition for a market. First known recorded activity to take place beyond a local area.
- 1827 First recorded true restoration -- restoration of 1765 Truro Synagogue in Newport, Rhode Island. Synagogue still exists today.
- 1850 The State of New York buys and restores Hasbrouck House in Newburgh N.Y, George Washington's headquarters for the last 2 years of the Revolutionary War. It becomes the first State Historic Site and also is still standing.
- 1853 Ann Pamela Cunningham founded the Mt. Vernon Ladies Association of the Union to prevent a developer from tearing down Mt. Vernon to build a hotel. Neither the U.S. Government nor the state of Virginia were interested in saving the site. This is considered to be the first nationally organized historic preservation effort.
- 1872 The federal government acquires Yellowstone Park area to create the first unit in the National Park System.

- 1889 The federal government begins to acquire historic sites to protect them.
- 1889 The Society for the Preservation of Virginia Antiquities is formed, becoming the first statewide organization formed to protect historic and architecturally important buildings. The organization is still in existence today.
- 1906 The Federal Antiquities Act was passed to enable the federal government to save prehistoric sites in the Southwest.
- 1910 The Society for the Preservation of New England Antiquities was formed to save important architecture in New England.
- 1916 The National Park Service was formed.
- 1926 John D. Rockefeller and Dr. W.A.R. Goodwin begin to restore Williamsburg.
- 1931 The Old and Historic District of Charleston, South Carolina, was established, becoming the first historic district under local zoning law.
- 1931 The Society for the Preservation of Maryland Antiquities was established. In the 1980's it adopted the name of Preservation Maryland.

More to come in future issues.

Bernie Callan, Chairman



**Come  
see us  
at the  
Frederick  
County  
Builder's  
Association  
Home Show &  
Builder  
Olympics**

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**Frederick  
Fairgrounds  
March 18 &  
19, 2006  
Booth #930**



***IS MY PROPERTY ELIGIBLE FOR  
THE COUNTY REGISTER?***



Call or email to Commission staff at 301-696-2958 or [jdavis@fredco-md.net](mailto:jdavis@fredco-md.net). We'll see how much previously existing information is in our files and whether there is enough evaluative data to tell you whether you have a property that can be successfully listed. **Listing in the County Register is by owner consent only; the County does not designate a property without a formal nomination process initiated by the owner(s) or by another party with the owner(s) written consent.** Go to the County website ([http://www.co.frederick.md.us/planning/historic\\_preservation.htm](http://www.co.frederick.md.us/planning/historic_preservation.htm)) to download the Nomination Form and the Instructions for Completing the Nomination Form. While you're checking out the County website for the nomination form, take a look at the Historic Preservation Ordinance, the Interim Design Guidelines, and the Certificate of Appropriateness Form. You will need to understand all these documents if you proceed with nomination of your property. We can also provide information about the possibility of having a professional consultant prepare the Nomination Form for you; it's usually very reasonable in price, depending on the size and complexity of the site. There is also an extensive list of consultants on the Maryland Historical Trust website. The Commission and Staff recommend prospective nominators to consider using a consultant. We can discuss with you other information relevant to nomination when you contact us.

***Please contact Staff before beginning to prepare the Nomination Form and attachments, whether with a consultant or on your own.***





## JUST WANT TO KNOW MORE ABOUT HISTORIC PRESERVATION?

If you are reading this newsletter for interest or curiosity, not as a County Register owner, we hope to provide you with good information on a variety of things: how to enroll a property in the Frederick County Register and what the benefits and requirements are. We will present articles that highlight the difference between the National Register of Historic Places and the Frederick County Register. Informative websites will be listed in each issue and, where appropriate, in the articles. In short, you are only a step behind the County Register property owners in our purpose for this newsletter. We aim to become your best reference on historic preservation in Frederick County. That is not to cast aspersions on our colleagues in the City of Frederick, who have a newsletter geared to the Frederick Town Historic District. We not only want to direct you to that esteemed historic district and its program, when appropriate, but we would like to provide you with the information you need to understand what "the neighborhood" is all about.

So, welcome home neighbors!



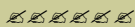
There are vacancies  
on the  
Historic Preservation  
Commission for:

*Chamber of  
Commerce Member*

*Builders' Association  
Member*

Contact HPC Staff for  
Information

Frederick County  
Historic Preservation Commission  
(Winter 2006)



- G. Bernard Callan, Jr.,  
Chair
- Krista A. McGowan, Esq.,  
Vice Chair
- Gary D. Baker
- Tyler J. Bastian
- Ray Compton
- William B. Crum
- Marc A. DeOcampo  
(Vacant)
- Chris T. Matthews
- Michael A. Powell
- Mary Buckley Richeimer
- Jessica Cramer Winter  
(Vacant)

- Staff:
- Janet L. Davis,  
Historic Preservation Planner
  - Caryl J. Wenger,  
Administrative Specialist

### Frederick County Historic Preservation Commission Meeting Dates 2006

<u>Meeting Dates</u>	<u>Application Deadlines</u>	<u>Special Events</u>
NO MEETING IN JANUARY		
February 1, 2006	January 18, 2006	FCBA Home Show March 18-19, 2006 Frederick Fairgrounds
March 1, 2006 (Televised on Cable Channel 19)	February 15, 2006	
April 5, 2006	March 22, 2006	

### Web Sites of Interest

Maryland Historical Trust: ([www.marylandhistoricaltrust.net](http://www.marylandhistoricaltrust.net))

Preservation Maryland: [www.preservemd.org](http://www.preservemd.org)  
(for information on Annual Preservation and revitalization Conference,  
May 18-19,2006, Annapolis, MD)

Secretary of the Interior's Guidelines:  
[www.cr.nps.gov/hps/tps/secstan1.htm](http://www.cr.nps.gov/hps/tps/secstan1.htm)

National Trust for Historic Preservation:  
[www.nationaltrust.org](http://www.nationaltrust.org)