



**INTERAGENCY INTERNAL AUDIT AUTHORITY
INTERNAL AUDIT DIVISION
FREDERICK COUNTY, MARYLAND**

COUNTY GOVERNMENT PUBLIC SCHOOLS COMMUNITY COLLEGE
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Memorandum

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To: William Boyer, Director, Technology Services, FCPS
From: Kelly M. Hammond, Manager, Internal Audit Division
Date: July 9, 2009
Subject: Audit of FCPS PeopleSoft HRMS and Network Security

We are planning to have our co-sourced audit partner/consultant, Securance Consulting, conduct an audit of the Frederick County Public School's (FCPS) PeopleSoft HRMS and network security. The Interagency Internal Audit Authority approved this audit as part of the FY 09 work plan.

The objective of this audit is to determine that FCPS' PeopleSoft HRMS and network security has been setup and is operating in accordance with applicable policies, procedures and standards and that they are secure from internal and external threats. The scope of the audit covers the period January 1, 2009 through the period of the audit. The audit will also include a review of the security issues identified during the 2009 Maryland State Legislative Audit. The objective and scope may be revised upon the completion of the preliminary survey and risk assessment. Any changes will be discussed with you.

Attached is a "client assistance" questionnaire, which will help Securance during their audit. Please complete and return the information requested to Mr. Kirk Khan of Securance by July 30, 2009. They plan to begin the audit the week of August 3, 2009 and I will contact you to schedule an entrance conference.

If you have any questions about the questionnaire, please email Mr. Khan at kkhan@securanceconsulting.com or if you have any general questions about the audit you may contact Kelly Hammond, Audit Manager, at khammond@fredco-md.net or (301) 600-2912.

Attachment

pc: Richard Kaplan, Director, Internal Audit
Dr. Linda Burgee, Superintendent, FCPS
Harold Keller, Jr., Executive Director, Fiscal Services Division
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Paul Ashe, President/CEO, Securance Consulting
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