



Frederick County, MD • Municipality Information

Department of Permits and Inspections, 30 North Market Street, Frederick, MD 21701 Phone:301-600-2313

NAME OF MUNICIPALITY	ADDRESS OF MUNICIPAL OFFICE FOR MUNICIPAL APPLICATION	CONTACT PERSON	TELEPHONE NUMBER	OFFICE HOURS	HOW TO APPLY:
Brunswick	811 W. Potomac St. Brunswick, MD 21716	Bruce Dell Planning Director planner@brunswickmd.gov Heather Gottke Principal Planner hgottke@brunswickmd.gov	301-834-7500 Ext. 300 Ext. 302	8:00am-4:30pm Based on availability and project type	Email applications preferred. PDF Applications are available: https://brunswickmd.gov/
Burkittsville	P.O. Box 485 Burkittsville, MD 21718	Jamee Robinson, Planning and Zoning Chair jrobinsonburkittsvillepnz@gmail.com	301-606-6019	No Office Hours	Email or mail applications. PDF applications are available: https://burkittsville-md.gov/
Emmitsburg	Emmitsburg Town Office 300A South Seton Avenue	Najila Ahsan nahsan@emmitsburgmd.gov	301-600-6309	8:30am-4:00pm	In person or Electronic application https://www.emmitsburgmd.gov/departments/permit.php
Middletown	Middletown Municipal Center 31 West Main Street Middletown, MD 21769	Robert Wilkes Zoning Administrator zoning@ci.middletown.md.us	301-371-6171 Cell 240-793-3362	9am-12pm Monday, Wednesday & Friday	In person. PDF Applications are available: https://www.middletown.md.us/
Myersville	Town Hall 301 Main Street, Myersville, MD 21773	Brandon Bolyga Town Planner & Zoning Administrator bbolyga@myersville.org	301-293-4281 Ext. 108	9:00am-4:00pm Based on availability and project type	In person. PDF Applications are available: https://myersville.org/
New Market	40 South Alley New Market, MD 21774	Michelle Mitchell Town Clerk michelletownofnewmarket@gmail.com	301-865-5544 Ext. 1	8:15am- 1:30pm Mon.- Thursday Recommend calling first to ensure availability	In person. PDF Applications are available: https://www.townofnewmarket.org/planning-zoning/pages/permit-applications
Rosemont	n/a: no commercial property	John Leach Burgess cebersoles@aol.com	301-305-1624	No Office Hours	Available by phone only.
Thurmont	615 East Main Street Thurmont, MD 21788	Becky Long Senior Administrative Assistant blong@thurmontstaff.com	301-271-7313 Ext. 207	8:00am-4:00pm	In person. PDF Applications are available: https://www.thurmont.com/
Walkersville	21 West Frederick Street Walkersville, MD 21793	Susan Hauver Planning & Zoning Administrator planner@walkersvillemd.gov	301-845-4500	8:30 – 4:30	In person or online (no online fee payment) https://www.walkersvillemd.gov/planning-zoning-commission/pages/permits
Woodsboro	100 Council Drive Woodsboro, MD 21798	Mary Rice Town Clerk ricewoodsboro@aol.com	301-898-3800	8:00am-4:00pm Recommend calling first to ensure availability	In person.